

Public Document Pack



RUSHMOOR BOROUGH COUNCIL

CABINET

*at the Council Offices, Farnborough on
Tuesday, 30th May, 2017 at 7.00 pm
in the Concorde Room, Council Offices, Farnborough*

To:

Councillor D.E. Clifford, Leader of the Council
Councillor K.H. Muschamp, Deputy Leader and Business, Safety and Regulation
Portfolio Holder

Councillor Barbara Hurst, Health and Housing Portfolio Holder
Councillor G.B. Lyon, Concessions and Community Support Portfolio Holder
Councillor M.L. Sheehan, Leisure and Youth Portfolio Holder
Councillor P.G. Taylor, Corporate Services Portfolio Holder
Councillor M.J. Tennant, Environment and Service Delivery Portfolio Holder

Enquiries regarding this agenda should be referred to Chris Todd, Democratic
Services, Democratic and Customer Services on 01252 398825 or e-mail:
chris.todd@rushmoor.gov.uk

A G E N D A

1. **MINUTES** – (Pages 1 - 6)

To confirm the Minutes of the Meeting held on 2nd May, 2017 (copy attached).

2. **GENERAL FUND PROVISIONAL OUTTURN 2016/17** – (Pages 7 - 22)
(Councillor Paul Taylor, Corporate Services Portfolio Holder)

To consider Report No. FIN1721 (copy attached), which sets out the provisional outturn position on the General Fund (revenue and capital) for 2016/17, subject to audit.

3. **COUNCIL PROGRESS MONITORING REPORT - END OF YEAR 2016/17 –**
(Pages 23 - 72)
(Councillor David Clifford, Leader of the Council)

To receive Report No. DMB1702 (copy attached), which sets out the Council's performance monitoring information for the second half of the 2016/17 municipal year.

4. **PREVENTION OF SOCIAL HOUSING FRAUD ACT 2013 –** (Pages 73 - 76)
(Councillor Paul Taylor, Corporate Services Portfolio Holder)

To consider Report No. FIN1722 (copy attached), which sets out a proposed approach to the exercising of investigative and enforcement powers under the Prevention of Social Housing Fraud Act 2013.

5. **PROPOSED VARIATION TO THE SCHEME OF HACKNEY CARRIAGE FARES –**
(Pages 77 - 96)
(Councillor Ken Muschamp, Business, Safety and Regulation Portfolio Holder)

To consider Report No. EHH1720 (copy attached), which sets out proposals to vary the current scheme of hackney carriage fares.

6. **DRAFT HART LOCAL PLAN STRATEGY AND SITES DOCUMENT 2011 - 2032 - CONSULTATION RESPONSE –** (Pages 97 - 104)
(Councillor Martin Tennant, Environment and Service Delivery Portfolio Holder)

To consider Report No. PLN1713 (copy attached), which provides a summary of the content of and comments to be submitted on Hart District Council's Draft Local Plan Strategy and Sites Document 2011 – 2032, with regard to its potential interaction with emerging policies in Rushmoor.

7. **NEW SPORTS PAVILION - IVY ROAD PLAYING FIELDS, NORTH TOWN, ALDERSHOT –** (Pages 105 - 110)
(Councillor Maurice Sheehan, Leisure and Youth Portfolio Holder)

To consider Report No. COMM1708 (copy attached), which sets out a proposal for a new sports pavilion at Ivy Road Playing Fields, North Town, Aldershot.

8. **MANOR PARK, ALDERSHOT - FENCE REPLACEMENT –** (Pages 111 - 112)
(Councillor Maurice Sheehan, Leisure and Youth Portfolio Holder)

To consider Report No. COMM1710 (copy attached), which sets out a proposal to replace a section of fencing at Manor Park, Aldershot.

9. **FARNBOROUGH AIRPORT COMMUNITY ENVIRONMENTAL FUND –** (Pages 113 - 118)
(Councillor Martin Tennant, Environment and Service Delivery Portfolio Holder)

To consider Report No. COMM1713 (copy attached), which sets out details of applications for grants from the Farnborough Airport Community Environmental Fund.

10. **APPOINTMENTS TO CABINET WORKING GROUPS –**

To confirm the appointments to the following groups for the 2017/18 Municipal Year:

i) Aldershot Regeneration

Environment and Service Delivery Portfolio Holder -	Cr. M.J. Tennant
Conservative Group -	Crs. P.I.C. Crerar, A.R. Newell and M.L. Sheehan
Labour Group -	Crs. A.H. Crawford and Sue Dibble

ii) Budget Strategy

Corporate Services Portfolio Holder -	Cr. P.G. Taylor
Chairman of the Corporate Services Policy and Review Panel -	To be appointed
Conservative Group -	Crs. Mrs. D.B. Bedford, A. Jackman, S.J. Masterson and A.R. Newell
Labour Group -	Crs. A.H. Crawford and B. Jones
UKIP Group -	Cr. D.M.T. Bell

iii) Community Cohesion

Leader of the Council -	Cr. D.E. Clifford
Conservative Group -	Crs. M.S. Choudhary, J.H. Marsh, S.J. Masterson and K.H. Muschamp
Labour Group -	Crs. A.H. Crawford and B. Jones
UKIP Group -	Cr. D.M.T. Bell

iv) Member Development

Corporate Services Portfolio Holder -	Cr. P.G. Taylor
Cabinet Member -	Cr. G.B. Lyon
Chairman of Corporate Services Policy and Review Panel -	To be appointed
Conservative Group -	Cr. J.E. Woolley

Labour Group - Crs. B. Jones and L.A. Taylor

UKIP Group - Cr. D.M.T. Bell

v) Parking Strategy

Environment and Service Delivery
Portfolio Holder - Cr. M.J. Tennant

Chairman of Aldershot Regeneration
Group - Cr. M.L. Sheehan

Conservative Group - Crs. Marina Munro and B.A.
Thomas

Labour Group - Crs. K. Dibble and L.A. Taylor

UKIP Group - Cr. M. Staplehurst

11. EXCLUSION OF THE PUBLIC –

To consider resolving:

That, subject to the public interest test, the public be excluded from this meeting during the discussion of the undermentioned item to avoid the disclosure of exempt information within the paragraphs of Schedule 12A to the Local Government Act, 1972 indicated against such item:

Item No.	Schedule 12A Para. No.	Category
12	3	Information relating to financial or business affairs

12. RENAULT GARAGE, NO. 252 ASH ROAD, ALDERSHOT – (Pages 119 - 128)
(Councillor Paul Taylor, Corporate Services Portfolio Holder)

To consider Exempt Report No. LEG1708 (copy attached), which sets out details of an offer made, using urgency procedures, to acquire No. 252 Ash Road, Aldershot.



RUSHMOOR BOROUGH COUNCIL

CABINET

Tuesday, 2nd May, 2017 at 7.00 p.m.
at the Council Offices, Farnborough

Councillor D.E. Clifford (Leader of the Council)
Councillor K.H. Muschamp (Deputy Leader and Business, Safety and
Regulation Portfolio)

Councillor Sue Carter (Leisure and Youth Portfolio)
Councillor Barbara Hurst (Health and Housing Portfolio)
Councillor G.B. Lyon (Concessions and Community Support Portfolio)
Councillor P.G. Taylor (Corporate Services Portfolio)
Councillor M.J. Tennant (Environment and Service Delivery Portfolio)

The Cabinet considered the following matters at the above-mentioned meeting. All executive decisions of the Cabinet shall become effective, subject to the call-in procedure, from **16th May, 2017**.

121. **MINUTES –**

The Minutes of the meeting of the Cabinet held on 4th April, 2017 were confirmed and signed by the Chairman.

122. **APPLICATIONS FOR DISCRETIONARY RATE RELIEF –** (Concessions and Community Support)

The Cabinet considered the Head of Financial Services' Report No. FIN1718, which set out details of applications for rate relief from the Aldershot Town FC Community Trust (Unit No. 3, No. 48 Camp Road, Farnborough) and Places for People Leisure (Farnborough Leisure Centre, Westmead, Farnborough and Aldershot Pools Complex, Guildford Road, Aldershot).

The Cabinet RESOLVED that

- (i) 20% top-up discretionary relief be awarded to the Aldershot Town FC Community Trust from 12th December, 2016 to 31st March, 2022; and
- (ii) 100% discretionary relief be awarded to Places for People Leisure from 1st April, 2017 to the end of the current contract, due to expire in February 2019.

123. STREET CLEANSING AND WEED CONTROL – STAFFING –
(Environment and Service Delivery)

The Cabinet considered the Head of Community and Environment Services' Report No. COMM1711, which set out a request for additional staff resources to provide an increased level of monitoring of street cleansing and weed control. Members were informed that the new waste, recycling, street cleansing, public conveniences and grounds maintenance contract would provide for a specification for street cleansing that was based on performance as opposed to frequency, as with the previous contract. It would also include the treatment of weeds on the public highway and both of these elements would require a greater level of monitoring than previously.

The Cabinet RESOLVED that

- (i) the staffing proposals, as set out in the Head of Community and Environmental Services' Report No. COMM1711, be approved; and
- (ii) a supplementary estimate of £12,000 per annum be approved.

124. HOUSING WHITE PAPER – RESPONSE TO CONSULTATION –
(Health and Housing / Environment and Service Delivery)

The Cabinet considered the Head of Planning's Report No. PLN1709, which had been prepared jointly with the Head of Environmental Health and Housing and sought agreement to submit comments on the Government's Housing White Paper: Fixing our broken housing market. Appendix A to the Report set out the proposed detailed response and Appendix B set out a proposed response to: Planning and affordable housing for Build to Rent which, although part of the White Paper, was subject to a separate consultation. Members heard that the White Paper was intended to provide a long term strategy to build the homes needed nationally and to address people's housing needs and aspirations in the shorter term.

The Cabinet was in broad agreement with the proposed response but made a number of suggestions of where the response should be altered. These were mainly around whether the previous track record of developers should be considered when dealing with planning applications and it was agreed that the response should be altered to state that the Council would be

open to this, subject to the mechanism by which this would be delivered. Members also discussed the issue of classifying starter homes as affordable housing.

The Cabinet RESOLVED that the Council make representations on the Government's Housing White Paper: Fixing our broken housing market as set out in Appendix A to Head of Planning's Report No. PLN1709 (as amended at the meeting) and the Planning and affordable housing for Build to Rent consultation, as set out in Appendix B.

125. ADOPTION OF PUBLIC SPACES PROTECTION ORDERS –
(Business, Safety and Regulation)

The Cabinet considered the Head of Environmental Health and Housing's Report No. EHH1717, which proposed the adoption of Public Spaces Protection Orders (PSPOs) for Aldershot and Farnborough, following a period of public consultation. Members were reminded that the purpose of the Orders was to control individuals or groups committing anti social behaviour in a public space. It was explained that the consultation had generated 225 responses and that any concerns raised during the process had been addressed in the preparation of the draft Orders. Responses showed a high level of general support for the proposals.

The Cabinet asked several questions in relation to the proposed Orders and discussed issues including how the effectiveness of the Orders would be scrutinised, residents' perception of current crime levels and whether the Police and the Council currently had sufficient expertise and capacity to enforce the Orders effectively.

The Cabinet RESOLVED that the Public Spaces Protection Orders, as set out in the Head of Environmental Health and Housing's Report No. EHH1717, be approved.

126. ADOPTION OF ARTICLE 4 DIRECTION ORDER FOR EMPLOYMENT LAND –
(Environment and Service Delivery)

The Cabinet considered the Head of Planning's Report No. PLN1708, which sought approval to confirm a non immediate Article 4 Direction to withdraw permitted development rights related to the change of use of offices, light industrial units and storage or distribution units to residential use within the Strategic Employment Sites and Locally Important Employment Sites identified within the draft Rushmoor Local Plan, following a period of public consultation. The Direction would require developers to make a planning application for the conversion of offices, light-industrial units and storage or distribution units to residential use.

The Cabinet was supportive of protecting strategic employment land in the Borough, especially in light of local businesses reporting a shortage of suitable, available commercial space.

The Cabinet RESOLVED that the confirmation of the Article 4 Direction, under the Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended), as set out in the Head of Planning's Report No. PLN1708, be approved.

127. EXCLUSION OF THE PUBLIC –

RESOLVED: That, taking into account the public interest test, the public be excluded from the meeting during the discussion of the under mentioned item to avoid the disclosure of exempt information within the paragraph of Schedule 12A to the Local Government Act, 1972 indicated against the item:

Minute No.	Schedule 12A Para. No.	Category
128	3	Information relating to financial or business affairs

**THE FOLLOWING ITEM WAS CONSIDERED
IN THE ABSENCE OF THE PUBLIC**

128. APPLICATION FOR SECTION 49 REMISSION OF NON-DOMESTIC RATES –
(Concessions and Community Support)

The Cabinet considered the Head of Financial Services' Exempt Report No. FIN1719, which set out an application for the remission of non-domestic rates on the grounds of hardship.

Members assessed the application from Dr. Hema Rajah, North Lane Dental Surgery, No. 38 North Lane, Aldershot, taking into account the evidence of financial hardship supplied and whether it was in the interests of local taxpayers to subsidise the business. The Cabinet took into account the nature and circumstances of the business and the availability of alternative facilities in the area.

The Cabinet Member for Concessions and Community Support and the local Ward Councillors had visited the premises to discuss the application with Dr. Rajah. The Cabinet discussed the application and, taking into account that the applicant was currently in the process of bidding for NHS contracts that would make the business financially sustainable in the future, felt that support should be offered for a period of six months. The Cabinet also discussed what other support might be offered, such as the services of a business mentor.

The Cabinet RESOLVED that 50% hardship relief be granted to Dr. Hema Rajah of North Lane Dental Surgery for a period of six months.

The Meeting closed at 7.55 p.m.

D.E. CLIFFORD
LEADER OF THE COUNCIL

This page is intentionally left blank

CABINET
30 MAY 2017

COUNCILLOR PAUL TAYLOR
CORPORATE SERVICES PORTFOLIO HOLDER
REPORT NO. FIN1721

GENERAL FUND PROVISIONAL OUTTURN 2016/17

SUMMARY AND RECOMMENDATIONS:

SUMMARY:

This report sets out the provisional outturn position on the General Fund (revenue and capital) for 2016/17 (subject to audit).

RECOMMENDATIONS:

Members are requested to:

- (i) note the latest Revenue and Capital Budget monitoring position;
- (ii) approve the transfers outlined in the report between the General Fund, the Stability and Resilience Reserve and the Service Improvement Fund (subject to final outturn position).

1 INTRODUCTION

- 1.1 The General Fund Revenue Summary and Revenue Balances are shown at Appendix A, with the principal individual variations between the current approved estimates and actual expenditure shown at Appendix B. These show an improved position since the last budget monitoring report to Cabinet (FIN1713) 4th April 2017.
- 1.3 The General Fund Capital outturn is shown at Appendix C with the principal variations on individual schemes being shown at Appendix D. Appendix E contains a graphical representation of capital expenditure for the year and its associated financing.
- 1.4 In order to comply with the Accounts and Audit Regulations 2015, a full set of financial statements will be prepared for sign off by the Chief Financial Officer by 30 June 2017. The statements will be audited during the summer, before consideration by the Licensing and General Purposes Committee in September alongside the Auditor's report.

2 GENERAL FUND REVENUE SUMMARY

- 2.1 In its original budget for 2016/17, the Council set a savings figure of £860,000 to be achieved through reductions in service costs and additional income generation, in addition to £315,000 of expected staff turnover savings. As reported through budget monitoring, these savings were achieved during the first half of the year and were incorporated into the

revised budget, as shown in Appendix A.

- 2.2 The revised budget figures have been further adjusted to reflect any subsequent virements, supplementary estimates and use of the service improvement fund, to form the current approved budget, with estimated year-end balances of £1.88 million.
- 2.3 The provisional outturn shows an improvement in the Council's financial position, with a favourable variance of approximately £1,371,000 against the current approved budget and £568,000 compared with the last budget monitoring position, before accounting for any transfers between the General fund, the Service improvement Fund and the Stability and Resilience Reserve.
- 2.4 This improvement in our financial position is due to a number of factors such as those listed below:
- i) Continued restraint on spending exercised by budget holders in the final months of 2016/17
 - ii) Significant additional income for a number of services during the final months of 2016/17, above the volumes expected during the budget monitoring exercise
 - iii) Savings on employee costs across all portfolios
 - iv) Revenue contributions to support Improvement Grants no longer required due to expenditure being contained within the increased Better Care Funding received
 - v) Reduced provision against doubtful debts following additional focus on recovery action
 - vi) Other additional grant funding
 - vii) Reduced levy payable to government as lower growth achieved in business rates than initially projected
- 2.5 Due to the wide range of services provided by the Council, there are over 100 different cost centres. Small variances on each, while not individually significant to report during budget monitoring, can mount up to a significant sum at the year-end, both positive and negative.
- 2.6 The total net underspend of £1,371,000 represents a variation of less than 1.2% on the Council's gross annual turnover of around £115 million but has a large impact on the level of balances. A detailed list of the principal variations between the provisional outturn position and the current approved budget is attached at Appendix B.
- 2.7 Included in the variations identified, are a number of underspent budget items totalling approximately £201,000 where specific conditions have prevented work being carried out during 2016/17 but this work is still required and therefore will be carried out during 2017/18. For example, works delayed due to unforeseen adverse weather conditions.
- 2.8 Around £98,000 of these carry-forwards relates to expenditure that is directly funded by external grants, and therefore has no effect on the General Fund

Revenue balance as grants have been set aside to meet this future expenditure.

- 2.9 This leaves around £103,000 to be set aside from the General Fund balance in 2016/17 in order to meet the expenditure now planned for 2017/18.
- 2.10 The net effect of these variances would increase the General Fund revenue balance to approximately £3.25 million, which is in excess of the range of balances (£1 million - £2 million) set out in the Medium Term Financial Strategy. As set out in the March budget monitoring report, the original budget for 2016/17 assumed a requirement for a contribution from the Stability and Resilience Reserve of £800,000 and no additional resources for the Service Improvement Fund.
- 2.11 These two funds provide vital support to manage variations in the General Fund and to provide short-term resources to implement key invest-to-save projects. The improvement in the revenue position means that the drawdown from the Stability and Resilience Reserve will no longer be required in the current year and approximately £455,000 can be transferred to the Service Improvement Fund. This is particularly timely as the current balance on the Service improvement Fund has been wholly allocated against projects to be carried out in 2017/18 and early 2018/19. It is therefore prudent to increase the available resources to deliver the Council's transformation programme, which aims to make the Council financially sustainable in the future by working more efficiently, driving out cost and creating new income streams.
- 2.12 Taking figures from the Medium Term Financial Forecast for the General Fund and use of the Stability and Resilience Reserve, and assuming £200,000 per annum use of Service Improvement Fund, the overall effect on the main working balances will be as follows:

Revenue Balances	2016/17	2017/18	2018/19	2019/20
	£000	£000	£000	£000
General Fund Balance	2,000	1,520	1,527	1,514
Stability & Resilience Reserve	3,808	3,408	3,008	2,608
Service Improvement Fund	583	383	183	-
Estimated Balances at 31 March	6,391	5,311	4,718	4,122
	7.99%	6.64%	5.90%	5.15%

This would keep working balances marginally above the 5% target approved in the Medium-Term Financial Strategy by the end of 2019/20.

3 GENERAL FUND CAPITAL OUTTURN

- 3.1 The Capital Outturn Summary at Appendix C shows a total net underspend of £6,188,000 against the current approved budget.

- 3.2 This net underspend is due mainly to the re-scheduling of work on a number of projects, with a consequent slippage of £6,432,000 into 2017/18. A small but significant number of capital projects have expenditure that is in excess of the year's budget and the 2017/18 budget allocations for these items will be reduced accordingly. The table below provides analysis:

Analysis of capital expenditure and approved budget for the year 2016/17	£000
Total approved budget for the year	28,107
Capital projects underspent and (budget) slipped through to 2017/18	(6,432)
Expenditure in excess of 2016/17 budget (resulting in reduction of 2017/18 budget)	395
Overspends	40
Underspends	(191)
Actual capital expenditure in the year 2016/17	21,919

- 3.3 The most significant variations are listed in Appendix D.
- 3.4 The capital resources not used due to slippage will transfer into 2017/18.
- 3.5 Appendix E provides detail of the capital expenditure and its financing.

4 CONCLUSIONS

- 4.1 The figures contained within this report are provisional and subject to external audit.
- 4.2 In the past year, the Council has seen results from its 8-point plan, which has enabled it to strengthen its financial position and help it to meet the pressures arising from future changes in central government funding, the economic climate and other known risks. For example, purchase of commercial property to increase rental streams to the Council has generated around £951,000 per annum gross income (before costs of borrowing and holding costs are taken into account).
- 4.3 In addition, a raised awareness of the financial position throughout the Council has contributed to savings achieved in the current year. The increased focus on financial sustainability via the Council's 8-point plan, the addition of more commercial income streams and greater communication of the financial position has seen a shift in culture throughout the organisation.
- 4.4 Against this background, the Council continues to face significant challenges

for the future. It is therefore prudent to continue with the financial strategy built around the Council's 8-point plan and the retention of sufficient reserves to support improvement and to mitigate fluctuations in income and expenditure, particularly from the operation of the business rates retention scheme.

- 4.5 After allowing for transfers to reserves, the General Fund revenue balance for 2016/17 is estimated to be in the region of £2.0 million, at the top of the approved range, while the total for working balances sits above the 5% minimum target set in the Financial Strategy, thus providing additional flexibility moving into 2017/18.
- 4.6 With the uncertainties surrounding the introduction of the 100% Business Rates Retention Scheme, both in terms of timing and final operation of the new scheme, it is increasingly important that the Council delivers the net cost reductions required over the medium-term to balance its budget and to put itself in the strongest position it can before the new funding arrangements come into effect. Whatever incentives lay within the final scope of the scheme, the effect of the Fair Funding Review, which will change the allocation of resources between Councils according to a revised needs assessment, is as yet unquantifiable and could be a significant budgetary risk.
- 4.7 The figures presented in this report are provisional and a number of technical accounting entries are still to be processed as we produce the final Statement of Accounts. Therefore, the final outturn position may vary from that reported here but this is unlikely to be material. Should any further movement take the balances above the agreed range of balances, or below the balances agreed at revised budget, a compensating adjustment will be made to/from the Stability and Resilience Reserve to maintain the General Fund revenue balance within those previously agreed figures.

CONTACT DETAILS:

AMANDA FAHEY
HEAD OF FINANCIAL SERVICES
amanda.fahey@rushmoor.gov.uk
01252 398440

GENERAL FUND REVENUE BUDGET SUMMARY

APPENDIX A

	Revised Estimate 2016/17 £000	Current Approved Estimate 2016/17 £000	Provisional Outturn 2016/17 £000
<u>Net Cost of Services by Portfolio</u>			
1 Corporate Services	748	785	528
2 Environment and Service Delivery	3,785	3,800	3,639
3 Concessions and Community	1,863	1,862	1,854
4 Health and Housing	1,614	1,614	1,254
5 Business, Safety and Regulation	2,637	2,638	2,411
6 Leisure and Youth	4,191	4,201	3,723
7 PORTFOLIO NET EXPENDITURE	14,838	14,900	13,409
8 Capital Accounting Charges - Reversed	(1,996)	(1,996)	(2,193)
9 IAS 19 Pension costs/employee benefits reversed	(8)	(8)	69
10 NET EXPENDITURE AFTER ADJUSTMENTS	12,834	12,896	11,285
<u>Provisions for Budget Restructuring:</u>			
11 Vacancy Monitoring	(50)	(50)	
12 Corporate Income and Expenditure	(370)	(370)	(438)
13 Contributions to/(from) Reserve Accounts	(232)	(232)	1,399
14 Central Government Funding	(6,463)	(6,463)	(6,582)
15 NET TOTAL EXPENDITURE	5,719	5,781	5,664
16 Contribution to/(from) balances	(55)	(117)	0
17 COUNCIL TAX REQUIREMENT	5,664	5,664	5,664
REVENUE BALANCES			
18 1 April	2,000	2,000	2,000
19 General Fund Transfer	(55)	(117)	0
20 31 March	1,945	1,883	2,000

Notes

12 Corporate Income and Expenditure			
Interest Receivable	(782)	(782)	(750)
Interest Payable	13	13	10
Collection Fund (surplus)/deficit - Council Tax	(91)	(91)	(91)
Collection Fund (surplus)/deficit - NNDR	361	361	361
Other Corporate Income & Expenditure	129	129	32
Total	(370)	(370)	(438)
13 Contributions to/(from) Reserve Accounts			
Revenue Contributions to Capital Programme	550	550	550
Revenue Contributions to Improvement Grants	178	178	0
Transfers to CPE account	224	224	221
Contributions to/(from) earmarked reserves/prior yr grants	(127)	(127)	492
Contributions to/(from) Service Improvement Fund	(257)	(257)	136
Contributions to/(from) Stability & Resilience Reserve	(800)	(800)	0
Total	(232)	(232)	1,399
14 Central Government Funding			
New Burdens and other non-ringfenced grants	(113)	(113)	(156)
New Homes Bonus	(1,994)	(1,994)	(1,994)
Revenue Support Grant	(1,104)	(1,104)	(1,104)
RBC share of rates collected	(19,018)	(19,018)	(19,018)
Tariff Payable	15,305	15,305	15,305
Levy Payable	781	781	711
s31 grants in relation to Business Rates	(320)	(320)	(326)
Total	(6,463)	(6,463)	(6,582)

**GENERAL FUND REVENUE ACCOUNT 2016/17
PRINCIPAL VARIATIONS FROM CURRENT APPROVED BUDGET**

<u>Corporate Services Portfolio</u>	£000
Council Offices	
- Additional income received for Council Offices relating to room bookings for Hampshire County Council and Community Rehabilitation Company	(24)
ICT	
- Reduction in spend on application software as a result of a new agreement	(17)
- Various reductions across supplies and services, reduction in use of g/on tokens and improved procurement of specific software	(18)
- Revenue savings on temporary staff costs as additional time allocated to capital projects	(18)
Council Tax Collection	
- Reduction in supplies and services costs including stationery, printing, photocopying and software costs	(14)
- Increase in court costs collected from council taxpayers	(13)
Legal and Estates	
- Increase in spend on property valuations due to volume	15
- Reduction in income for new commercial property, Dominion Road, Worthing, due to annual rent being lower than originally anticipated	13
- Increase in income for Town Centres largely due to backdated rent received re 98 Queensmead	(49)
- Increased rental income due to backdated rent increase at Holder Road Industrial Estate	(42)
- Rental income not generated due to the works having taken longer than planned at Wellesley House, 10a Eelmoor Road	16
- Increase in income to Legal Services, including S106 agreements, recharging of valuation work and other chargeable work	(24)

<u>Corporate Services Portfolio continued</u>	£000
Communications	
- Reduction in spend on citizens consultation and engagement due to use of in-house staff as alternative to external suppliers and lower website development costs	(17)
Members Expenses	
- Savings in Members Expenses including allowances, mail dispatch and other supplies and services	(13)
Customer Services Unit	
- Reduction in outgoing postage costs due to renegotiation of rates and fewer bulk items	(21)
<u>Environment and Service Delivery Portfolio</u>	£000
Car Parks and Parking Management	
- Reductions in lift maintenance, lighting repairs, publicity and advertising, drainage and other supplies and services for car parks	(31)
- Additional Pay and Display income of £41k in car parks with a shortfall of £7k on-street	(34)
- Additional season ticket income	(11)
- Shortfall in smartcard income as smartcards top ups have declined/ceased with the smartcard scheme coming to an end and customers converting to Pay and Display and permits	29
- Net shortfall in the penalty charge notices income for car parks and on-street parking with a reduction of £19k for carparks partially offset by an increase of £7k on street	12
- Notional increase in 'free' parking permits to charities/voluntary organisation, the additional notional cost of these 'free' parking permits is shown under Grants to Major Organisations (Concessions and Community Portfolio)	(29)
Planning Policy	
- The inspection stage of the Local Plan was not reached during 2016/17 causing an underspend in year. The funds will be carried forward to 2017/18	(96)
Recycling	
- Additional income for green waste collection	(13)
- Contractor payments less than expected for additional properties	(15)

<i>Environment and Service Delivery Portfolio continued</i>	£000
Domestic Refuse	
- Contractor payments less than expected for additional properties added to rounds in-year	(29)
Street Cleansing	
- No requirement for specialist cleansing services in year	(10)
- Underspends against reactive Street Cleansing budget and main contractor payment	(41)
Maintenance Team	
- Overspend on expenditure on handyman materials and other running costs offset by a £20k saving in salaries costs reported within total salary variances	25
Markets and Car Boot Sales	
- Shortfall in markets and car boot sales income	43
Town Centre Management	
- Business rates payable on advertising element of the Way Finders	25
Other Highways/Street Furniture	
- Additional income from temporary traffic regulation orders	(25)
- Reduced demand for Street nameplates in the year	(11)
<u>Concessions and Community Portfolio</u>	£000
Grants to organisations	
- Additional notional cost of 'free' parking permits given to charities/voluntary organisation	29
- Balance of Ward/Community budgets awarded but not yet spent	14
Rent Allowances	
- Additional grants and funding for Universal Credit	(10)
- Improved Housing Benefit subsidy position	(429)
- Greater volume of overpayment due to Real Time Information and increased bad debt provision	450
Electoral Registration	
- Reduced spend on temporary staff and other supplies and services	(12)

<p><u>Health and Housing Portfolio</u></p> <p>Housing Advice</p> <ul style="list-style-type: none"> - Reduction in expenditure on rent deposits/bonds - Reduced expenditure on bed and breakfast costs 	<p>£000</p> <p>(10)</p> <p>(21)</p>
<p><u>Business, Safety and Regulation Portfolio</u></p> <p>Development Management</p> <ul style="list-style-type: none"> - Unbudgeted income from S106 admin charges. No income was budgeted following a court ruling that these charges could be deemed illegal. However some monies were received at the implementation stage of planning permissions granted prior to the ruling - Increase in planning application fee income following an upturn in the second half of the year mainly due to a number of large applications <p>Bereavement Services</p> <ul style="list-style-type: none"> - Shortfall in grave sales linked to trend towards smaller cremated remains plots' choice - Reduction in spend on utility bills at crematorium - Income from additional cremations in final quarter of 2016/17 	<p>£000</p> <p>(56)</p> <p>(92)</p> <p>18</p> <p>(25)</p> <p>(66)</p>
<p><u>Leisure and Youth Portfolio</u></p> <p>Parks, Recreation Grounds and Grounds Maintenance</p> <ul style="list-style-type: none"> - Net savings across a range of premises and supplies and services areas, including tree survey works and maintenance, playground apparatus and utilities - Additional developer income for Southwood Woodlands SANG and Rowhill SANG. The SANG receipts will be transferred to the SANG Earmarked Reserve from the General Fund - Underspend against reactive Grounds Maintenance budget <p>Leisure facilities</p> <ul style="list-style-type: none"> - Reduction in spend on the contractual energy payment calculated using the recent gas and electricity indices for Aldershot Indoor Pools, Aldershot Lido and Farnborough Leisure centre 	<p>£000</p> <p>(21)</p> <p>(311)</p> <p>(25)</p> <p>(39)</p>

<u>Leisure and Youth Portfolio continued</u>	£000
Princes Hall	
- Additional casual staffing costs offset with vacancy savings showing in direct salaries	15
- Additional ticket sales	(87)
- Additional letting income	(16)
- Increase in income from refreshments	(13)
- Reduction in spend on utilities	(17)
- Other increased income streams for merchandising, programme sales and corporate activities	(11)
<i>Other variances</i>	
- Salary savings across all portfolios	(137)
- Reduced requirement for contributions towards Improvement Grants	(178)
- Transfers to Earmarked Reserves(e.g. SANGS)	619
- Reduction in interest receivable	32
- Change in provision for doubtful debts	(92)
- Additional non-ring fenced grants	(43)
- Reduction in levy payment of Business Rates Retention Scheme	(70)

GENERAL FUND CAPITAL OUTTURN SUMMARY 2016/17

CAPITAL EXPENDITURE							
PORTFOLIO	ORIGINAL BUDGET 2016/17	REVISED BUDGET 2016/17	APPROVED VARIATIONS 2016/17	CURRENT APPROVED BUDGET 2016/17	ACTUAL SPEND 2016/17	VARIANCE 2016/17	SLIPPAGE INTO 2017/18
	£000	£000	£000	£000	£000	£000	£000
1 Corporate Services	2,117	20,857	507	21,364	18,039	(3325)	3,478
2 Leisure and Youth	725	837	53	890	629	(261)	271
3 Environment and Service Delivery	5,003	4,714	-	4,714	2,348	(2366)	2,507
4 Concessions and Community	-	-	-	-	-	-	-
5 Business, Safety and Regulation	116	102	-	102	36	(66)	69
6 Health and Housing	841	1,037	-	1,037	867	(170)	107
7 TOTAL	8,802	27,547	560	28,107	21,919	(6,188)	6,432

CAPITAL FINANCING			
FUNDING	ORIGINAL ESTIMATE 2016/17	REVISED ESTIMATE 2016/17	ACTUAL 2016/17
	£000	£000	£000
1 Revenue Contribution To Capital - General	550	550	550
2 Revenue Contribution To Capital - General One-Off	200	178	-
3 Government Grant - Disabled Facilities Grant	425	816	713
4 Capital Grants	1,730	1,652	284
5 Developer's Contributions	390	375	229
6 Flexible Capital Receipts	-	10	161
7 Capital Receipts	5,507	23,966	13,344
8 Borrowing			6,638
9 TOTAL	8,802	27,547	21,919

Original & Revised Estimate did not differentiate between capital receipts & borrowing

CAPITAL PROGRAMME 2016/17 - PRINCIPAL VARIATIONS FROM APPROVED BUDGET

All amounts expressed in £000

Amount enclosed in brackets () denotes capital expenditure less than approved budget

* Denotes favourable variance in 2016/17 slipped into 2017/18 as additional budget for scheme. # denotes partial slippage of favourable variance

BUSINESS, SAFETY & REGULATION

Crematorium - Waiting room modernisation

Quotes have been received and the works are being planned for a quieter period

* (10)

Crematorium - Replace equipment

Fitting is occurring in May/June 2017 subject to finalisation

* (56)

CORPORATE SERVICES

Corporate Properties - 12 Arthur Street

Delay with determining plans for the property and planning permission yet to be obtained

* (167)

Corporate Properties - 36 to 62 Union Street Aldershot development

Difficulties with reaching an agreed sale on one property, and a delay with the sale completion on another property resulting in the expectation that sale completions will not be achieved until following year

* (1,456)

Corporate Properties - Property acquisition

Approval for specific property purchase was granted in February 2017 but acquisition not completed in the current year

* (150)

Flexible Capital Receipts - Range of projects

Specific budget for application of capital receipts funding revenue development costs. Profile of expenditure has been greater in year 1 than anticipated

152

Council Offices - Accommodation

Improvement works complete, some slippage linked to ongoing co-location/ re-organisation moves

* (11)

Loans - Farnborough International

Changes to the funding model and a delay finalising the legal agreement have resulted in loan monies being paid out to a revised timeline compared to the original payment schedule

* (1,582)

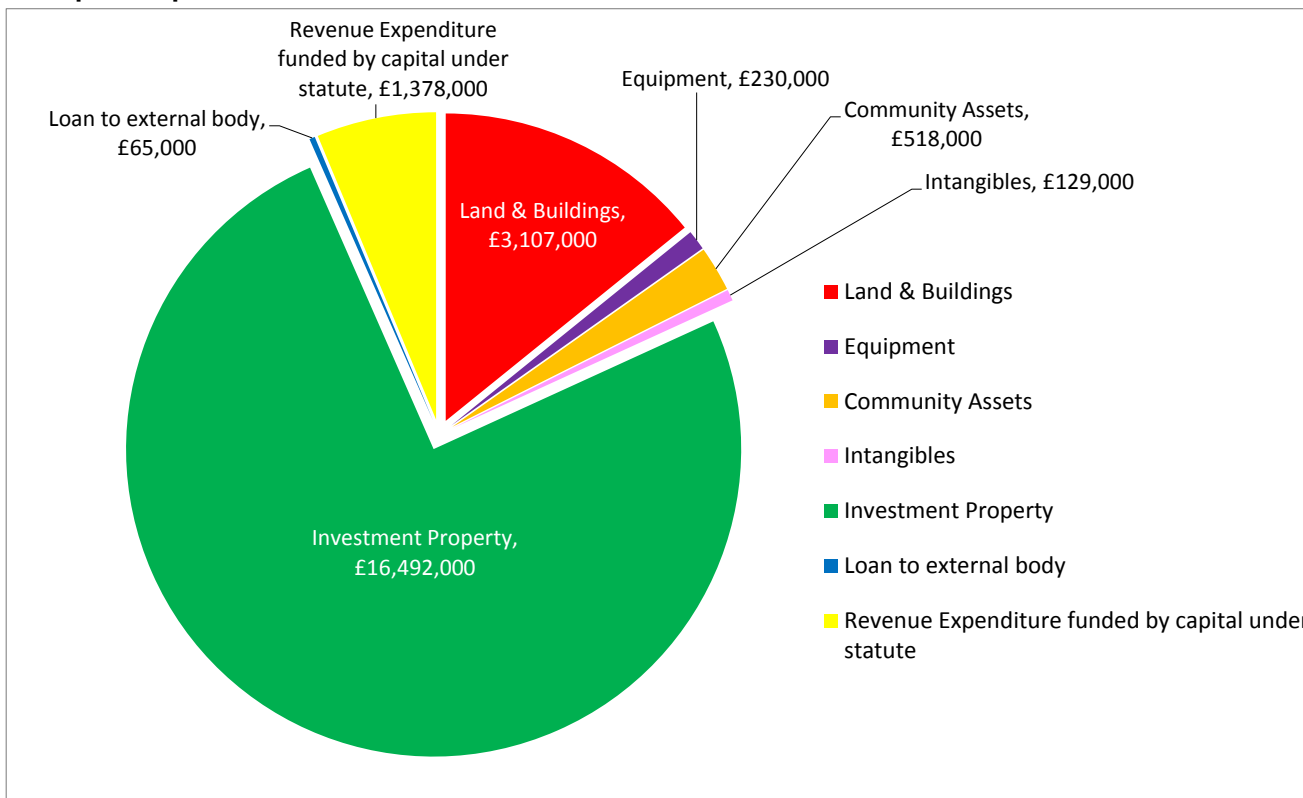
ICT Strategy & Customer First Projects - Digital Strategy Upgrade of the Councils backup system and introduction of “replication” has been deferred whilst delivery of equipment hardware and related services is achieved. # £93,000 of this favourable variance slipped into 2017/18	#	(116)
ENVIRONMENT & SERVICE DELIVERY		
Activation Aldershot - Town Centre integration Certification of work not achieved in the year 2016/17	*	(1,425)
Activation Aldershot - Town Centre improvements Architectural design services associated with the shop fronts has been carried out but the actual works into the following financial year	*	(259)
Activation Aldershot - Project 2: Phase 6 Station Delay in project timescales are likely due to unforeseen franchise renewal issues with the South West Trains network.	*	(196)
Beaumont Park - Boundary wall Combining the Wall & Railings works has resulted in a more efficient approach to site achievement. Some potential for some overall budget saving may be achieved. # £76,000 of this favourable variance slipped into 2017/18	#	(87)
Cycleway Links - Cove Brook Greenway Completion of project in the current year not achievable due to delay in reaching agreement with the Environment Agency	*	(34)
Car Parks - Ticket machines Some machine installation achieved in late 2016/17 but a substantial number will now be installed in early 2017/18. This results in some slippage on the overall scheme to the following year. An overall saving is also now anticipated	*	(345)
Mayfield Regeneration In order to avoid duplication and obtain best value for money this project has been delayed to tie in with Mayfield PEBL works (Prospect Estate Big Local)	*	(18)
Cycleway Links - Hazel Avenue Completion of project in the current year not achievable due to delay in reaching agreement with the Environment Agency	*	(23)
Depots - New depot Some work undertaken in advance to minimise delays to the project		236
Car Parks - Provision for enhancements Budget for improvement and enhancements to car parks not utilised in the current year while awaiting outcome of regeneration plans and future use of Council assets.	*	(193)
Car Parks - Parking management system No further expenditure expected for this project		(23)

HEALTH & HOUSING		
Disabled Facilities Grants This is a rolling programme and amounts are committed for payment in the following year (2017/18) in relation to the favourable variance	*	(103)
Housing Renewal (means tested) Grants for Private Sector Tenants & Owner Occupiers) The budget has not been fully required in 2016/17		(19)
Home Loan Scheme No loans have been applied for in the year 2016/17		(20)
Social Housing Grants - Grants to Registered Social Landlords Due to a lack of opportunities, the budget has not been fully utilised in 2016/17		(34)
LEISURE & YOUTH		
Farnborough Leisure Centre - Teaching pool filter refurbishment Notice needs to be given to carry out these works as the teaching pool will need to be closed for one week and works need to be planned around the swimming lesson timetable. Achievement of this has not been possible in 2016/17	*	(15)
Princes Hall - Floor Works achieved in the early weeks of the following financial year	*	(12)
Princes Hall - Coating to roof Other urgent priorities have arisen in 2016/17 and this project was not started.	*	(15)
Municipal Gardens - Playground The old playground equipment has been removed and installation of new equipment programmed completed in the first quarter of 2017/18	*	(152)
Manor Park - New paving and tarmac Quotes for the works have been received. Work postponed to tie in with letting of the new waste management contract.	*	(13)
Manor Park Cottage - Refurbishment Approval for the refurbishment was granted in March 2017 but not achieved in 2016/17	*	(53)

• Capital Outturn Position

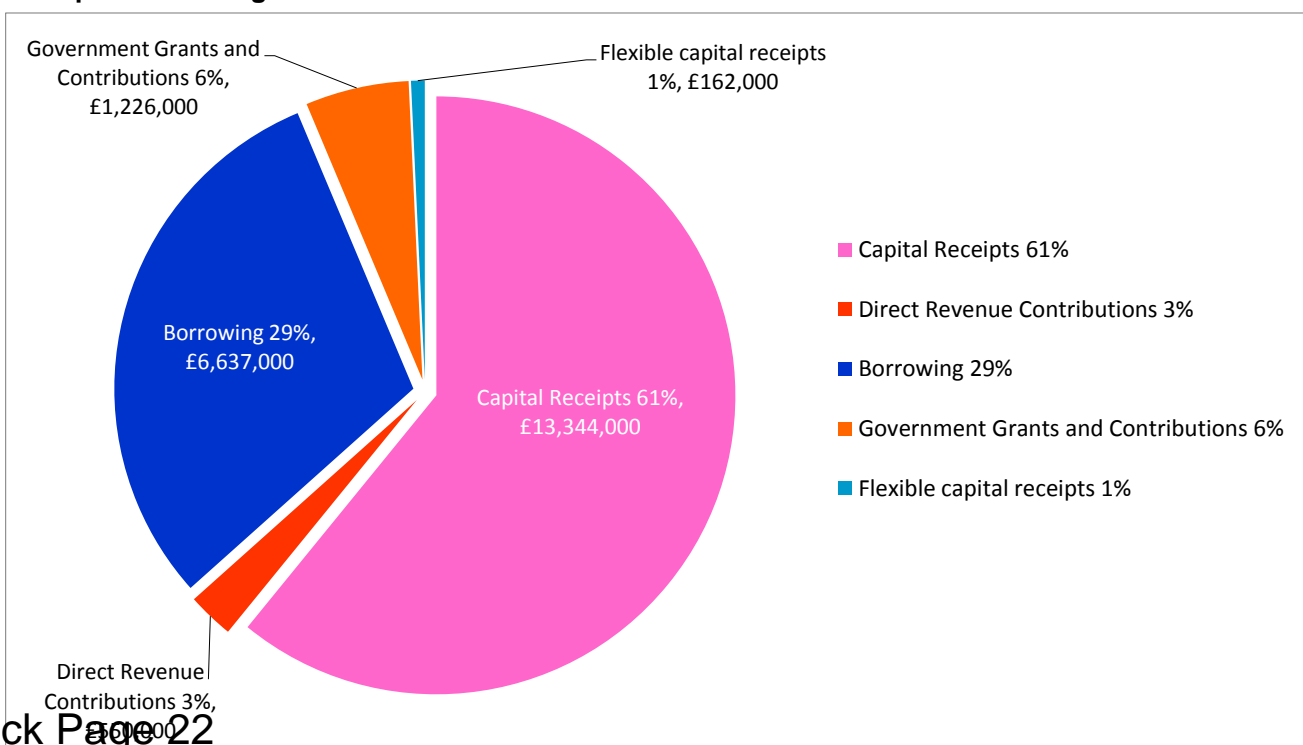
The Council spent £21.919 million on its capital programme in 2016/17, which is presented graphically below.

Capital Expenditure 2016/17



The capital financing of the programme is presented below, showing that a significant element was funded from capital receipts, while the remainder was funded from grants, contributions, revenue and some borrowing.

Capital Financing 2016/17



CABINET

**COUNCILLOR DAVID CLIFFORD
LEADER OF THE COUNCIL**

30th May 2017

REPORT NO. DMB1702

KEY DECISION: NO

COUNCIL PROGRESS MONITORING REPORT – END OF YEAR 2016/17

SUMMARY AND RECOMMENDATIONS:

This paper sets out performance monitoring information for the second 6 months of 2016/17, with additional updates where relevant.

The Cabinet is asked to note the performance made in delivering against the Council's priorities for the 2016/17 Municipal Year.

1. INTRODUCTION

- 1.1 This paper sets out performance monitoring information for the second 6 months of 2016/17, with additional updates where relevant.

2. DETAIL

- 2.1 Rushmoor Borough Council's Cabinet has undertaken a major review of the Council's priorities based on the concept of "Listen, Learn and Deliver – Better". The Council now has four new priorities underpinning its stated Purpose - **Rushmoor Borough Council, working with others to improve the quality of people's lives.**

The four priorities are:

- Sustaining a thriving economy and boosting local business
- Supporting and empowering our Communities and meeting local needs
- A cleaner, greener and more cultural Rushmoor
- Financially sound with services fit for the future

**Rushmoor Borough Council - working with
others to improve the quality of people's lives**

People have an equal right to live healthy lives, in safe, clean and sustainable places. We want to address the causes of inequality and help create opportunities for local people to fulfil their aspirations. We have to target our limited finances to where they are most needed.



RUSHMOOR
BOROUGH COUNCIL

2.2 Cabinet undertook an all Member workshop on the 29 September, 2016 and from this session, key actions were identified and these are set out below.

Sustaining a thriving economy and boosting local business

- Drive the regeneration of Aldershot
- Push forward with the regeneration of Farnborough town centre
- Improve local levels of educational attainment and skills and raise aspirations
- Bring forward social and private rented housing opportunities - establish our own housing company
- Supporting the borough's small and medium businesses (SMEs)
- Work with the Enterprise M3 Local Enterprise Partnership and other organisations
- Pursue continued economic growth across the borough
- Put in place a new Rushmoor Local Plan by 2017/18
- Secure Alternative Natural Green Spaces (SANGS) to enable development
- Support the Wellesley development and maximise the opportunities it offers

Supporting and empowering our Communities and meeting local needs

- Address the shortage of homes
- Address rough sleeping and street drinking issues in our town centres
- Improve the health and wellbeing of residents and workers in the borough
- Work in and with our communities to help them become more involved in doing things in their local communities
- Tackle deprivation where it exists within the borough

- Help the voluntary sector to become more sustainable
- Establish a ward community grant scheme and good causes lottery
- Continue to support families to transform their futures through our supporting families programme
- Encourage, incentivise and support those affected by welfare reforms
- Enable decisions to be made as close to customers and communities as possible
- Manage and improve community cohesion

A cleaner, greener and more cultural Rushmoor

- Maintain weekly collections whilst increasing recycling
- Complete the major contracts renewal for waste, recycling, grounds and streets
- Improve civic pride and community involvement in maintaining the cleanliness, quality and appeal of our neighbourhoods
- Ensure new buildings contribute to improving the quality of the environment
- Build on the historic value of our towns and create the conditions for a cultural renaissance
- Developing and actively increase use of our leisure and cultural facilities
- Develop and implement a parking strategy

Financially sound with services fit for the future

- Keep people well informed about our services and what is going on
- Ensure financial sustainability by rigorously delivering the Council's 8 Point Plan
- Take forward options to use trading to increase income
- Through our Digital Strategy seize opportunities to do things better
- Continue to implement our organisational development strategy
- Listen better to our residents, customers and local businesses
- Taking advantage of opportunities to bring together public services at the Council offices and use our assets better
- Improve local accountability and increase democratic engagement to deliver better services to the public

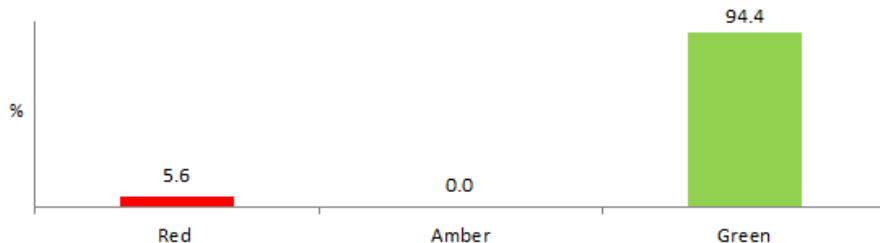
2.3 Work was undertaken to develop key supporting activities to deliver the above key actions. Progress against these and a number of important service measures has been monitored during the 2016/17 period to give Cabinet an overview of performance across the organisation and to ensure that progress is being made to deliver against their priorities. This information is set out in the Annex to this report.

2.4 A summary of the progress made against the variety of actions and measures monitored is set out in the graphic below. The colour coding system used is:

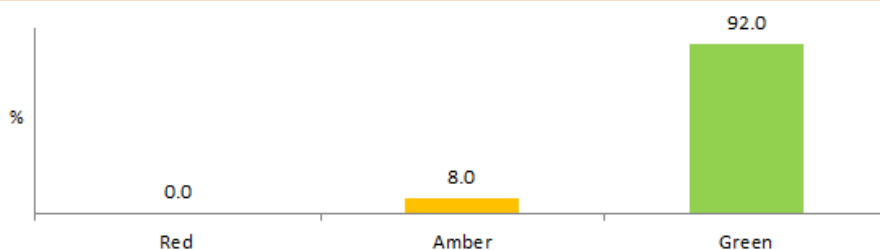
- Green indicates that the action or initiative is on course

- Amber flags up that achieving the action or indicator is in question or requires attention
- Red shows that we have not been able to achieve what we had expected at this time

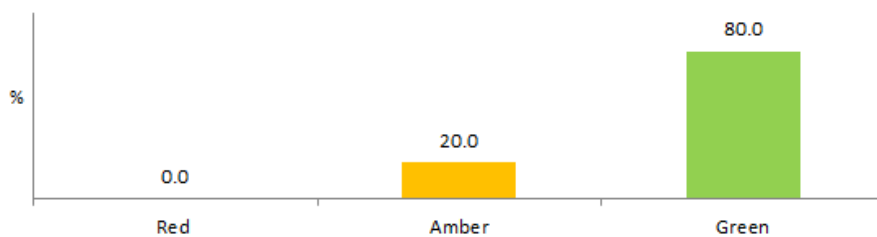
Sustaining a thriving economy and boosting local business



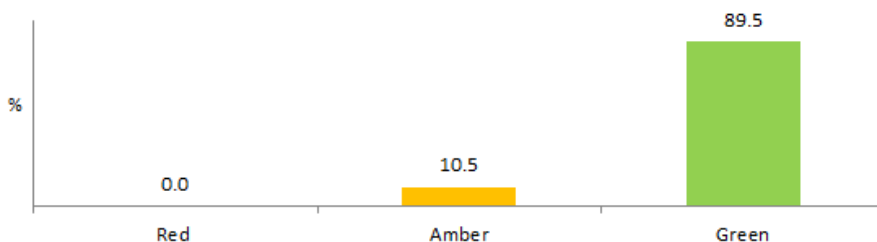
Supporting and empowering our Communities and meeting local needs



A cleaner, greener and more cultural Rushmoor



Financially sound with services fit for the future



3. RECOMMENDATION

- 3.1 The Cabinet is asked to note the performance made in delivering against the Council's priorities for the 2016/17 Municipal Year.

LEADER OF THE COUNCIL

Contact: Jon Rundle - Strategy, Performance and Partnerships Manager
 ☎ 01252 398801 or ✉ jon.rundle@rushmoor.gov.uk



Council progress monitoring report End of year 2016/17

Contents

	Page
Introduction and purpose and priorities	3
Progress summary as at end of the year (31 st March 2017)	4
Sustaining a thriving economy and boosting local business	5
• Progress	5
• Service measures	7
Supporting and empowering our Communities and meeting local needs	9
• Progress	9
• Service measures	14
A cleaner, greener and more cultural Rushmoor	20
• Progress	20
• Service measures	23
Financially sound with services fit for the future	24
• Budget overview	24
• The 8 Point Plan	26
• Organisational Development	36
• Progress	39
• Service measures	40

Introduction

During 2016/17, Rushmoor’s Cabinet reviewed its priorities and developed key actions for 2017/18. Rushmoor has four priorities, which are:

- **Sustaining a thriving economy and boosting local business**
- **Supporting and empowering our Communities and meeting local needs**
- **A cleaner, greener and more cultural Rushmoor**
- **Financially sound with services fit for the future**

These priorities will help achieve our purpose:

“Rushmoor Borough Council, working with others to improve the quality of people’s lives”

This monitoring report, brings together the priorities, key actions and existing areas of work and service measures and sets out progress at the end of Quarter 4 2016/17.

Rushmoor purpose and priorities 2017/18

Rushmoor Borough Council - working with others to improve the quality of people’s lives

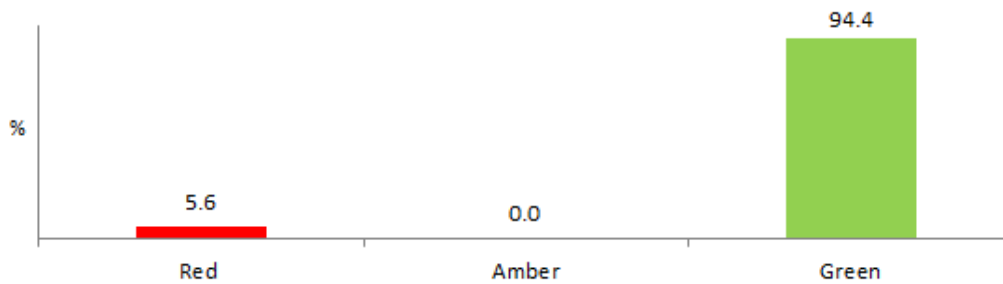
People have an equal right to live healthy lives, in safe, clean and sustainable places. We want to address the causes of inequality and help create opportunities for local people to fulfil their aspirations. We have to target our limited finances to where they are most needed.



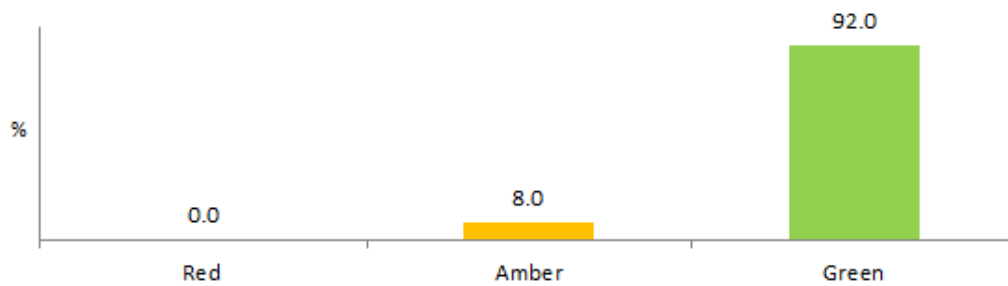
RUSHMOOR
BOROUGH COUNCIL

Progress summary as at end of the year (31st March 2017)

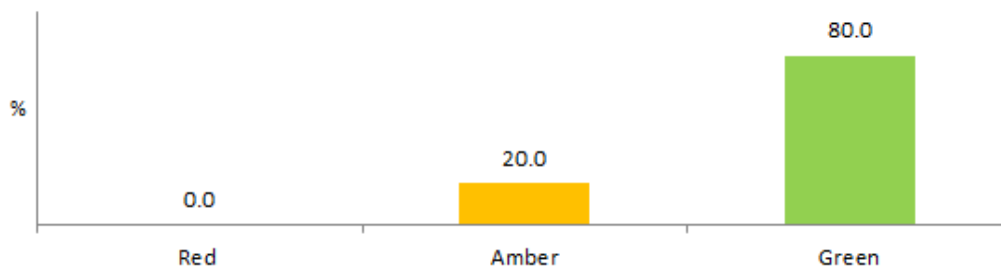
Sustaining a thriving economy and boosting local business



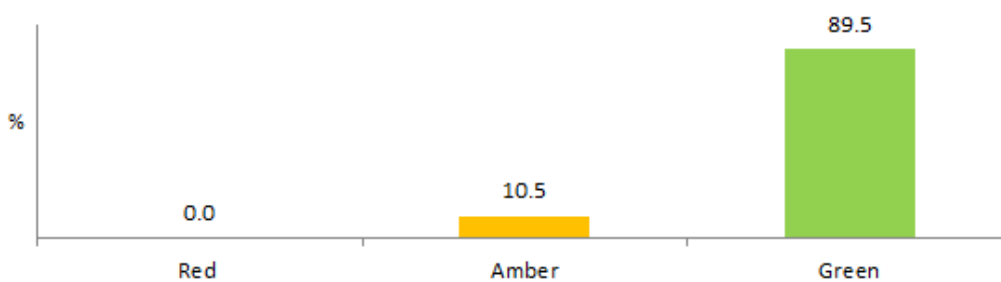
Supporting and empowering our Communities and meeting local needs



A cleaner, greener and more cultural Rushmoor



Financially sound with services fit for the future



Key:

- **Green** indicates that the action or indicator is on course
- **Amber** flags up that achieving the action or indicator is in question or needs attention
- **Red** shows that we have not been able to achieve what we had expected at this time

Sustaining a thriving economy and boosting local business

Aiming to:

- Drive the regeneration of Aldershot
- Push forward with the regeneration of Farnborough town centre
- Improve local levels of educational attainment and skills and raise aspirations
- Bring forward social and private rented housing opportunities - establish our own housing company
- Supporting the borough's small and medium businesses (SMEs)
- Work with the Enterprise M3 Local Enterprise Partnership and other organisations
- Pursue continued economic growth across the borough
- Put in place a new Rushmoor Local Plan by 2017/18
- Secure Alternative Natural Green Spaces (SANGS) to enable development
- Support the Wellesley development and maximise the opportunities it offers

Progress

Aldershot Town Centre Regeneration

- Review our approach to delivering our vision for a regenerated Aldershot Town Centre

Six months	12 months	Update: On course
------------	-----------	-------------------

- Put in place Aldershot Regeneration Group and supporting officer arrangements to drive forward the regeneration of Aldershot Town Centre. This will include promotion of the Aldershot Town Centre Prospectus to potential investors and developers and the development and implementation of schemes with partners including the Enterprise M3 LEP

Six months	12 months	Update: On course
------------	-----------	-------------------

- To bring forward the regeneration scheme at Aldershot Railway Station

Six months	12 months	Update: Stagecoach were unsuccessful with regard to the franchise renewal for the South West Trains network. Unfortunately, there is no obligation for the new franchise to take on this project so we are seeking an early meeting to encourage them to do so. However, this is likely to cause a delay in the project timescales.
------------	-----------	---

Farnborough Town Centre Regeneration

- To continue to support the regeneration of the town centre and encourage completion of the KPI scheme

Six months	12 months	Update: On course
------------	-----------	-------------------

- Progress the regeneration of the Farnborough Civic Quarter following adoption of the Supplementary Planning Document in 2015

Six months	12 months	Update: On course
------------	-----------	-------------------

Economic development

- Finalise and adopt an Economic Development Strategy for the Council and progress key actions identified in the plan

Six months	12 months	Update: On course
------------	-----------	-------------------

- Assessment of the implications of continuing reform of the business rates retention scheme alongside a review of discretionary discounts and support to local business

Six months	12 months	Update: Cabinet agreed the Council's 2017/18 policy on Discretionary Rate Reliefs in March 2017.
------------	-----------	--

Educational attainment - Proactively support work with partners including the Local Education Authority and Schools to help raise aspirations and improve educational attainment for students attending schools in the borough. Actions include:

- Continued support and monitoring of the mental health project
- Work with the Basingstoke Consortium, EM3 and CMP to deliver work experience opportunities in local schools
- On-going dialogue with the County Council to identify solutions to recruitment issues and long term performance of local secondary schools
- Financial support towards the recruitment of one English teacher to work flexibly across 2 schools

Six months	12 months	Update: On course
------------	-----------	-------------------

Rushmoor Local Plan - Continue with the preparation of a new single Local Plan for the Borough. Report considered by Cabinet on 26 July 2016 on a revised timetable, which was subject to a minor amendment on 6th December 2016 (see <http://www.rushmoor.gov.uk/article/1701/Records-of-executive-decisions>). This will include public consultation on a draft Submission version of the Local Plan for a 6-week period commencing in May 2017, (Subsequently followed by an Examination in early 2018, looking to Adoption by Summer 2018)

Six months	12 months	Update: Draft Submission Local Plan progressing through to Cabinet (4 April 2017) and Council (20 April 2017) Start of consultation in May 2017.
------------	-----------	--

Wellesley (Aldershot Urban Extension) project - To achieve a successful residential led development on land to the north of Aldershot

Six months	12 months	Update: On course
------------	-----------	-------------------

Responding to Government policy - Respond to the requirements of the Localism Act, where relevant to the planning system, including the Duty to Co-operate and neighbourhood planning. We will also respond to the provisions of the anticipated Housing and Planning Bill upon its enactment.

Six months	12 months	Update: On course
------------	-----------	-------------------

Skills and employability

- Support the M3 local enterprise partnership with the Skills & Employment programme

Six months	12 months	Update: On course
------------	-----------	-------------------

- Manage and support delivery of the Skilled Up programme

Six months	12 months	Update: On course
------------	-----------	-------------------

- Further develop the Rushmoor Employment and Skills Zone working with developers, new businesses, the National Skills Academy for Construction and other partners to improve employment and skills

Six months	12 months	Update: On course
------------	-----------	-------------------

Service measures

Invoices paid on time

Percentage of invoices paid within 30 days

2015/2016	Q1	Q2	Q3	Q4	2016/2017
97.83%	97.08	97.86	97.85	98.09	97.77

Determination of Planning Applications in a timely manner

Major applications within 13 weeks

2015/2016	Target	Q1	Q2	Q3	Q4	2016/ 2017
85%	60%	73%	100%	100%	100%*	93.25%

*This figure represents ten applications. Five of these were determined in more than 13 weeks due to associated legal work. However they were the subject of requests for an extension of time by the applicants and therefore are recorded as being determined 'in time' for statistical purposes.

Minor applications within 8 weeks

2015/2016	Target	Q1	Q2	Q3	Q4	2016/ 2017
78.5	65%	66%	76%	68%	81%	73%

Other applications within 8 weeks

2015/2016	Target	Q1	Q2	Q3	Q4	2016/ 2017
84.9%	80%	87%	88%	82%	97%	88.5%

% of appeals allowed against the authority's decision to refuse

2015/2016	Target	Q1	Q2	Q3	Q4	2016/2017
44%	40% max	50%	33%	0%	0%	20%
9	Number of appeal decisions	2	3	2	3	10
4	Number allowed	1*	1	0	0	2

*Ham and Blackbird Appeal

Supporting and empowering our Communities and meeting local needs

Aiming to:

- Address the shortage of homes
- Address rough sleeping and street drinking issues in our town centres
- Improve the health and wellbeing of residents and workers in the borough
- Work in and with our communities to help them become more involved in doing things in their local communities
- Tackle deprivation where it exists within the borough
- Help the voluntary sector to become more sustainable
- Establish a ward community grant scheme and good causes lottery
- Continue to support families to transform their futures through our supporting families programme
- Encourage, incentivise and support those affected by welfare reforms
- Enable decisions to be made as close to customers and communities as possible
- Manage and improve community cohesion

Progress

RSP - Rushmoor Strategic Partnership – Support the vision of the Sustainable Community Strategy through 2016/17 and develop the future key priorities with the Partnership. Current Key priorities are:

- Address deprivation issues across the borough including specific pockets of deprivation in Aldershot Park, Cherrywood and Wellington
- Improve secondary educational achievement
- Understand and respond to skills and employment needs and opportunities
- Understand mental health problems to enable coordinated support for prevention and recovery
- Protect vulnerable people and reduce the level of violent crime, drug and alcohol related offences and anti-social behaviour
- Encourage healthy lifestyles
- Support our residents and businesses to increase resilience and encourage economic growth and prosperity

Six months	12 months	Update: At the March RSP meeting <ul style="list-style-type: none"> • Debbie Whitcombe (Rushmoor Borough Council) gave an Employment and Skill’s Update on local work and recent projects around skills and employment including the Bencap Project • David Phillips and Nick Irvine (Rushmoor Borough
------------	-----------	--

		<p>Council) updated partners on Regeneration in Rushmoor covering progress with regeneration projects in Aldershot and Farnborough</p> <ul style="list-style-type: none"> In Brief items included: Wellesley Update, Educational Attainment, Economic Recovery, Budget, Deprivation Strategy, Council Plan 2017/18, Data Sheets, Police Investigation Centre, MOD Regeneration Review and the First Wessex merger
--	--	--

Health & Wellbeing Partnership - To continue to provide leadership, and engagement of health partners to support the public health needs of the Borough. To refresh the health priorities with the Rushmoor Strategic Partnership based on the needs of the Borough.

Six months	12 months	<p>Update: The Partnership continues to meet to focus on the key health priorities of the Borough particularly focussing on the four geographic pockets of health and disability deprivation according to the 2015 Indices of Multiple Deprivation – (Aldershot Park (LSOA 107 & 108), Tower Hill (LSOA 91), Aldershot Town Centre (LSOA 145)) and Mental Health, as a Borough-wide deprivation issue. The Partnership takes a lead on these health issues.</p>
------------	-----------	---

Community Safety Partnership - Following the creation of the North Hampshire Community Safety Team , Rushmoor’s, Hart’s and Basingstoke and Deane’s Community Safety Partnerships are now formally merged.

The current priorities for Safer North Hampshire are to;

- Review violent crime and understand some of the drivers of violence and how these might be addressed as there appears to be a growth in violence beyond that which might be explained by improved recording.
- Better understand some of the issues relating to alcohol misuse both in terms of binge drinking/late night economy violence and ASB and also the significance of alcohol in complex ASB and general ASB cases.
- Develop work on vulnerabilities and in particular look at the most complex cases as a way of both reducing violence and anti-social behaviour, supporting repeat victims and reducing pressure on agencies, especially emergency responses.
- Improve understanding of offending in particular re-offending and to consider the role of alcohol and drug misuse.
- Although there are substantial improvements around youth crime, to continue to track and support activity to reduce youth crime to sustain these successes.

Six months	12 months	<p>Update: Total crime and anti-social behaviour in Rushmoor increased during Quarter 4 when compared to the same time last year. Increases this quarter are in part due to changes in the recording of ASB. There are also some areas, such as violent crime, where the increase is greater than that which might be explained by improved recording, and these areas are where the partnership will focus in the coming year.</p>
------------	-----------	---

Community Safety Partnership data - The Rushmoor Community Safety Partnership monitors crime rates in the Borough.

	2014/15	2015/16	2016/17	2015/16 diff on 2014/15	% diff	2016/17 diff on 2015/16	%diff
1a Homicide	0	0	1	N0	0%	N1	+100%
1b Violence with Injury	264	276	246	N12	+5%	N30	-11%
1c Violence without Injury	273	349	403	N76	+28%	N54	+15%
2a Rape	25	22	25	N3	-12%	N3	+14%
2b Other Sexual Offences	43	32	39	N11	-26%	N7	+22%
3a Robbery of Business Property	2	2	0	N0	0%	N2	-100%
3b Robbery of Personal Property	2	7	9	N5	+250%	N2	+29%
4a1 Burglary in a dwelling	64	68	56	N4	+6%	N12	-18%
4a2 Burglary in a building other than a dwelling	58	42	51	N16	-28%	N9	+21%
4b Vehicle Offences	122	80	158	N42	-34%	N78	+98%
4c Theft from the Person	17	14	14	N3	-18%	N0	0%
4d Bicycle Theft	32	26	41	N6	-19%	N15	+58%
4e Shoplifting	183	132	206	N51	-28%	N74	+56%
4f All Other Theft Offences	162	117	158	N45	-28%	N41	+35%
5a Criminal Damage	228	165	243	N63	-28%	N78	+47%
5b Arson	5	5	5	N0	0%	N0	0%
6a Trafficking of Drugs	9	9	16	N0	0%	N7	+78%
6b Possession of Drugs	47	30	37	N17	-36%	N7	+23%
7 Possession of Weapons Offences	4	11	20	N7	+175%	N9	+82%
8 Public Order Offences	157	127	210	N30	-19%	N83	+65%
9 Miscellaneous Crimes Against Society	28	30	21	N2	+7%	N9	-30%
Total	1725	1544	1959	N181	-10%	N415	+27%
ASB	590	445	586	N145	-25%	N141	+32%

(Source: data from Rushmoor Community Safety Team based on figures from Hampshire Police)

Local Children's Partnership - Support the Local Children's Partnership, the priorities in 2016/17 are:

- Improving outcomes and life chances for those living in relative poverty and breaking the cycle of deprivation aim to have self-motivated aspirational children, young people and families enabling them to overcome the barriers to learning/life

- Improving inclusion for children and young people who are proving challenging in mainstream settings but for whom special school placements are not appropriate
- Improving mental health support for both children and their families
- Improved (local) access to appropriate early help/support and intervention

Six months	12 months	Update: On course
------------	-----------	-------------------

Neighbourhood renewal - We will continue to work in local neighbourhoods to bring communities together and to tackle issues that affect people's lives there. Among the areas we will be focusing on are the Cherrywood ward in Farnborough, where we are supporting the Prospect Estate Big Local (PEBL) project, and the Aldershot Park ward.

Six months	12 months	Update: On course
------------	-----------	-------------------

Community cohesion

- Update and Implement as required a Borough cohesion strategy – Winter 2016

Six months	12 months	Update: Action plan refreshed each year
------------	-----------	---

- Continue to deliver key projects including:
 - Conflict resolution workshops and training
 - Support community integration festivals and events Continue to support the Community communicator's network
 - Capacity building events for community groups and leaders

Six months	12 months	Update: On course
------------	-----------	-------------------

Children and young people

- Implement the summer programme to include discounted swimming, free bus travel for those economically disadvantaged. Summer 2016

Six months	12 months	Update: Programme complete
------------	-----------	----------------------------

- Continue work with Hampshire County Council to improve the quality of life for young carers in the Borough – Spring 2017

Six months	12 months	Update: On course
------------	-----------	-------------------

Welfare Reform - Continuing to assess the impact of welfare reform, particularly for our most vulnerable residents and those affected by more than one policy change

Six months	12 months	Update: The Council's Council Tax Support scheme for 2017/18 was agreed at full Council on 27 January 2017
------------	-----------	--

Rushmoor Supporting Families Programme - Lead the Rushmoor and Hart Supporting Families Programme. Rushmoor Supporting (Troubled) Families Programme is promoting positive change in professional practice with families. There is inter-agency co-operation and understanding, better information-sharing, more targeted work with families and increased positive experiences for service-users. Locally the programme is particularly well targeted and responsive to the needs of families, with good take-up by those families in most need. Targeting families with problems relating to:

- Crime and anti-social behaviour
- Education, children not in school
- Worklessness, adults on out-of-work benefits
- Young people not in employment, education or training
- Problems with drugs and/or alcohol
- Physical or mental health problems
- Domestic violence and abuse
- Families at risk of homelessness or unmanaged debts
- Young children failing to thrive
- Unhealthy weight and/or malnutrition concerns

Six months	12 months	Update: Transition to the new intensive support service has been a smooth one. The HCC grant for 2017-18 is in line with the previous year's.
------------	-----------	---

Housing

- New housing and homelessness strategy to be in place by the end of the year. Key consultation event planned for the 18th April.

Six months	12 months	Update: Document was ratified at Full Council 23 rd February 2017. Community Panel will be updated on delivery of the strategy objectives every six months. The document will be 'live' moving forward, amended as required to reflect current circumstances.
------------	-----------	--

- Maintain development programme working collaboratively with providers to meet identified housing need in light of withdrawal of HCA grant funding. (For example Stoll and Gurkha Homes Veterans accommodation, Sentinel Domestic Violence. properties)

Six months	12 months	Update: Progress being made overall. Stoll due for completion Q4 2017/2018
------------	-----------	--

- Secure units at Mills House for use as temporary supported housing for homeless households.

Six months	12 months	Update: Completed
------------	-----------	-------------------

- Working with partners to address street homelessness and looking at proposals to deliver North Lane Lodge by summer 2016.

Six months	12 months	Update: North Lane Lodge opened and residents moved in – Strategic and Operational meetings taking place. The Council, Society of St James and Home Group are working together to improve the outcomes for the residents to enable them to sustain future accommodation. Some residents are also engaged in the ‘Skilled Up’ programme.
------------	-----------	---

- Carry out survey work in private sector to identify poor housing conditions, deprivation, overcrowding and concealed households.

Six months	12 months	Update: The private sector housing survey is complete and we are in the process of finalising the report that David Roberts completed regarding his experience with the survey. This will be presented to DMB and then Panel on 15th June 2017
------------	-----------	--

Health and sport - Improve the Health & Well-being of our residents through provision of the Rushmoor 10k, Cycle Sportive, monthly cycle rides, parkrun, GP referral scheme and a wide range of rehab and recovery classes – spring 2017

Six months	12 months	Update: On course
------------	-----------	-------------------

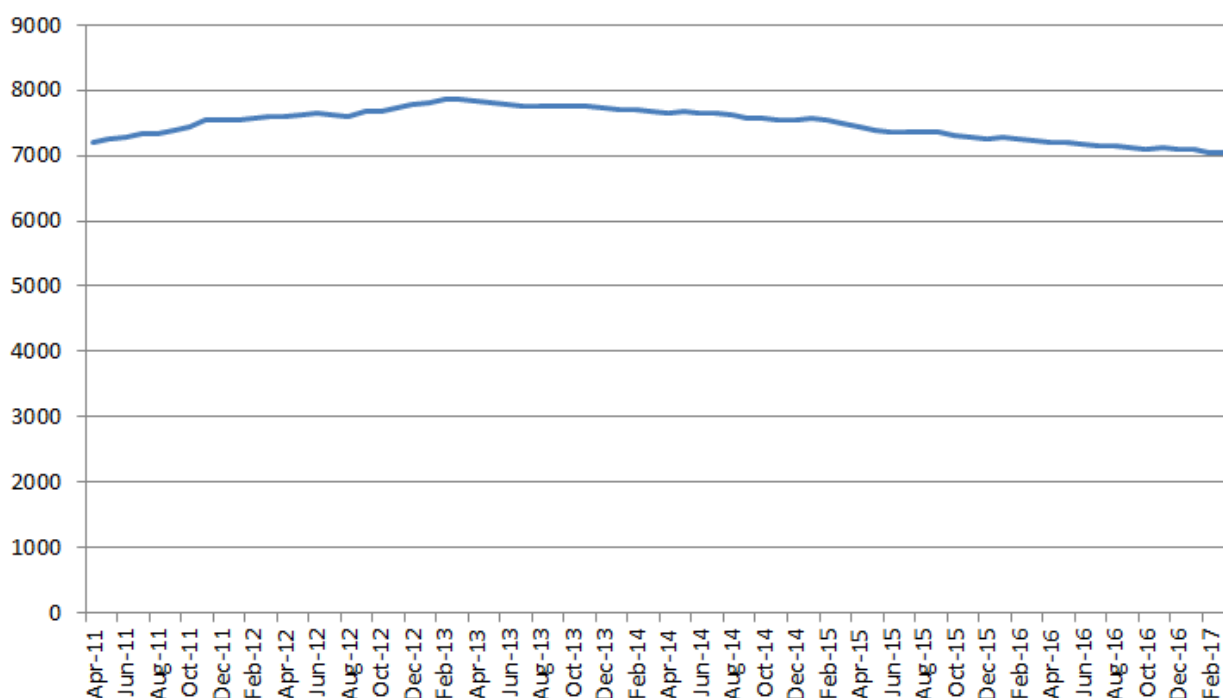
Service measures

Benefit caseload

- March 2017 – 7,040
- March 2016 – 7,232
- March 2015 – 7,486
- March 2014 – 7,678

There has been a drop of 192 claims in the past year; the number of residents claiming CTS has decreased by 4.3% (219) from March 2016 – March 2017 whilst the number of people claiming Housing Benefit only has risen by 1% during this time.

Benefit Caseload April 2011 – March 2017



There has been a drop of 192 claims in the past year; the number of residents claiming CTS has decreased by 4.3% (219) from March 2016 – March 2017 whilst the number of people claiming Housing Benefit only has risen by 1% during this time.

Housing – Homelessness

1. Number presenting

2015-16	Q1	Q2	Q3	Q4	2016-17	Comment
162	37	35	40	28	140	This year the Housing Options Team has assessed 140 statutory homeless households. This is a reduction on last year, however, the client group are proving complex and require substantial input and support from the Team. We have seen a reduction in the number of people leaving the Armed Forces and those presenting as homeless in an emergency – this accounts for the drop in numbers compared to last year. With robust prevention work, we would expect less people to present as homeless in an emergency.

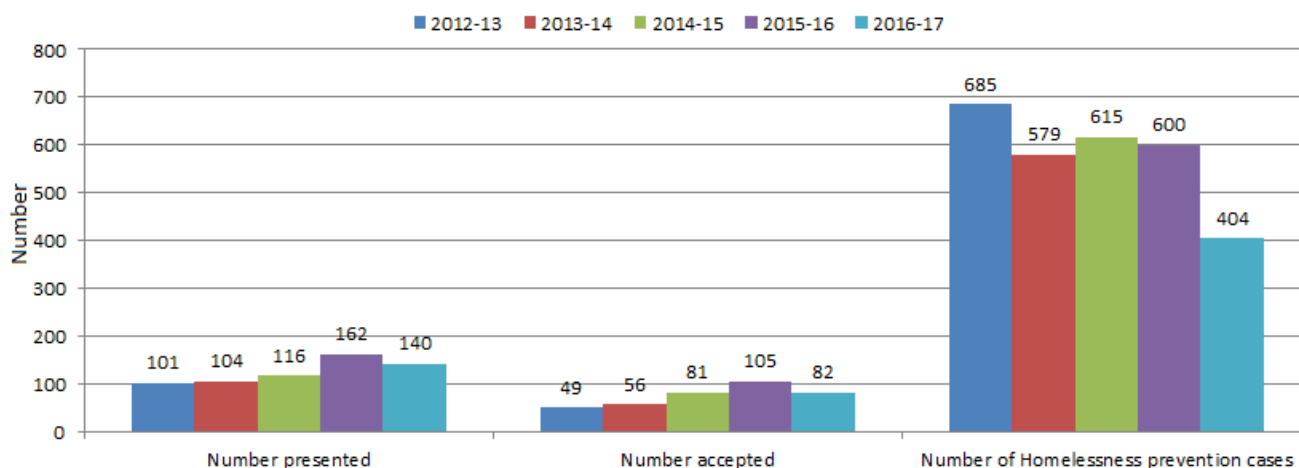
2. Number accepted

2015-16	Q1	Q2	Q3	Q4	2016-17	Comment
105	25	16	24	17	82	Of the 140 people who applied as homeless, 82 were accepted as homeless, in priority need and not intentionally homeless. Those who have been 'accepted' are owed a full housing duty by the Council.

3. Number of Homelessness prevention cases (HOTs and Youth Aims figures combined)

2015-16	Q1	Q2	Q3	Q4	2016-17	Comment
600	132	81	100	91	404	This year the Housing Options Team provided advice and assistance to 404 people who were at threat of losing their homes. Although this number is down on last year, the cases are complex and time consuming to resolve.

Homelessness caseload 2012-13 to 2016-17



Housing - Temporary Accommodation – Bed and Breakfast

1. Number in B&B

2015-16		Q1	Q2	Q3	Q4	2016-17	Comment
90	Numbers placed throughout the quarter	7*	20*	13	11	51	Fewer placements were made into B&B this year compared to last year. The Housing Options Team has been working intensively to prevent people losing their homes and use B&B only as a last resort. In addition the provision of an additional 7 units at
	Numbers as at the end of the quarter still in B&B	1	4	1	2		

							Mill House has also helped to reduce the use of B&B.
--	--	--	--	--	--	--	--

*Please note that the Q1 and Q2 figures have been amended from 12 and 14 due to an error.

2. B&B Cost

	2015-16	Q1	Q2	Q3	Q4	2016-17	Comment
Gross figure	£121,026	£19,664	£12,566	£18,482	£11,921	£62,633	Please see the commentary for the number in B&B above.
Net figure after HB*	£85,471	£13,086	£7,804	£13,095	£7,485	£41,470	

*Housing Benefit only covers a fraction of the cost of B&B.

Housing - Temporary Accommodation – Hostels

1. Number in Hostels (*placed throughout the quarter*)

2015-16	Q1	Q2	Q3	Q4	2016-17	Comment
22	32	18	35	43	128	There are 70 units of temporary accommodation in Rushmoor and these are used to capacity.

2. Hostel Cost

2015-16	Q1	Q2	Q3	Q4	2016-17	Comment
£27,104	£0	£552.09	£341.77	£478 (Jan/Feb)	Approx. £1,500	Roughly £1,500 for the financial year (awaiting March invoice).

Housing - Gross Affordable Housing Completions

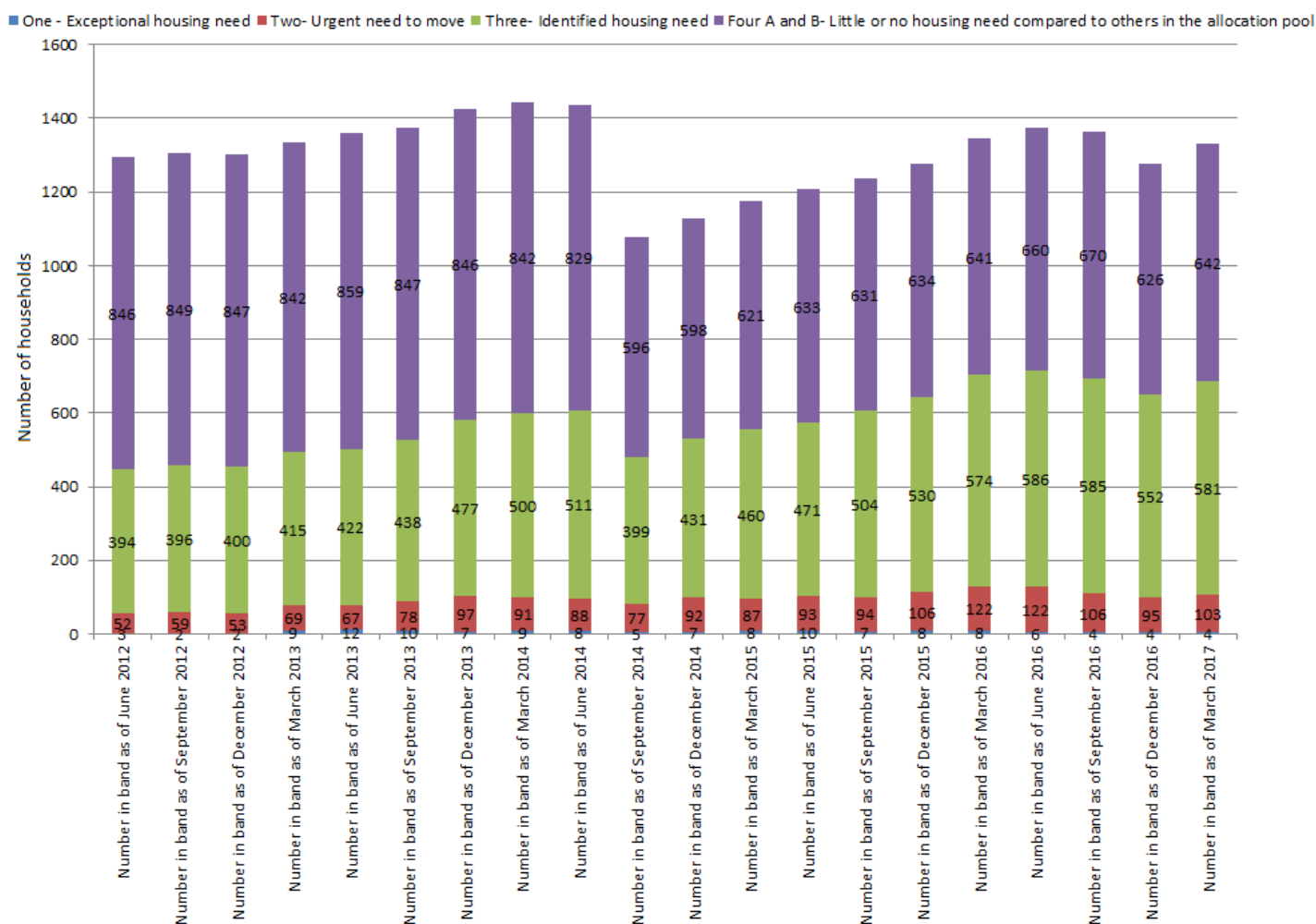
2015-16	Target 2016-17	Q1	Q2	Q3	Q4	2016-17	Comment
45 (3 year average 98 pa)	Average of 150 new affordable homes p.a. over any 3 yr period	29	4	13	60	106	At Quarter 1, it was estimated that there would be 200 completions this year. Significant delay at North Town has substantially reduced expected delivery.

Housing Allocation Scheme

Band	Need	Number in band as of September 2016	Number Housed July- September 2016
One	Exceptional housing need	4*	0
Two	Urgent need to move	103	23
Three	Identified housing need	581	29
Four A and B	Little or no housing need compared to others in the allocation pool	642	3
Total		1,330	55

*Households in Band One still need to wait for the right size property to become available for them.

Numbers in the Housing Allocation Pool at the end of each quarter



Note: There was a review of the Housing Allocation Scheme resulting in a reduction in the numbers in the allocation pool in Quarter 2 2014/15.

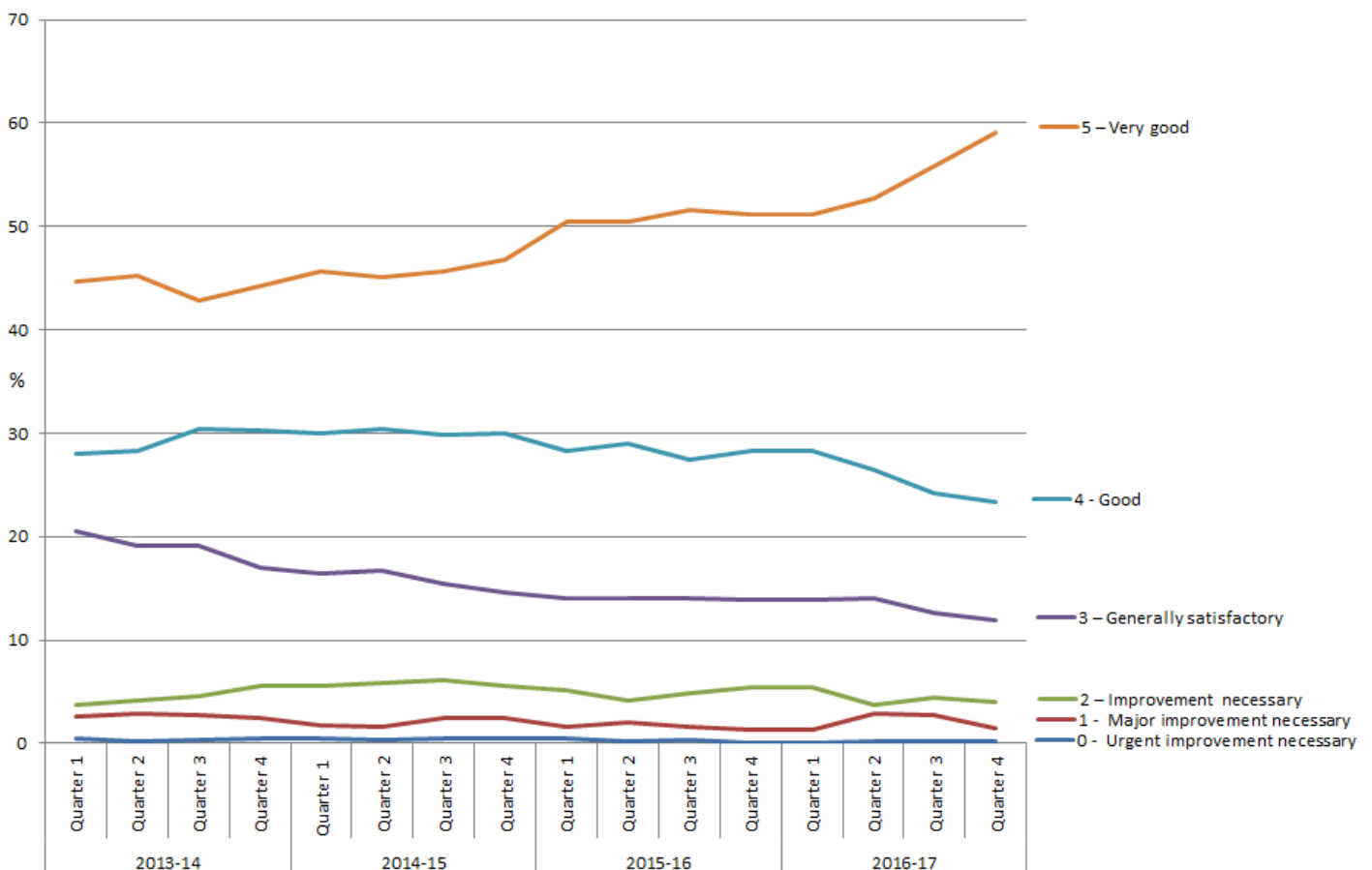
Food Hygiene Ratings Scheme

The national Food Hygiene Ratings Scheme rates businesses 0-5, the ratings can be viewed on the Food Standards Agency web pages (<http://ratings.food.gov.uk/>).

Summary of scores September 2016

	Farnborough	Aldershot	% for Rushmoor
0 - Urgent improvement necessary	1	0	0.2
1 - Major improvement necessary	1	7	1.5
2 - Improvement necessary	11	11	4.0
3 - Generally satisfactory	30	35	11.9
4 - Good	64	64	23.3
5 - Very good	187	137	59.1
Total	294	254	100

The % of Rushmoor food establishments rated 0 to 5 over time



A cleaner, greener and more cultural Rushmoor

Aiming to:

- **Maintain weekly collections whilst increasing recycling**
- **Complete the major contracts renewal for waste, recycling, grounds and streets**
- **Improve civic pride and community involvement in maintaining the cleanliness, quality and appeal of our neighbourhoods**
- **Ensure new buildings contribute to improving the quality of the environment**
- **Build on the historic value of our towns and create the conditions for a cultural renaissance**
- **Developing and actively increase use of our leisure and cultural facilities**
- **Develop and implement a parking strategy**

Progress

Parking

- **Develop a new Parking Strategy**

Six months	12 months	Update: Cabinet Working Group established in October to lead this work. Identified four workstreams – Parking standards, Residential parking, Pay & Display on and off street and school safety – work will continue during 2017/18
------------	-----------	---

- **Replace the ticket machines both on street and off street – March 2017**

Six months	12 months	Update: On course
------------	-----------	-------------------

Cultural offer

- **To support the development of the Rushmoor Arts Hub to include training and development, website (to go live in 2016), networking and grants**

Six months	12 months	Update: On course
------------	-----------	-------------------

- **Provide the annual Rushmoor Fireworks Spectacular event**

Six months	12 months	Update: Complete
------------	-----------	------------------

- **Provide Victoria day working with local residents to celebrate the Queens 90th birthday – summer 2016**

Six months	12 months	Update: Complete
------------	-----------	------------------

- Support the Friends of the Museum with their bid to the Heritage Lottery for a Heritage Trail for the Borough

Six months	12 months	Update: On course
------------	-----------	-------------------

Public Facilities

- Finalise plan for the rationalisation of play areas across the Borough – Spring 2017

Six months	12 months	Update: On course
------------	-----------	-------------------

- Develop proposals in response to Moor Road Planning for Real Programme – Spring 2017

Six months	12 months	Update: On course
------------	-----------	-------------------

- Implement new playgrounds in Pyestock Crescent and Osborne Road in Farnborough and Manor Park and Municipal Gardens in Aldershot in 2016

Six months	12 months	Update: On course
------------	-----------	-------------------

- Identify options for a new cemetery in the Borough - Spring 2017

Six months	12 months	Update: On course
------------	-----------	-------------------

- Produce design for a new changing pavilion at Ivy Road and identify funding options -- Summer 2016

Six months	12 months	Update: On course
------------	-----------	-------------------

- Review development proposals to enhance the service offered by the Alpine Snow Sports – Winter 2016

Six months	12 months	Update: The development of the slopes will require significant investment and will be considered as part of the retendering of the leisure contract.
------------	-----------	--

- Assist Brickfields Country Park to develop a vision for improvement of the area and identify funding sources. – Summer 2016

Six months	12 months	Update: Freshwater Habitat Survey and Action Plan complete moving to implementation phase and organisation of water and silt sampling, action to be completed after mobilisation of the grounds contract.
------------	-----------	---

- Arrange the dredging works for the Manor Park Lake – Autumn 2016

Six months	12 months	Update: Freshwater Habitat Survey and Action Plan complete moving to implementation phase and organisation of water and silt sampling, action to be completed after mobilisation of the grounds contract.
------------	-----------	---

- Increase number of allotment plots in Borough

Six months	12 months	Update: On course
------------	-----------	-------------------

- Implement the action plans for the Playing Pitch Strategy and the Parks, Sport & Recreation Plan. – Spring 2017

Six months	12 months	Update: On course
------------	-----------	-------------------

- We will consider the approach to the retendering of our leisure contracts – Winter 2016

Six months	12 months	Update: Approach considered and reports will now be considered by Cabinet during June and July
------------	-----------	--

- Work with the Friends of the Aldershot Lido and Aldershot Civic Society to increase visitors to the Aldershot Lido – Summer 2016

Six months	12 months	Update: Project complete
------------	-----------	--------------------------

Climate change

- Meet the actions and commitments in our Climate Local initiative.

Six months	12 months	Update: On target
------------	-----------	-------------------

- Carry out a survey of the remaining halogen and SON lighting in Council owned buildings and replace with energy efficient, zero maintenance LED.

Six months	12 months	Update: Approximately 95% of halogen and SON lighting will be completed by year end.
------------	-----------	--

- Completing planned energy efficiency works at the Princes Hall, the Crematorium, Rectory Road Pavilion, KGV Pavilion and to external lighting.

Six months	12 months	Update: At the request of Princes Hall the installation of the variable speed fan has now been postponed until August 2017 when there is a break in the events calendar
------------	-----------	---

Clean

- Introduction of a new way of monitoring satisfaction with street cleanliness and work of the enforcement team

Six months	12 months	Update: Confirm Connect now implemented for Community Patrol Team facilitating better monitoring of standards. Changes through new contract will address satisfaction data.
------------	-----------	---

- Implement changes from the review of our Green Waste service – spring 2017

Six months	12 months	Update: Currently swapping all reusable bag customers over to a wheeled bin. To be completed by July 2017
------------	-----------	---

Service measures

Rubbish and recycling data

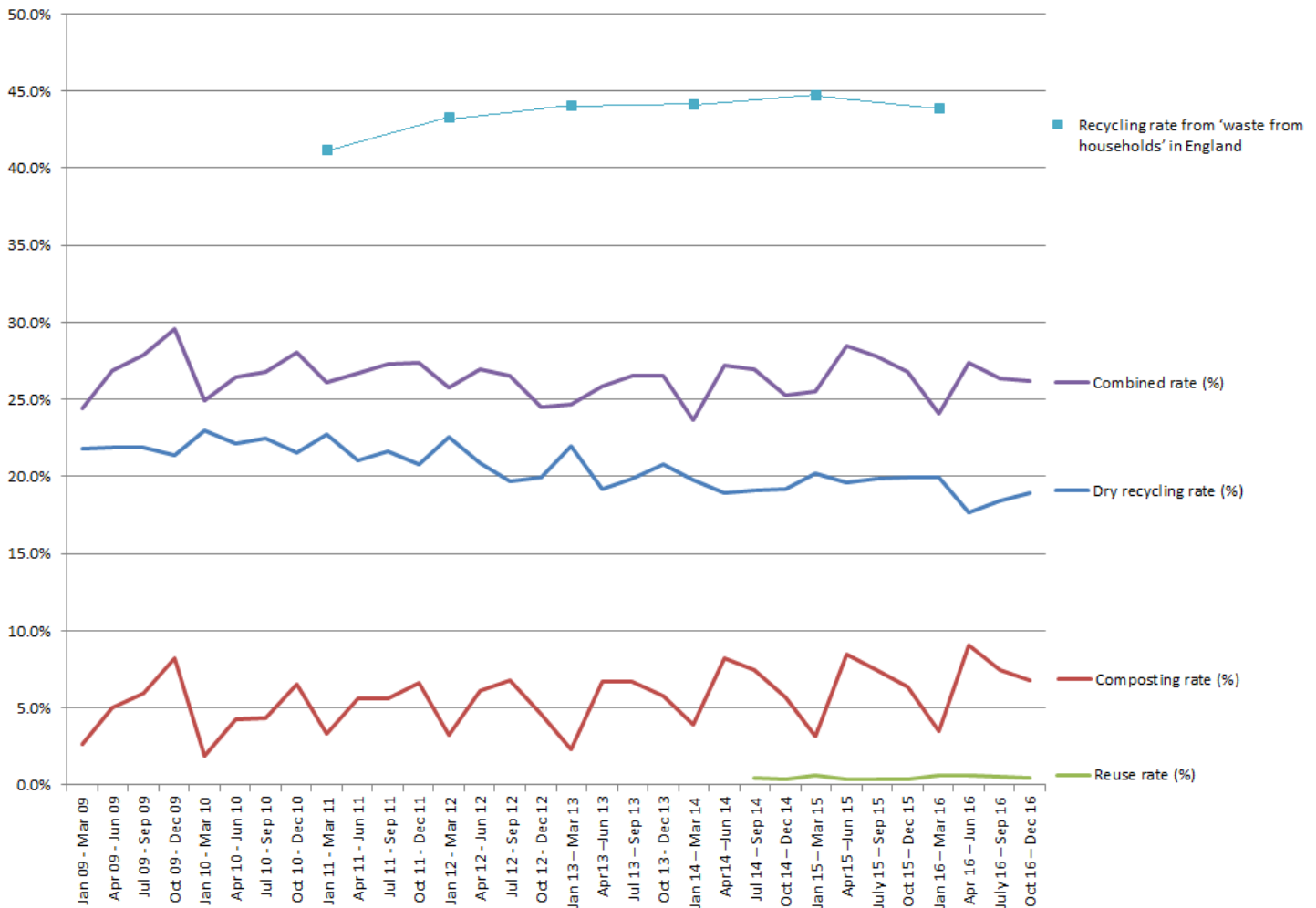
Refuse Collection - Residual household waste collected per household (kg) – year to date figure compared to previous years.

2015-16	Q1	Q2	Q3	Q4	2016-17
592.48	150.38	147.85	146.74	150 est	595 est

Recycling – Waste Recycled and Composted

The following table shows the percentage of recycling over time for dry recycling, composting and the combined rate.

Percentage recycled and composted each quarter



Financially sound with services fit for the future

Aiming to:

- Keep people well informed about our services and what is going on
- Ensure financial sustainability by rigorously delivering the Council's 8 Point Plan
- Take forward options to use trading to increase income
- Through our Digital Strategy seize opportunities to do things better
- Continue to implement our organisational development strategy
- Listen better to our residents, customers and local businesses
- Taking advantage of opportunities to bring together public services at the Council offices and use our assets better
- Improve local accountability and increase democratic engagement to deliver better services to the public

Overview of Budget

	Current Approved Budget	Latest Monitoring position
	2016/17	2016/17
	£000	£000
Net Service Expenditure	12,846	11,232
Interest Receivable	(782)	(739)
Other Corporate Income and expenditure	142	37
Contributions to/(from)Reserves	(232)	1,443
Collection Fund (Surplus)/Deficit	270	270
Central Government Funding	(6,463)	(6,579)
Contribution to/(from) balances	(117)	-
Council Tax requirement	5,664	5,644
	£M	£M
Projected Year-end balance	1.883	2.000

Comment:

The original savings target of £860,000 was secured within the first half of the year and absorbed into the revised budget figures. This has meant that additional savings achieved, since the budget revision, have directly contributed to the improved outturn position. The provisional outturn shows a favourable variance of around £1.5 million, which includes significant upturn in income streams towards the end of the year from Bereavement Services and Planning fees, for example.

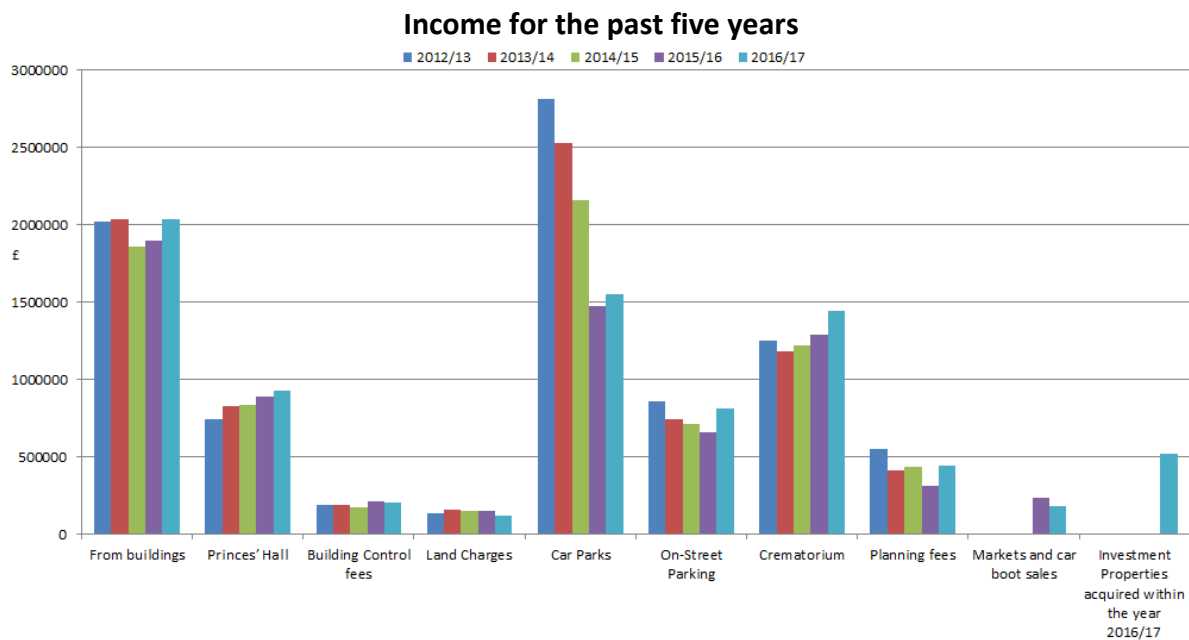
This has allowed the Council to increase General Fund Balances to the maximum of the range set within the Medium Term Financial Strategy without the need to draw down from the Stability and Resilience Reserve. In addition, funds have been set aside in the Service

Improvement Fund to support invest-to-save schemes under the Council’s Transformation Programme.

This puts the Council in a good position moving forward and maintains working balances within the target range over the medium-term. The future continues to be challenging, particularly with the funding changes that may arise from the introduction of the 100% Business Rates Retention Scheme. It is therefore key that the Council continues to drive forward its sustainability plans, continues to develop a more commercial approach and new income streams, alongside reducing its net revenue costs.

Income

The following chart shows the income from a range of Council services over the past five years. New to the chart for 2016/17 is income from investment properties.



The 8 Point Plan

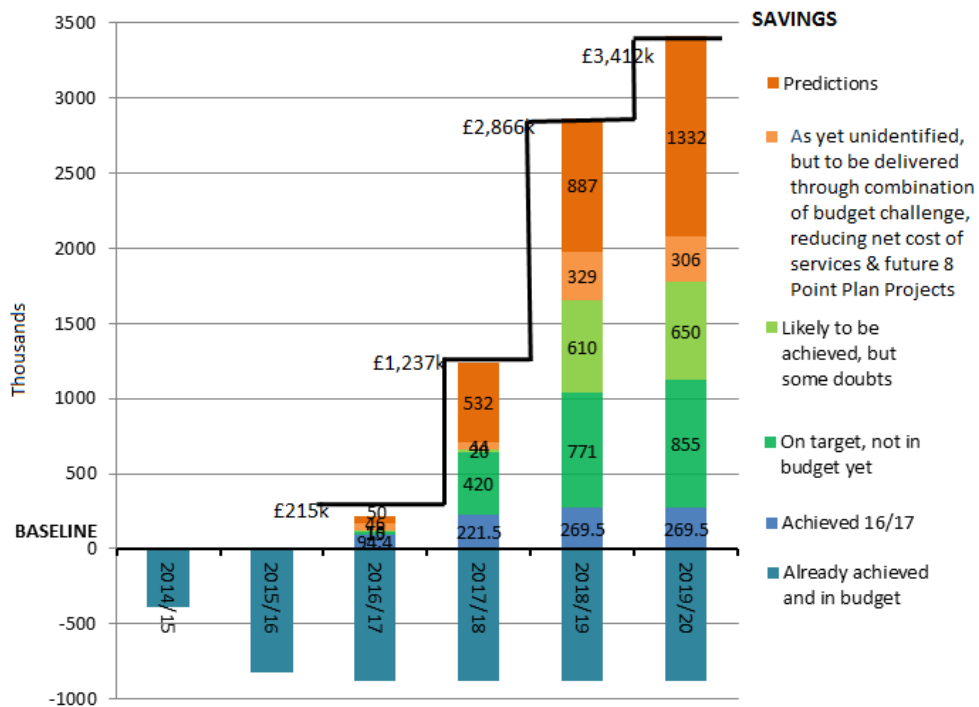
The 8 Point Plan is a strategy to ensure financial and service sustainability, by reducing net revenue spending over the medium to long term.

8 Point Plan Overview



Total 8 Point Plan Projected Savings

8 Point Plan progress towards meeting savings required (March 2017)



Details of projects under each point of the 8 Point Plan

Point 1 - The Workbook

The Workbook – Scope To use the Workbook to identify areas to focus most effort in terms of:

1. Increasing income generation
2. Service efficiency (Point 2)
3. Opportunities to cease work
4. Short/ long term plans

Timescales:

- All Members’ session at end of September
- Budget Strategy Group meeting 14 December, 2016

Targets – an indication of the potential savings or benefits achievable:

Potential savings:

- This project is seen as a tool to inform and enable reduction in net revenue spend and does not have a specified target

Other benefits:

- 86 items totalling £357,000 from £100 - £50,000 removed from budgets by Q1
- Areas being progressed via Cabinet reports for example changes at Connaught Leisure Centre, review of various staffing resources, changes to fee income
- Further savings from restructuring, operational savings e.g. markets, process changes e.g. statutory advertising, review provision of play schemes
- More challenging to deliver – major projects e.g. divestment of assets, reviewing the provision of support to organisations and community groups, consideration of alternative operating models for Princes Hall

Risks: Potential difficulties:

- Time and scale of task
- No financial benefit derived from project

Six months	12 months	Update: The Budget Strategy Working Group has used the Workbook to review the work of the organisation and this culminated in the Members Seminar on 29 September 2016. Work under this project has therefore concluded and the opportunities identified above will now be pursued as individual projects.
------------	-----------	--

Point 2 - Efficiency & Transformation

This work stream includes two projects: Systems Thinking and Channel Shift

Systems Thinking – Project scope: To improve the delivery of services and reduce costs by embedding the systems thinking approach into services and the organisation through a blended approach incorporating:

- Personnel Review (Appraisal redesign (Phase 1) delivered, and Phase 2 underway (Learning & Development Programme, sense-making of broader themes with WLT).
- Channel Shift (High demand streams delivered to IT, scoping for Outbound Mail underway).
- Support requests (elections, Condeco room bookings, secondments).
- Educative work (plan and deliver second staff showcase, plan ST element of Leadership Development Programme).

Timescales: This is an ongoing programme of work.

Targets/Expected Outcomes – To provide an indication of the potential savings or benefits achievable: Some staff savings achieved and further savings to be delivered through changes in the Parking service. The future work-plan is directly linked to supporting the Council’s managers and services in learning how to use Systems Thinking techniques to improve services. This will be expected to thereafter achieve savings as managers apply learning to remove waste and realise cashable benefits.

Risks: Programme is a key enabler to deliver Point 2, and there is a need to balance longer-term Organisational Development objectives and achieving shorter term savings with the focus being on achieving sustainable service delivery

Six months	12 months	Update: On course
------------	-----------	-------------------

Channel Shift and Mobile Working – Scope:

- To provide services in a way that allow customers to interact with the Council in way and time that suits them.
- Streamline processes to meet back office operations which are essential, but should not divert resources away from delivering services to customers.
- Make best use of technology to streamline end to end processes to ensure effective service delivery and more efficient use of resources
- To deliver modernised services that are accessible and sustainable

Timescales:

Phase 1 Projects to complete by March 2017/18 – active projects	End Date	Phase 2 Projects to complete by March 2018/19 – to be confirmed
Rushmoor Report It App (NH/SMA) – Phase 1	31.3.17	Report It App – Phase 2, linked to Waste Contract
Committee Meeting Management Portal (AC) (Modern.Gov) - Phase 1	31.3.17	Committee Meeting Management Portal - Phase 2
Customer Strategy (AC) Digital/ICT Strategy (NH) <i>Note: see separate ICT Plan</i>	31.3.17	Staff Hub, SharePoint (Inform Replacement)
Channel Shift (SMA/NH) Council Tax Self Account Land Charges online Payments Building Control	Live 11.12.16 Live	Web Site Re-Design (GC) Customer Queuing – replacement
Option 2 Discovery (SMA & others) Bulky/ Garden Waste	Ongoing	High Demand, Transactional Services Implementation (CRM/Portal solutions) Council Tax e-billing
Waste Contract/ Environmental Services (JD/PR)	Award 31.1.17 Go Live 1.8.17	Waste Contract/ Environmental Services Phase 1 Systems Implementation <ul style="list-style-type: none"> • Missed bins all types • Clinical Waste • Container delivery • Street cleansing type services
Mobile Working (PR/MB) Confirm Connect – Phase 2 Traffic Management/ Contracts	31.12.16	Mobile Working (Working Smarter) Confirm Connect developments/ B.A.U
Electronic Post & Outbound Mail – Phase 1 PID stage (MBQ/JC/AC)		Electronic Post & Outbound Mail – Phase 2 Implementation (MBQ/AC)

Risks:

- Council “App” and Modern.gov projects have been prioritised above option 2 work
- Corporate restructure/ transformation and customer service strategy work has impacted on overall work programme, savings, resources and priorities

Six months	12 months	Update: Phase 1 of Rushmoor Report It app live. Review complete and to be taken forward as Customer and Digital stream of Transformation Programme
------------	-----------	--

Point 3 – Income Generation & Investment Opportunities

This work stream consists of six projects:

1) Property Investment – Project scope:

- To invest in commercial property to provide a revenue return
- Development of Asset Management Strategy
- Making better use of our assets
- Making better use of community property

Timescales: Asset Management Strategy completion – April 2016

Targets – Range of purchases made, achieving a return of between 3.2% and 5.4%

Risks:

- Costs and risks of this approach will need to be assessed against the return on investment of other options (such as property funds – currently 4-6%)
- Need to consider use of appropriate Prudential Borrowing over the medium term
- Impact on revenue budget of Prudential Borrowing
- Failure to properly make provision for maintenance and management costs associated with responsible property management would place significant additional risk
- Care will however need to be taken to ensure a diverse spread over a range of sectors. This will minimise risks associated with a concentration on a single sector

Six months	12 months	Update: Commercial property acquisition programme has proceeded apace. 6 properties purchased, achieving an annual return of £621k pa. Project currently pausing to consolidate and review future purchases against current financial position.
------------	-----------	---

2) Housing Initiatives – Project scope: This is an enabling project which will consider options relating to the potential creation of a SPV (Special Purpose Vehicle) which would enable the authority to purchase residential properties for rental purposes.

Timescales: Currently unscoped.

Targets/Expected Outcomes – To provide an indication of the potential savings or benefits achievable:

Risks:

- Decision required on how to deliver

Six months	12 months	Update: Procurement options investigated following Cabinet approval Feb 2017
------------	-----------	--

3) Review of Fees and Charges – Project scope: This area of work has expanded to identify all fees and charges charged by the Council and document their charging methodology, levels of income generated, whether the charge is statutory or discretionary and an indication of the cost of providing the service. This will enable a more holistic review of fees and charges to be undertaken and, taken together with the Workbook activity identified above, provide a realistic basis for a review of the level of service provided. The outcome should be clear and transparent charging mechanisms, ease of access to information for the customer, and a format for annual review.

Timescales: October/ November – annual review

Targets/Expected Outcomes – To provide an indication of the potential savings or benefits achievable: 2016/17 - £35k

Risks: No risks have been identified yet.

Six months	12 months	Update: Fees and Charges for 2017/18 approved by Cabinet for implementation from 1 April 2017
------------	-----------	---

4) Creation of new income generating assets – Project scope: To redevelop the Union Street car parks (Farnborough) for housing, to be held as an income producing asset.

Timescales:

- End July 2016 Decision made as to how to proceed.
- Stage two (working up recommended scheme) started.
- Outcome of work done by Grainger due July 2016.

Targets/Expected Outcomes – To provide an indication of the potential savings or benefits achievable: £67,905 per annum

Risks:

- The council needs to cover the opportunity cost of investing its capital and make a return that will provide an income over and above this that exceeds current car parking income.
- Although Union Street East appears to produce an IRR that equals the Council’s benchmark 5% Union Street West does not. The finance team have provided check IRR calculations which indicate that neither scheme produces IRRs above 5% even without providing public car parking. (Finance to run new spreadsheets following further information from Adams Integra. Finance to run parallel spreadsheets on the car park income).
- Profitability could be improved by value engineering e.g designing to reduce costs, using modern methods of construction, packaging sites to achieve economies of scale.
- Any new development would attract New Homes Bonus, although the future of this is uncertain
- The Union Street Car Parks are not at capacity. The adjoining SWTrains carpark also has spare spaces. Some of this may be due to the temporary car park at the Ham and Blackbird. Our Car Parks Manager and Head of Community are relaxed about loss of parking spaces if the loss of car parking is more than adequately covered by increased income from development. The loss of public car parking could be an issue locally i.e. increase pressure on on street parking , concerns from commuters.

Six months	12 months	Update: Outline scheme received and options under consideration
------------	-----------	---

5) Income Generation – Digital Advertising – Project scope: The scope of this project covers the potential for proceeding with digital advertising on:

- Land adjacent to the M3
- Mobile advertising screen
- Council buildings and assets

Timescales:

- September 16 – consultant appointed
- January 17 – report detailing assessment of options and advertising potential received

Targets/Expected Outcomes – To provide an indication of the potential savings or benefits achievable: Interactive monoliths in Aldershot will achieve a guaranteed income of £10k pa and indicative additional income of £32k pa.

Risks: Advertising displays are subject to Business Rates and these will need to be factored into any feasibility work

Planning permission will be required for the assets and this may attract objections

Six months	12 months	Update: Consultant’s report received and currently being considered. Work continues to resolve on-going problems relating to the interactive monoliths in Aldershot town centre
------------	-----------	---

6) Farnborough International Loan – Project scope: The scope of this project is a loan to Farnborough International to facilitate the development of new exhibition facilities on the airshow site.

Timescales:

- October 16 – all party contracts signed
- February 18 – build complete

Targets/Expected Outcomes – Revenue return of £180k pa.

Six months	12 months	Update: Project complete and will now move to monitoring the build and deliverables.
------------	-----------	--

7) Income Generation – Development of Trading Company – Project scope:

The scope of this project is to investigate and establish a trading company which can be used to enable the Council to trade on a commercial basis.

Timescales:

- Timescales for this project are currently under development

Targets/Expected Outcomes – This is an enabling project and does not have a specific target attached to it.

Risks: Risks relating to this project are still to be identified

Six months	12 months	Update: Income is being generated by acting more commercially or providing a commercial offer in a number of traditional service areas. Currently training & advice is being offered commercially in licensing and food health and systems thinking. This work is being piloted and offered under existing powers without the need to establish a trading company. Results and impact being assessed.
------------	-----------	---

Point 4 – Better Use of Property & Assets

Co-location Programme (Phase 2) – Project scope: To create an appropriate and effective working environment which secures significant financial benefit and prepares the Council to meet future changes in services.

Timescales:

- Completing zone 1 expansion – April 2017
- Continue discussions with Family Lives on hot desking at Rushmoor – April 2017
- Develop a plan/construction work to move additional staff from HCC into offices – May 2017
- Finalise all licence agreements and periodical invoicing of tenants – May 2017
- Complete FAC moves and office build – Summer 2017
- Move HCC staff into the top floor – Summer 2017
- Undertake reception feasibility study with HCC – Summer 2017

Targets/Expected Outcomes – To provide an indication of the potential savings or benefits achievable:

- Income of approximately £19k received from existing tenants
- Income from any further tenants subject to commercial negotiation

Risks:

- Head of Service leading their teams through the change process is required to help the transition.
- Significant learning has been identified on people issues in the move to Zone 1 and will need to be covered in future moves.
- Political changes and possible different perceptions to project.
- HCC not following through on feasibility works or taking on more accommodation – no further income generation (8PP impact)
- Implications of Civic Quarter discussions and the long term use of the current building.

Six months	12 months	Update: Additional income of £2,200 pa achieved from new tenants
------------	-----------	--

Point 5 – Financial Strategy

The Financial Strategy will be moved forward in the year and links with corporate priority setting and the corporate plan. It brings the MTFF into the strategy document rather than reporting it later in the year. MTFF will be adapted to a more strategic level, using high level estimates to provide a direction of travel rather than a detailed budget position. The strategy will be over-arching themes rather than detail plans and the actions will flow from the strategy.

The budget process itself is being refined and improved alongside a review of the coding structure to better facilitate budget management by budget holders.

Reserves, their use and the level of, is also key part of this.

The MTFF was considered and agreed by Council in October 16.

Targets – an indication of the potential savings or benefits achievable: £350,000 per annum achieved from revised approach to Treasury Management

Point 6 – Organisational Structure

Organisational Structural Review – Project scope: reviewing the functional and organisational arrangements of Rushmoor Borough Council, identifying a range of possible options for the design of the organisation into the future and the implications attached to them.

A new 'budget challenge; process was introduced last year where Directors reviewed service budgets with Heads of Service, seeking savings and suggesting new ways of working. This will continue this year, with 1:1 meetings with one of the Corporate Directors to set the scene, an emphasis in our DMB/HoS appraisals on performance and delivery of sustainability plans and with a request to HoS to compile a list of potential future savings options to be considered by DMB for the medium term.

The 1:1 meetings with the Director will aim to establish a common understanding of the financial position and how we see corporate governance and responsibility coming together at a leadership level.

Timescales: July: Minor re-organisation as a result of the internal appointment of Corporate Director
October - November: Delivery of revised priorities to be developed, leading to organisational structure changes. Heads of Service developing options in own services.

Targets/Expected Outcomes – To provide an indication of the potential savings or benefits achievable: Estimates yet to be identified.

Risks: None identified yet.

Six months	12 months	Update: MARS completed and individual business cases now being implemented
------------	-----------	--

Point 7 – Better Procurement

This work stream includes two projects: Future Delivery of Direct Services and Procurement Practices and Policy.

Future Delivery of Direct Services – Project scope : To explore new ways of delivering contracted services (waste, cleansing, grounds) that will deliver improved service standards and reduced cost. Covers the following service areas:

- Waste Collection
- Street Cleansing
- Grounds Maintenance
- Public Convenience Cleaning

Timescales:

- Procurement process (competitive dialogue) – July 2015 – January 2017
- Contracts awarded – January 2017
- Mobilisation of chosen option by August 2017

Targets/Expected Outcomes – To provide an indication of the potential savings or benefits achievable: A potential savings of £.5m over the 10 year term of the contract are being sought, but the figures quoted are confidential at present due to the on-going competitive tendering process.

Risks: Major risks for project relate to the need for changes to the service and residents' behaviour to generate savings

Six months	12 months	Update: Contract awarded and mobilisation in progress
------------	-----------	---

Procurement Practices and Policy – Project scope: The project will focus on:

- Smarter Procurement
- Procurement Policies

Timescales: Work programme for 2016/2017 is underway

Targets/Expected Outcomes – To provide an indication of the potential savings or benefits achievable: It is estimated that a minimum of £50,000 per annum in savings will be achieved.

Risks: There is a need to take a balanced view on price, against organisational quality requirements and standards and potential internal costs of change

Six months	12 months	Update: It is considered that the objectives of this project have now been achieved and on-going monitoring should transition to business-as-usual
------------	-----------	--

Point 8 – Effective Taxation Policies

Effective Taxation Policies – Project Scope: Annual review of taxation policies:

- Tax based forecasting
- National Homes Bonus
- Council Tax/CTS & Empty Properties
- Discounts & exemptions
- Support to businesses
- Business rates retention

Scenarios will be based on the principle of minimum contribution by all. This will be a single common thread running through the various taxation policies. The scenarios will explore different levels of contribution and model the results those levels will achieve. They will seek to identify the maximum achievable level of contribution before collection costs and defaulters negatively affect levels of income

Timescales: 1 April 2016 – implementation of revised Council Tax Support Scheme

Targets/Expected Outcomes – To provide an indication of the potential savings or benefits achievable: Currently no individual projects

Risks: This is very much a Member driven and political journey, and it will only be possible to implement changes that politicians support.

Six months	12 months	Update: Consultation on minor revisions to scheme for 2017/18 agreed.
------------	-----------	---

Organisational Development

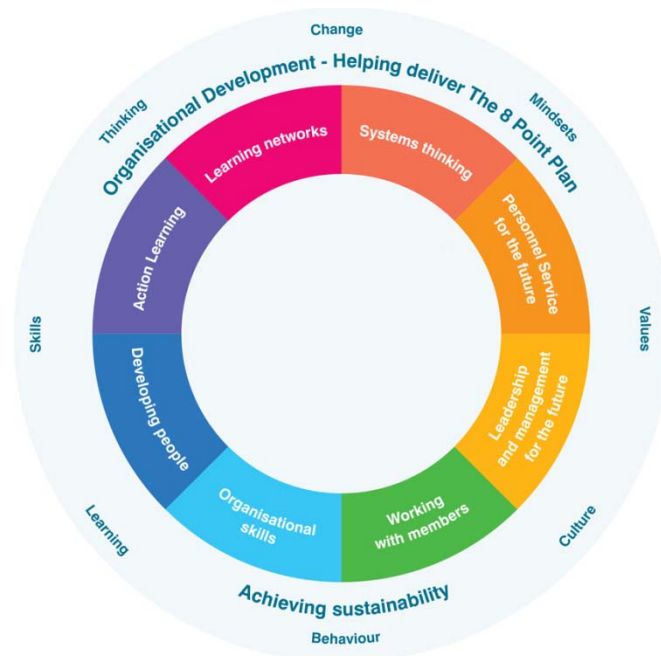
The Council’s Organisational Development Strategy is a key component of the Council’s approach to achieving sustainability. Its focus is on developing the people in our organisation to respond to the changing context for the Council, the changing needs of our communities and to ensure our staff and members have the skills and capabilities to support the delivery of the 8 Point Plan.

The strategy for 2016/17 consisted of eight work streams, which contributed to the following six outcomes:

- A council better equipped to work with change and complexity;
- Effectively supporting members in their organisational and “local leadership” roles;
- A council that is engaging differently and increasing the capacity of communities, residents, businesses and partners to meet the needs of Rushmoor together;
- The leadership we need for the future at every level;

- A culture that embraces challenge and difference;
- A sustainable learning organisation.

We assessed our performance for 2017/18 by measuring our progress on key actions within the eight work streams that contribute to our organisational development strategy.



Our key actions for 2016/17 for each of the eight OD work streams are set out below:

1. Systems Thinking:

- Working on Channel Shift/ Transformation programme via the scoping and redesign of high-demand work streams such as garden waste, ordering bins and boxes, clinical waste, missed collections and outbound mail.
- Embedding a new approach Development Reviews (completed) with the development of a Learning and Development Programme aligned to organisational priorities.
- Helping others with shaping the delivery of other projects i.e. elections redesign, Condecco room bookings and secondments.

2. Personnel Service for the future:

- Further development of e-services/online hub after the success of migrating payslips online (October 2016) - to modernise processes and achieve efficiencies.
- Review and development of key Personnel Policies to help us manage and support our workforce.
- Revise secondments process in line with our broader Learning and Development Programme as above.

3. Leadership & Management for the future:

- Embed and support structural change, new roles, responsibilities and working relationships arising from the Budget Challenge and other organisational changes.
- Reshaping of organisational design and resourcing to enable increased pace of 8 Point Plan initiatives and other organisational priorities such as regeneration.

4. Working with Members:

- Develop support, new working relationships and approaches following the changes to leadership, portfolio holders and panel chairs.
- Support and follow through development needs identified through Cabinet member Development Group.
- Develop a “Political Skills” offer for the workforce.

5. Organisational skills:

- Crucial Conversations training for five cohorts from August 2016 to January 2017.
- Develop our approach to project and programme management for key staff involved in the delivery of 8 Point Plan initiatives and organisational priorities
- Acquire greater understanding and skills to support more commercial ways of working.
- Consider how to develop and embed skills to support delivery of the Digital Strategy.

6. Developing people:

- Undertake a skills audit as part of the 2017 Development Reviews to enable us to use our resources more creatively and in-line with organisational priorities.
- Continue work to maintain and develop the behaviours we want to see across the organisation linked to our Simple Rules.

7. Action Learning:

- Continue to support the first two cohorts of Action Learning sets.
- Maintain development of and organisational utilisation of current internal facilitators.
- Agree next steps for the use of action learning across the organisation.

8. Learning networks:

- Five further Staff Engagement events planned over the forthcoming year – including a second Staff Showcase (15th December 2016).
- Continue to develop opportunities for middle managers and front-line staff to be involved in corporate project work.

Six months	12 months	Update: Staff engagement sessions held and new Staff Hub launched
------------	-----------	---

Progress

Democracy and elections

- Holding the local elections and Police Crime Commissioner elections on 5th May 2016

Six months	12 months	Update: Completed
------------	-----------	-------------------

- Prepare and deliver the EU Referendum for the Rushmoor area on 23rd June 2016

Six months	12 months	Update: Completed
------------	-----------	-------------------

- Complete the service review of the new system of Individual Elector Registration and plan and implement appropriate changes to the system

Six months	12 months	Update: On course
------------	-----------	-------------------

- Complete the review of the Council's Constitution

Six months	12 months	Update: On course
------------	-----------	-------------------

- Develop the work on Members Community Leadership role as part of the Organisational Development Programme

Six months	12 months	Update: On course
------------	-----------	-------------------

- Complete the process for the renewal of the Council's Charter for Elected Member Development'

Six months	12 months	Update: On course
------------	-----------	-------------------

Devolution - Engage in developing, shaping and responding to options for devolution in and across Hampshire and the Isle of Wight including the potential Heart of Hampshire Combined Authority

Six months	12 months	Update: Work on devolution has now paused given the refocusing of government away from devolution in Hampshire and is no longer a substantial area of work. A watching brief will be maintained through the HIOW Chief Executives' Group.
------------	-----------	---

Website - As part of Rushmoor Digital Strategy work will start on refreshing the Council's website to enable better engagement with our customers

Six months	12 months	Update: Website redesign identified within Customer and Digital Strategy – Approved at Cabinet 4 April, Full Council 20 April 2017
------------	-----------	--

Service measures

Social media data

Facebook likes

2015/2016	Q1	Q2	Q3	Q4	2016/2017
2,470	2,650	2,923	3,115	3,224	3,224

Twitter followers

2015/2016	Q1	Q2	Q3	Q4	2016/2017
2,966	3,186	3,666	3,537	3,653	3,653

Council tax and NNDR collection

	2015/ 2016	Q1	Q2	Q3	Q4	2016/ 2017
Council Tax	97.89%	98.09%	96.35%	95.84%	98.1%	98.1%
NNDR	98.72%	108.27%	97.68%	92.59%	98.9%	98.9%

Staffing absence and turnover

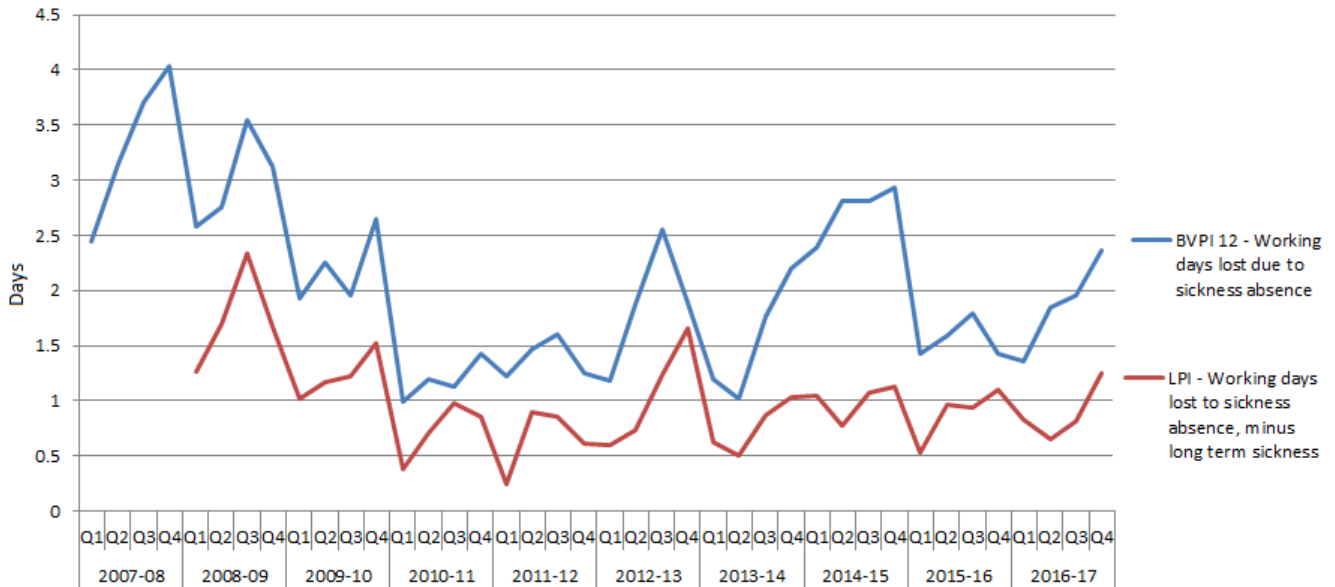
Staffing: Turnover

	2015/ 2016	Q1	Q2	Q3	Q4	2016/ 2017
Staff turnover	13.43%	3.33%	2.32%	1.96%	4.99%	12.59%

Staffing: Absence

Average number of working days lost due to sickness absence per FTE	2015/ 2016	Q1	Q2	Q3	Q4	2016/ 2017
Working days lost due to sickness absence - BVPI12	6.23 1609 days	1.36 356 days	1.85 490 days	1.95 518 days	2.36 611 days	7.62 1975 days
Working days lost to sickness absence, minus long term sickness - LPI	3.53 915 days	0.83 216 days	0.65 171 days	0.81 214 days	1.25 324 days	3.57 925 days

Absence



Sickness absence in comparison to other authorities

Data from the South East Employers show that Rushmoor has a slightly lower percentage of working days lost due to sickness when compared to other District and Borough authorities and all Councils in the South East.

2016/17	Rushmoor	District and Borough Councils in the SEE	All Councils in the SEE
% of potential working days lost	2.34%	2.7%	3.0%

(Source: South East Employers)

Customer contact data

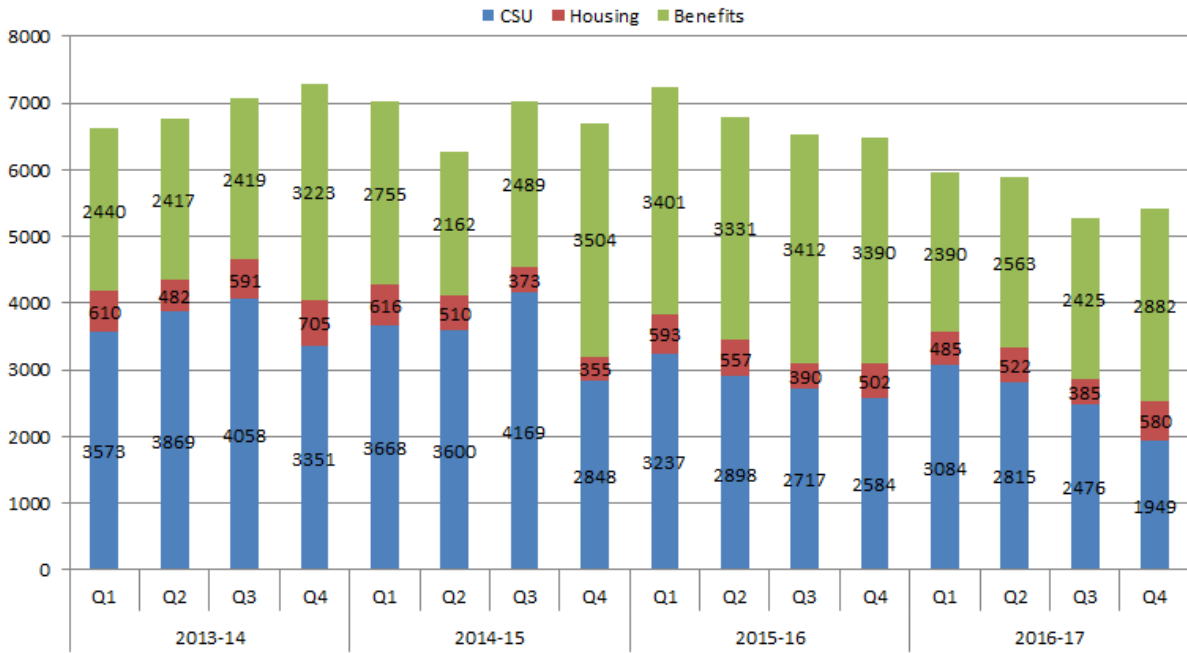
Services used:

In Quarter 4 of 2016/17, we had 5,411 walk-in customers. The breakdown of these customers is:

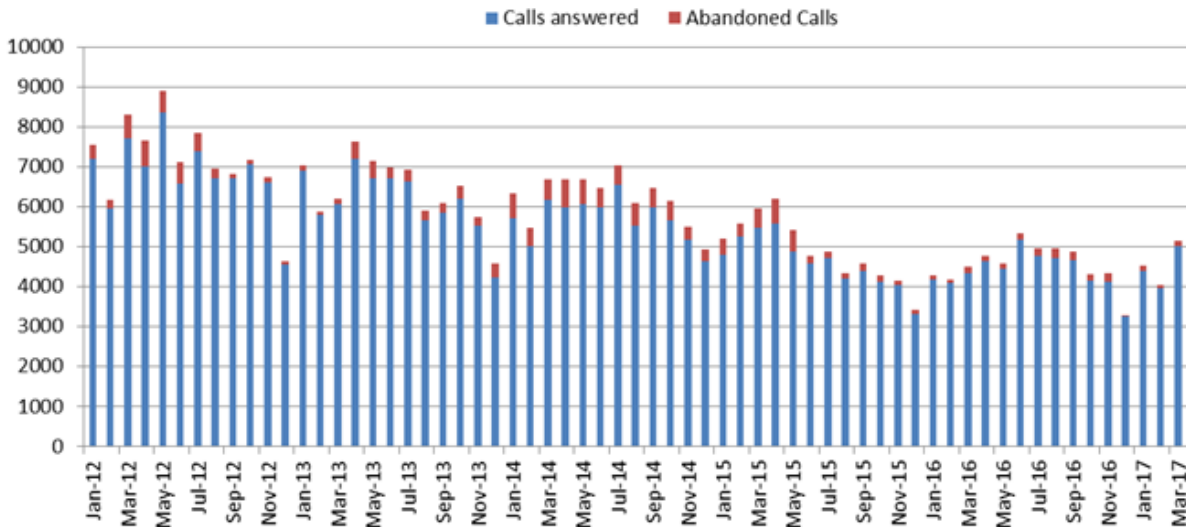
- 2,882 (53%) for Benefits services
- 1,949 (36%) for CSU services
- 580 (11%) for Housing services

When comparing to the same period in 2015/16, the overall number of walk in customers has decreased by 16%. Benefit services saw 508 less customers; Customer Services saw 768 fewer customers and Housing Services saw 78 more customers. There was a 2% increase in total walk in customers when compared to Quarter 3.

Number of walk-in customers 2013/14, to 2016/17



CSU Call Statistics: January 2012 – March 2017



In the last quarter, the CSU have answered 13,371 calls. This is an increase of 765 calls on the same period last year.

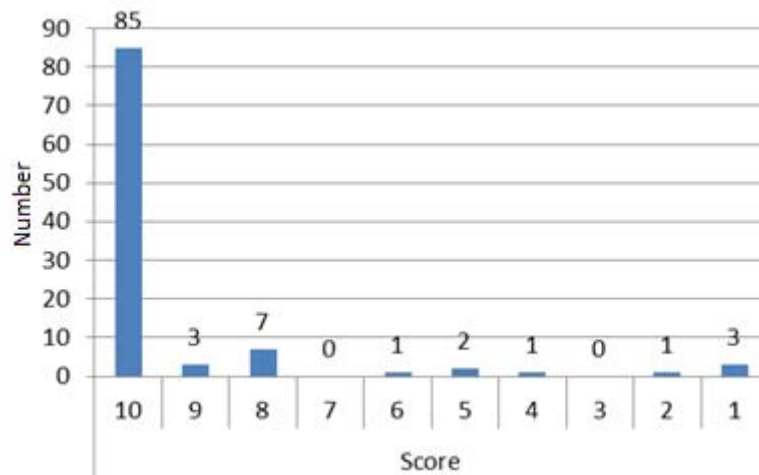
	Jan - March 2017	Jan - March 2016	Jan - March 2015
Calls offered	13568	12966	18060
Calls answered	13371	12606	16403
Calls abandoned	342	360	1657
Abandoned rate	3%	2%	9%

The abandoned call rate during Quarter 4 2016/17 is slightly higher than the same period last year, however the number of calls has increased.

Customer Satisfaction with the Customer Services Unit

During Quarter 4, 103 customer satisfaction surveys were completed. During this period, 82% of customers rated our service 10/10.

Customer Satisfaction with the Customer Services Unit Quarter 4

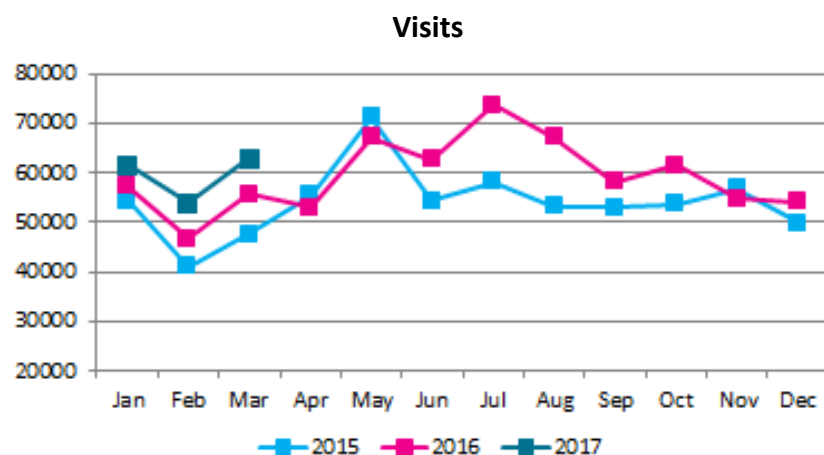


Some examples of the feedback received during Quarter 4 include:

- (+) I have always found Rushmoor to be efficient on any matters I make an enquiry about, very refreshing!
- (+) Lovely lady, was interested in my swimming talk! Pleasure to talk to.
- (-) It was not straight forward finding the contact details for the service
- (-) The email contact was quick however, the original issue was not resolved.

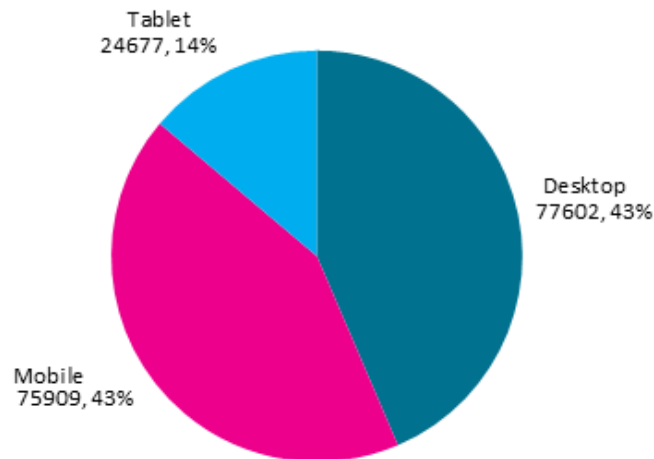
Web customer contact

Monthly Visitors to the Council Website



In Quarter 4 of 2016/17 we had 178,188 visits to the website. This is a small increase of 7,972 visits (+5%) on the previous quarter. There was an increase of 18,587 visits (+12%) on the same quarter from last year.

Visits to the council website by device

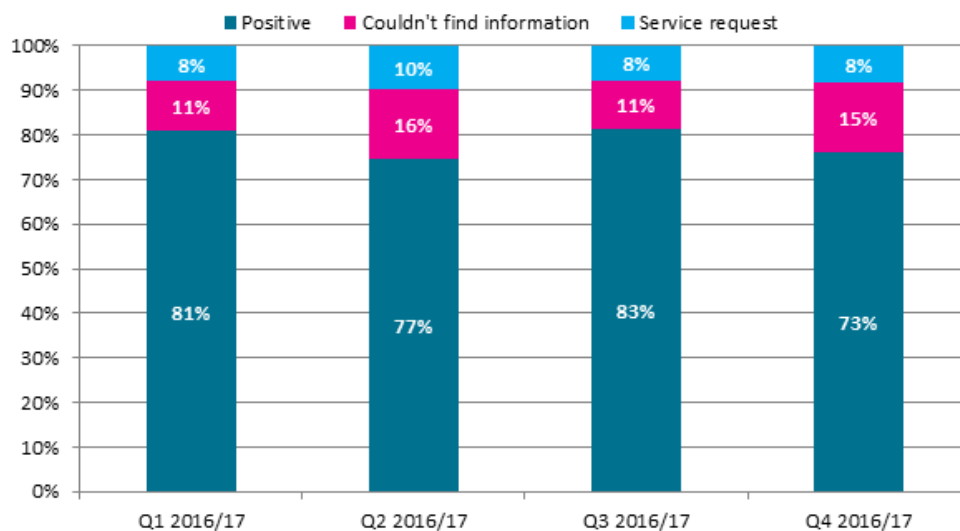


In Quarter 4 of 2016/17 we had 100,586 visit (56% of total visits) to the website by mobile/tablet. The percentage of total visits by mobile/tablet was 59% in Quarter 3 of 2016/17 and 54% in Quarter 4 of 2015/16.

Website visitor satisfaction

Every visitor to our website who visits a content page, has the opportunity to provide feedback about their visit. We ask after reading down the web page, if they found what they were looking for. The basis of this question allows us to produce the graph below. This graph shows the percentage of completed forms that were positive, led to visitors unable to find the information they were looking for or led them to request a specific service. In Quarter 4 we had a total of 599 completed feedback forms.

Types of feedback



Up time

Our website is independently monitored by an external company who checks that our servers are responding and producing content 24/7. In Quarter 4, we had a total up time of 99.99%.

Pageviews

Top three page views for content in Quarter 4

1. Bin collections (12,444)
2. Planning applications (8,916)
3. Contact us (7,950)

Top 20 page views on the council website

No	January	February	March
1	Home (15,192)	Home (13,731)	Home (15,202)
2	Bin Collections (7,897)	Planning search (2,811)	Planning search (3,285)
3	Rubbish and recycling (3,048)	Planning applications (2,710)	Planning applications (3,160)
4	Planning applications (3,046)	Contact us (2,523)	Contact us (3,005)
5	HWRC (2,827)	Council tax (2,256)	HWRC (2,929)
6	Planning applications search (2,518)	Bin Collections (2,176)	Council tax (2,750)
7	Contact us (2,422)	HWRC (1,938)	Bin Collections (2,371)
8	Council tax (2,306)	Planning (1,844)	Rubbish and recycling (2,348)
9	Pay council tax (1,836)	Crematorium diary (1,729)	Council tax account - Register (2,269)
10	Farnborough car boot sale (1,808)	Rubbish and recycling (1,633)	Planning (2,153)
11	Planning (1,785)	Council tax charges (1,500)	Council tax account - Login (1,968)
12	Crematorium diary (1,761)	Crematorium (1,473)	Council tax charges (1,845)
13	Our vacancies (1,548)	Parking fine (1,440)	Pay council tax (1,725)
14	Crematorium (1,547)	Pay council tax (1,343)	Crematorium diary (1,718)
15	Blue bin recycling (1,511)	Parking (1,269)	Crematorium (1,641)
16	Adult learning and evening classes (1,460)	Our vacancies (1,176)	Housing and benefits (1,427)
17	Job opportunities (1,449)	Adult learning and evening classes (1,167)	Parking (1,400)
18	Parking fine (1,353)	Housing and benefits (1,159)	Council tax account (1,384)
19	Council tax charges (1,290)	Markets (1,154)	Parking fine (1,378)
20	Housing and benefits (1,275)	Lido (1,132)	Blue bin recycling (1,306)

This page is intentionally left blank

CABINET

COUNCILLOR PAUL TAYLOR
CORPORATE SERVICES PORTFOLIO HOLDER

30 MAY 2017

REPORT NO. FIN1722

KEY DECISION? ~~YES~~/NO

THE PREVENTION OF SOCIAL HOUSING FRAUD ACT 2013

SUMMARY AND RECOMMENDATIONS:

To provide a mechanism to allow the Council to exercise investigatory and enforcement powers on behalf of Registered Providers under the Act.

Cabinet authorises the Solicitor to the Council to:

1. Agree the terms for undertaking investigative and enforcement work with Registered Providers to enable the powers to be used under the Prevention of Social Housing Fraud Act 2013
2. To prosecute offences under the Act and, where appropriate, apply for Unlawful Profit Orders on behalf of Registered Providers.

1. INTRODUCTION

- 1.1 One of the key recommendations from the Audit Commission's Protecting the Public Purse 2013 report is for local authorities to work in partnership to reduce fraud by considering how best to maximise the benefit of the Prevention of Social Housing Fraud Act 2013, including closer partnership working with local housing associations. The Council is currently working with First Wessex, A2 Dominion and Thames Valley Housing Associations who are major stakeholders.

2. BACKGROUND

- 2.1 According to the Audit Commission's report, *Protecting the Public Purse (PPP) 2012* (published in November) the Commission estimated that social landlords had lost control of the allocation of nearly 98,000 properties in England, which was a substantial increase from its 2011 estimate of 50,000 properties. Further, in March 2012, the National Fraud Authority (NFA) estimated that tenancy fraud cost local housing authorities around £900m per year.
- 2.2 The NFA, in association with the Chartered Institute of Housing, had previously published *The Guide to Tackling Tenancy Fraud* in 2011. The Guide made a number of recommendations, among them, that:

- All landlords should **ascertain the level of unlawful occupation** in their stock; and
- That more local authorities should **provide a fraud investigatory service** to housing associations in return for nomination rights to homes recovered

2.3 The act is intended to create additional deterrents to unlawful subletting in the form of offences.

3. **SUMMARY OF THE MAIN PROVISIONS OF THE PREVENTION OF SOCIAL HOUSING FRAUD ACT 2013**

3.1 The legislation creates two criminal offences in relation to both secure and assured tenants of social housing:-

Section 1 - lesser offence (unlawful subletting) – where the tenant no longer occupies the property as her/his only or principal home and sublets or parts possession of all or part of it in the knowledge that this is in breach of tenancy. A person convicted of this offence is liable on summary conviction to an unlimited fine.

Section 2 - the more serious offence occurs if the tenant acts dishonestly in the sub-letting/parting with possession. A person convicted of this offence is liable:

- (a) on summary conviction, to imprisonment for a term not exceeding 6 months or a fine not exceeding the statutory maximum (or both)
- (b) on conviction on indictment, to imprisonment for a term not exceeding 2 years or a fine (or both)

3.2 Local authorities have a discretionary power to prosecute these offences and associated offences such as aiding, abetting or conspiracy, whether or not they are the social landlord and for properties, both within and outside our area. Registered Providers do not have the power to prosecute as, prior to the Act coming into force, there was agreement that local authorities should take this role as, giving housing associations the power to prosecute would have jeopardised their status as non-public bodies.

3.3 The legislation enables the courts (both civil and criminal) to order the recovery of any profit made from unlawful subletting from tenants (Unlawful Profit Orders) and if the subletting is proved, then the assured tenancy comes to an end and cannot be revived. This means the tenants cannot regain security by simply evicting the sub tenant and taking possession of the property again.

4. **IMPLICATIONS**

Risks

4.1 With all litigation there is always the risk that a prosecution will not be successful but the Council will operate within the CPS prosecutor's code to

minimise this risk. Agreement will need to be reached with registered providers before exercising these powers to safeguard Council resources.

Legal Implications

- 4.2 The Act sets out the legislative powers available. There are no other legal consequences.

Financial and Resource Implications

- 4.3 There will be as yet undetermined implications in terms of additional work for Legal Services, depending on the number of prosecutions.
- 4.4 Agreement will need to be reached with the Registered Provider to cover the Council's reasonable legal and investigation costs. The Council will also seek to have nomination rights to the returned properties.

Equalities Impact Implications

- 4.5 This legislation aims to ensure that social housing, once provided, remains available for those in social housing need and is therefore aiming to reduce housing inequalities.

5 CONCLUSIONS

- 5.1 The legislation envisaged that councils were to undertake the enforcement role on behalf of registered providers. The Council needs to be able to act when requests are received from its partner Registered Provider's. This includes investigating and taking formal action where there is sufficient evidence including prosecutions.

BACKGROUND DOCUMENTS:

- Audit Commission Protecting the Public Purse 2013
- Prevention of Social Housing Fraud Act 2013
- Information sharing Agreement - Registered Providers and Rushmoor Borough Council

CONTACT DETAILS:

Report Author: Dawn Menzies-Kelly
dawn.menzies-kelly@rushmoor.gov.uk
01252 398333

Head of Service: Amanda Fahey
amanda.fahey@rushmoor.gov.uk
01252 398440

This page is intentionally left blank

CABINET

**COUNCILLOR KEN MUSCHAMP
BUSINESS, SAFETY AND REGULATION
PORTFOLIO HOLDER**

30 MAY 2017

REPORT NO. EHH1720

KEY DECISION

PROPOSED VARIATION TO THE SCHEME OF HACKNEY CARRIAGE FARES

SUMMARY AND RECOMMENDATIONS

This report recommends proposals to vary the scheme of hackney carriage fares (last uplifted 29.11.13) by a 4% uplift as applied to the pull-off and running mile yardage to the current scheme of fares.

Cabinet is requested to consider the proposals and approve the uplift for public consultation as may be appropriate.

1.0 INTRODUCTION

- 1.1 This report puts forward proposed variations to the extant scheme of hackney carriage fares. For reference, the current scheme was last uplifted on 29th November 2013 and is given at **appendix A**.
- 1.2 Under the Local Authorities (Functions & Responsibilities) (England) Regulations, the determination of hackney carriage fares is an executive function. Accordingly, while not obliged to approve a revised scheme of fares, Cabinet is asked to consider and approve the proposals outlined in section 3.0 below for public consultation.
- 1.3 Significantly, any revision to the scheme of fares must be subject to public consultation. Where there are any objections to the proposals, they should be brought back to Cabinet for consideration, otherwise the proposed scheme takes effect on expiry of any date specified in the consultation notice. For this reason, and the fact that any variation to the scheme of fares will likely have a Borough wide effect, any determination, even at this stage, should be considered a key decision.

2.0 BACKGROUND

- 2.1. Section 65 of the Local Government (Miscellaneous Provisions) Act 1976 (LGMPA76) gives the Council the power - not a duty (i.e. a discretionary ability), to fix the rates or fares in connection with the hire of a hackney carriage vehicle within its district by means of a scheme of fares. Historically, the Council has always established and set a scheme of fares

and this has been subject to annual review in accordance with its taxi licensing policy.

- 2.2. As an executive function, Cabinet previously approved the democratic procedure and methodology as follows.

2.3. Approved procedure

- 2.4. The procedure involves the calculation of an initial percentage uplift figure (known as the 'notional uplift') using a formula based on various indices and measures of inflation, weighted to reflect factors relevant to the trade e.g. the cost of fuel. This formula was first used in the 2002 settlement and was developed in consultation with the Taxi Trade Board.

- 2.5. Using the notional uplift as a guide, a revised fare scheme is prepared and subject to public consultation. Given its role and responsibilities in other areas of taxi licensing work, the views of the Licensing & General Purposes Committee are also sought during the consultation period.

- 2.6. On completion of the consultation process, those making representations are invited to present their comments before any decision is made. The decision on what scale of fares should be implemented is then made by the Cabinet Member for Safety & Regulation in consultation with the Chairman of the Licensing & General Purposes Committee and the Council's Licensing Manager. The approved timetable aims to give effect to any variation to the scheme of fares in October or November each year (subject to Committee cycles etc).

2.7. Perceived problems, associated activities and issues

- 2.8. Despite the above, Cabinet also perceived the process of setting hackney carriage fares as complex, time-consuming and costly. Members have also expressed concern as to whether the setting of fares best serves the public interest and/or supports wider transportation policies; particularly as other service charges in the private and/or self-employed sector are not similarly regulated.

- 2.9. Against this backdrop, Cabinet has also requested that officers look at the efficacy of and options for the (de)regulation of setting hackney carriage fares in consultation with the Chairman of the Licensing & General Purposes Committee and the Member for Safety & Regulation.

- 2.10. In consequence of this, it was considered appropriate to develop and consult on a more simplified scheme of fares in the first instance. This resulted in two separate variation proposals that did not find favour with the taxi trade and were subsequently withdrawn in 2014 and 2015 respectively.

- 2.11. Following the later of these, Cabinet resolved that a cross-party task and finish group be established to make recommendations to Cabinet on all future changes to the scheme. However, whilst attempting to work collaboratively with the taxi trade over the past 24 months, the Member

Group has not been able to reach agreement with the taxi trade on a simplified fare structure.

- 2.12. It is now 3-4 years since the fare scheme was last uplifted and any increase applied. As there is little prospect of an agreement on a future fare structure at present, it may now be unreasonable to delay any further uplift; particularly as the degree, significance and impact of any fare uplift will likely increase over time and through any further prolongation of review.

3.0 DETAILS OF THE PROPOSAL

- 3.1. Accordingly, so as to reduce the significance and impact of any fare increase following a prolonged review and minimise the potential for challenge, it is proposed that an interim increase of 4% be applied at this time; deferring any remaining uplift amount to, and pending the next fare review and/or reworking of the scheme.
- 3.2. As a notional and interim uplift, it is proposed that this be applied as an adjustment to the pull-off rate yardage (i.e. the initial distance to be travelled for the initial engagement charge on the meter) and running mile unit rate (i.e. the distance travelled for each meter tick over charge after the initial pull-off distance). This accords with historical methods of uplift application and results in the proposed fare scheme given at **appendix B**. As an interim measure pending future review of the scheme, Cabinet is asked to approve this variation for public consultation.

4.0 CONSULTATION

- 4.1. By virtue of Section 65(2) LGMPA76 any revision to the scheme of fares must be published in a local newspaper and in a notice at the Council offices by way of public consultation on the proposals. Representations regarding proposed changes may then be made within a stated period of not less than 14 days.
- 4.2. In accordance with the approved procedure, the views of the Licensing & General Purposes Committee will also be sought during any consultation period and fed back to Cabinet as may be appropriate.
- 4.3. Sections 65(3) and 65(4) LGMP76 provide that where, following consultation, there are any objections to the proposals, these must be brought back to Cabinet for consideration. Otherwise, the proposed scheme takes effect on expiry of the date specified in the consultation notice*.

**NB(1): Due to the purdah period for the general election on 8th June, the Council will only be able to effect consultation from the 9th June onwards. Allowing for newspaper publication dates and subsequent Cabinet / Committee cycles, any report back to Cabinet will likely fall to its meeting of 25th July.*

NB(2): Further to the above, any change to the scheme of fares results in the need to recalibrate the taximeters in all taxis licensed by the Council. A modern taximeter needs technical / specialist recalibration and, given the

number involved, requires some co-ordination to take effect at the same time. For this reason, it is proposed that any revised scheme of fares should take effect from 1st September.

5.0 IMPLICATIONS OF PROPOSALS

- 5.1. The taxi fare implications inherent to the proposals can mainly be seen by comparing them against the current scheme of fares. The tables given at **appendix C** provide for a fare cost comparison of journeys at each mile mark (up to 15 miles) whilst, the tables given at **appendix D** provide for a cost comparison of a number of local journey examples.
- 5.2. Whilst subject to variation on account of running mile and meter tick over points, collectively, these show an approximate 4% uplift to current taxi rates across the board.

6.0 OTHER RELEVANT CONSIDERATIONS

6.1. Legal Implications

- 6.2. Whilst the Council is not obliged to set a scheme of fares, the Council's taxi licensing policy (approved October 2012) specifies that the Council will seek to undertake an annual review of taxi fares. It further aims to give effect to any variation to the scheme of fares in October or November each year (subject to Committee cycles etc).
- 6.3. Notably, the Council may be subject to challenge where the expectation(s) arising from its stated policy intentions are not being met.

6.4. Financial and Resource Implications

- 6.5. There are no direct financial implications associated with this report other than those attributable to the costs of public consultation. However, these are factored into and can be borne by existing budgets.

6.6. Equalities Impact Implications

- 6.7. By virtue of section 149 of the Equality Act 2010, the Council must have 'due regard' to the need to eliminate unlawful discrimination, harassment and victimisation as well as to advance equality of opportunity and foster good relations between people who share a protected characteristic and those who do not. Due regard must be had at the time decisions are taken and may involve removing or minimising any disadvantage suffered by those who share a relevant protected characteristic, taking steps to meet the needs of such people; and encouraging them to participate in public life, or in any other activity where their participation is disproportionately low. The 'protected characteristics' and groups are: age, disability, gender reassignment, pregnancy and maternity, race, gender, religion or belief, sexual orientation and marriage / civil partnership status.

- 6.8. Whilst there is no directly available and attributable data to consider or apply in respect of taxi services or their use, it is likely that taxis are well used by local disabled and elderly residents. It is also likely that these 'protected' groups would be affected by any proposed fare increase.
- 6.9. Notably, Rushmoor has a 100% wheelchair accessible hackney carriage vehicle policy and fleet. Rushmoor also has a lower number and lower percentage of state pensioners, but has a higher percentage of residents that are in bad or very bad health (used as a potential indicator of disability), when compared to surrounding local authority areas.
- 6.10. Accordingly, the Council could freeze or lower taxi fares to mitigate against the potential impact of the fare increase upon these groups, however, this would impact upon the ability of drivers to recover their costs and make a living from the trade. Moreover, given the wide variation and definition of disability, this would likely create practical difficulties for the taxi trade to implement and/or for the Council to enforce in cases of dispute.
- 6.11. That said, there is, at this time, no attributable data to suggest that the interim uplift proposals will adversely impact the groups protected by the Equality Act to any greater extent than other group(s).
- 6.12. Indeed, once established, a scheme of fares must be applied to journey's undertaken within the Borough. A scheme of fares as regulated by taximeter therefore provides for a consistent method of calculating a fare for any journey between point A to B regardless of the user group. However, whilst the scheme may also be, and is often applied voluntarily for journeys going outside the borough, out of borough journey's may be negotiated with the fare paying customer in advance. This may be for a sum greater **or lesser** than that calculated by the scheme / taximeter.
- 6.13. Further to the above, while subject to minor ancillary income streams (e.g. vehicle advertisements), taxi fares are the main means by which drivers can recoup the costs of providing a taxi service and effecting an income / living. Conversely, fares must be reasonable and affordable for those that use and/or rely on such services. In essence then, there is a balance to be struck with reference to what is reasonable to expect people to pay but also with reference to the need to give taxi drivers sufficient incentive to provide a taxi service; particularly when it is needed as well as by those needing it (including at times involving anti-social hours). These and other relevant considerations are outlined at **appendix E**.
- 6.14. A range of potentially relevant local socio-economic data and similar indicators is provided at **appendix F** by way of helping to contextualise both the current and proposed levels of taxi fares against local circumstances. Whilst there is no directly attributed data to consider or apply in respect of taxi services or their use, this data also serves to indicate relative deprivation / affluence and the local ability to pay for and use taxi services.

6.15. Useful Guidance

6.16. While there is limited guidance available to Council's in setting taxi fares, an excerpt of the Department for Transport (DfT) best practice guidelines to licensing authorities is given at **appendix G**.

6.17. While the DfT best practice guidelines have no legal standing, the following points may be relevant; namely -

- (a) It is good practice to review fare scales at regular intervals.
- (b) Fare scales should be designed with a view to practicality.
- (c) Authorities may wish to consider adopting a simple formula for deciding on fare revisions as this will increase understanding and improve the transparency of the process.
- (d) In reviewing taxi fares authorities should pay particular regard to the needs of the travelling public, with reference both to what it is reasonable to expect people to pay but also to the need to give taxi drivers sufficient incentive to provide a service when it is needed.
- (e) There may be a case for higher fares at times of higher demand.
- (f) Taxi fares are a maximum, and in principle are open to downward negotiation between passenger and driver.

7.0 CONCLUSIONS

7.1. The Council's taxi licensing policy specifies that the Council will undertake an annual review of taxi fares. Significantly, following work to review the (de)regulation of hackney carriage fares, the existing scheme of fares has not been uplifted since November 2013. In these circumstances, it may be unreasonable to delay application of a notional uplift to the existing scheme.

7.2. To minimise any potential for challenge and any significant increase thereon, it is proposed that an interim increase of 4% be applied to the scheme of fares at this time. This will require a deferral of any remaining notional uplift amount to, and pending the next fare review and/or reworking of the scheme. Work to this effect will commence later in the year.

7.3. Any proposal for variation must be subject to public consultation and, by virtue of approved processes will include Member consideration by virtue of the Licensing & General Purposes Committee. Where appropriate, all representations / comments will be brought back to Cabinet for consideration before determination. Any advertised proposal will automatically take effect in the event that it does not attract any representations / comments.

BACKGROUND DOCUMENTS: None

CONTACT DETAILS:

Portfolio Holder - Ken Muschamp, Business, Safety & Regulation Portfolio Holder
ken@laurind.co.uk, 07801 430352

Head of Service – Qamer Yasin, Head of Environmental Health & Housing
gamer.yasin@rushmoor.gov.uk, 01252 398640

Report Author – John McNab, Environmental Health Manager
john.mcnab@rushmoor.gov.uk, 01252 398886

APPENDICES:

Appendix	Title
Appendix A	- Current scheme of fares (effective from 29.11.13)
Appendix B	- Proposed scheme of fares (as based on 4% uplift)
Appendix C	- Comparison tables of charges at each mile mark (up to 15 miles) for current & proposed fare schemes
Appendix D	- Local journey examples / costs arising from the current & proposed fare schemes
Appendix E	- Relevant considerations in setting taxi fares
Appendix F	- Potentially relevant socio-economic data & associated indicators
Appendix G	- Excerpt of DfT Best Practice Guidelines (March 2010)

-oOo-

**CURRENT SCHEME OF FARES
(EFFECTIVE FROM 29th NOVEMBER 2013)**

HACKNEY CARRIAGE FARES

effective from 29th November 2013

Below is a table of fares made by Rushmoor Borough Council under S65 of the Local Government (Miscellaneous Provisions) Act 1976. Subject to the notes below, these fares and charges are the MAXIMUM fares that may be charged.

METER RATE 1 - Day time

Any hiring on a weekday between 07:00 and 17:59 (unless Rate 4 or 5 applies instead).

First 1132 yards or uncompleted part	£2.70
For each subsequent (or part) 155.7 yards up to 8 miles	£0.20
Thereafter, for each subsequent (or part) 130.3 yards	£0.20
Waiting time (per 40 second period)	£0.20

METER RATE 2 - Evenings and weekends

Any hiring on any day between 18:00 and 22:59 (unless Rate 4 or 5 applies instead); or
Any hiring on a Saturday or Sunday, between 07:00 and 17:59 (unless Rate 5 applies instead).

First 1132 yards or uncompleted part	£3.35
For each subsequent (or part) 155.7 yards up to 8 miles	£0.20
Thereafter, for each subsequent (or part) 130.3 yards	£0.20
Waiting time (per 40 second period)	£0.20

METER RATE 3 - Night time

Any hiring on any day between 23:00 and 06:59 (unless Rate 5 applies instead).

First 1132 yards or uncompleted part	£4.00
For each subsequent (or part) 155.7 yards up to 8 miles	£0.30
Thereafter, for each subsequent (or part) 130.3 yards	£0.30
Waiting time (per 40 second period)	£0.30

METER RATE 4 - Bank holidays

Any hiring on a bank or public holiday or New Year's Day (1st Jan) between 07:00 and 22:59 (unless Rate 5 applies instead).

First 1132 yards or uncompleted part	£3.35
For each subsequent (or part) 155.7 yards	£0.25
Waiting time (per 40 second period)	£0.25

IMPORTANT NOTES

Fare rates are based on a combination of time and distance and are automatically calculated by and must be displayed on the taximeter at all times. If the journey takes the taxi outside the Rushmoor Borough, the fare charged must still be in accordance with this table of fares unless a fare was otherwise agreed with the hirer before the journey started.

COMPLAINTS AND COMMENTS - Where possible please quote the Cab / Driver Number

Please contact the Head of Environmental Health & Housing at Rushmoor Borough Council, Council Offices, Farnborough Road, Farnborough, Hampshire, GU14 7JU. Tel: 01252 398 399 ■ Fax: 01252 524 017 ■ Email: licensing@rushmoor.gov.uk

METER RATE 5 - Christmas/New Year

Any hiring on Christmas Day (25 December) or Boxing Day (26 December); or
Any hiring on Christmas Eve (24 December) or New Year's Eve (31 December) between 21:00 and 23:59; or
Any hiring on New Year's Day (1 January) between 00:00 and 06:59.

First 1132 yards or uncompleted part	£4.40
For each subsequent (or part) 155.7 yards	£0.40
Waiting time (per 40 second period)	£0.40

EXTRA CHARGES

For each additional passenger in excess of five passengers
At rate 1 or 2 (per person) £0.70
At rate 3, 4 or 5 (per person) £1.00

Any hiring booked by telephone or radio

At rate 1 or 2	£0.70
At rate 3, 4 or 5	£1.00

Any hiring if the journey starts or finishes outside the Rushmoor boundary

At rate 1 or 2	£0.70
At rate 3, 4 or 5	£1.00

NB: Passengers may be charged a maximum of four extras, so:

At rate 1 or 2, the total of extras shall at no time exceed	£2.80
At rate 3, 4 or 5, the total of extras shall at no time exceed	£4.00

DEBIT AND CREDIT CARD PAYMENTS

Some taxis accept credit or debit cards. A surcharge may be made for this method of payment which, for non-business customers will not exceed the amount permitted by law, and for business customers shall be limited to a maximum of £1 or 12.5% of the metered fare (whichever is greater).

FOULING CHARGE

Any fouling to the interior of the cab making it unfit for further hiring (at the discretion of the driver). **Up to £100**

RUSHMOOR
BOROUGH COUNCIL

**PROPOSED SCHEME OF FARES
(AS BASED ON 4% UPLIFT)**

HACKNEY CARRIAGE FARES

Proposal

Below is a table of fares made by Rushmoor Borough Council under S65 of the Local Government (Miscellaneous Provisions) Act 1976. Subject to the notes below, these fares and charges are the MAXIMUM fares that may be charged.

METER RATE 1 - Day time

Any hiring on a weekday between 07:00 and 17:59 (unless Rate 4 or 5 applies instead).	
First 1088 yards or uncompleted part	£2.70
For each subsequent (or part) 149.5 yards up to 8 miles	£0.20
Thereafter, for each subsequent (or part) 125.2 yards	£0.20
Waiting time (per 40 second period)	£0.20

METER RATE 2 - Evenings and weekends

Any hiring on any day between 18:00 and 22:59 (unless Rate 4 or 5 applies instead); or Any hiring on a Saturday or Sunday, between 07:00 and 17:59 (unless Rate 5 applies instead).	
First 1088 yards or uncompleted part	£3.35
For each subsequent (or part) 149.5 yards up to 8 miles	£0.20
Thereafter, for each subsequent (or part) 125.2 yards	£0.20
Waiting time (per 40 second period)	£0.20

METER RATE 3 - Night time

Any hiring on any day between 23:00 and 06:59 (unless Rate 5 applies instead).	
First 1088 yards or uncompleted part	£4.00
For each subsequent (or part) 149.5 yards up to 8 miles	£0.30
Thereafter, for each subsequent (or part) 125.2 yards	£0.30
Waiting time (per 40 second period)	£0.30

METER RATE 4 - Bank holidays

Any hiring on a bank or public holiday or New Year's Day (1st Jan) between 07:00 and 22:59 (unless Rate 5 applies instead).	
First 1088 yards or uncompleted part	£3.35
For each subsequent (or part) 149.5 yards	£0.25
Waiting time (per 40 second period)	£0.25

IMPORTANT NOTES

Fare rates are based on a combination of time and distance and are automatically calculated by and must be displayed on the taximeter at all times. If the journey takes the taxi outside the Rushmoor Borough, the fare charged must still be in accordance with this table of fares unless a fare was otherwise agreed with the hirer before the journey started.

COMPLAINTS AND COMMENTS - Where possible please quote the Cab / Driver Number

Please contact the Head of Environmental Health & Housing at Rushmoor Borough Council, Council Offices, Farnborough Road, Farnborough, Hampshire, GU14 7JU. Tel: 01252 398 399 ■ Fax: 01252 524 017 ■ Email: licensing@rushmoor.gov.uk

METER RATE 5 - Christmas/New Year

Any hiring on Christmas Day (25 December) or Boxing Day (26 December); or Any hiring on Christmas Eve (24 December) or New Year's Eve (31 December) between 21:00 and 23:59; or Any hiring on New Year's Day (1 January) between 00:00 and 06:59.	
First 1088 yards or uncompleted part	£4.40
For each subsequent (or part) 149.5 yards	£0.40
Waiting time (per 40 second period)	£0.40

EXTRA CHARGES

For each additional passenger in excess of five passengers	
At rate 1 or 2 (per person)	£0.70
At rate 3, 4 or 5 (per person)	£1.00
Any hiring booked by telephone or radio	
At rate 1 or 2	£0.70
At rate 3, 4 or 5	£1.00
Any hiring if the journey starts or finishes outside the Rushmoor boundary	
At rate 1 or 2	£0.70
At rate 3, 4 or 5	£1.00

NB: Passengers may be charged a maximum of four extras, so:

At rate 1 or 2, the total of extras shall at no time exceed	£2.80
At rate 3, 4 or 5, the total of extras shall at no time exceed	£4.00

DEBIT AND CREDIT CARD PAYMENTS

Some taxis accept credit or debit cards. A surcharge may be made for this method of payment which, for non-business customers will not exceed the amount permitted by law, and for business customers shall be limited to a maximum of £1 or 12.5% of the metered fare (whichever is greater).

FOULING CHARGE

Any fouling to the interior of the cab making it unfit for further hiring (at the discretion of the driver). **Up to £100**

RUSHMOOR
BOROUGH COUNCIL

COMPARISON TABLES OF CHARGES AT EACH MILE MARK (UP TO 15 MILES) FOR CURRENT & PROPOSED FARE SCHEMES

EXISTING v PROPOSED SCHEME OF FARES COMPARISON TABLE			
METER RATE 1 (07:00 TO 17:59)			
DISTANCE	CURRENT COSTS 29.11.13 (£)	PROPOSED SCHEME (£)	%AGE INCREASE
PULL-OFF	2.70	2.70	4.04%
1 MILE	3.70	3.70	0.00%
2 MILES	5.90	6.10	3.39%
3 MILES	8.10	8.50	4.94%
4 MILES	10.30	10.70	3.88%
5 MILES	12.70	13.10	3.15%
6 MILES	14.90	15.50	4.03%
7 MILES	17.10	17.90	4.68%
8 MILES	19.50	20.10	3.08%
9 MILES	22.10	23.10	4.52%
10 MILES	24.90	25.90	4.02%
11 MILES	27.50	28.70	4.36%
12 MILES	30.30	31.50	3.96%
13 MILES	32.90	34.30	4.26%
14 MILES	35.70	37.10	3.92%
15 MILES	38.30	39.90	4.18%

Meter Rate 1 Notes:

	Current	Proposed
Pull-off charge (£)	2.70	2.70
Pull-off distance (yards)	1132	1088
Subsequent running mile charge (£)	0.20	0.20
Distance per running mile charge up to 8 miles (yards)	155.7	149.5
Distance per yardage rate charge after 8 miles (yards)	130.3	125.2

NB: All journeys shown above are for basic hire. Costs shown do not include any extras.

EXISTING v PROPOSED SCHEME OF FARES COMPARISON TABLE			
METER RATE 2 (18:00 TO 22:59)			
DISTANCE	CURRENT COSTS 29.11.13 (£)	PROPOSED SCHEME (£)	%AGE INCREASE
PULL-OFF	3.35	3.35	4.04%
1 MILE	4.35	4.35	0.00%
2 MILES	6.55	6.75	3.05%
3 MILES	8.75	9.15	4.57%
4 MILES	10.95	11.35	3.65%
5 MILES	13.35	13.75	3.00%
6 MILES	15.55	16.15	3.86%
7 MILES	17.75	18.55	4.51%
8 MILES	20.15	20.75	2.98%
9 MILES	22.75	23.75	4.40%
10 MILES	25.55	26.55	3.91%
11 MILES	28.15	29.35	4.26%
12 MILES	30.95	32.15	3.88%
13 MILES	33.55	34.95	4.17%
14 MILES	36.35	37.75	3.85%
15 MILES	38.95	40.55	4.11%

Meter Rate 2 Notes:

	Current	Proposed
Pull-off charge (£)	3.35	3.35
Pull-off distance (yards)	1132	1088
Subsequent running mile charge (£)	0.20	0.20
Distance per running mile charge up to 8 miles (yards)	155.7	149.5
Distance per yardage rate charge after 8 miles (yards)	130.3	125.2

NB: All journeys shown above are for basic hire. Costs shown do not include any extras.

**EXISTING v PROPOSED SCHEME OF FARES COMPARISON TABLE
METER RATE 3 (23:00 TO 06:59)**

DISTANCE	CURRENT COSTS 29.11.13 (£)	PROPOSED SCHEME (£)	%AGE INCREASE
PULL-OFF	4.00	4.00	4.04%
1 MILE	5.50	5.50	0.00%
2 MILES	8.80	9.10	3.41%
3 MILES	12.10	12.70	4.96%
4 MILES	15.40	16.00	3.90%
5 MILES	19.00	19.60	3.16%
6 MILES	22.30	23.20	4.04%
7 MILES	25.60	26.80	4.69%
8 MILES	29.20	30.10	3.08%
9 MILES	33.10	34.60	4.53%
10 MILES	37.30	38.80	4.02%
11 MILES	41.20	43.00	4.37%
12 MILES	45.40	47.20	3.96%
13 MILES	49.30	51.40	4.26%
14 MILES	53.50	55.60	3.93%
15 MILES	57.40	59.80	4.18%

Meter Rate 3 Notes:

	Current	Proposed
Pull-off charge (£)	4.00	4.00
Pull-off distance (yards)	1132	1088
Subsequent running mile charge (£)	0.30	0.30
Distance per running mile charge up to 8 miles (yards)	155.7	149.5
Distance per yardage rate charge after 8 miles (yards)	130.3	125.2

NB: All journeys shown above are for basic hire. Costs shown do not include any extras.

**EXISTING v PROPOSED SCHEME OF FARES COMPARISON TABLE
METER RATE 4 (BANK HOLIDAYS)**

DISTANCE	CURRENT COSTS 29.11.13 (£)	PROPOSED SCHEME (£)	%AGE INCREASE
PULL-OFF	3.35	3.35	4.04%
1 MILE	4.60	4.60	0.00%
2 MILES	7.35	7.60	3.40%
3 MILES	10.10	10.60	4.95%
4 MILES	12.85	13.35	3.89%
5 MILES	15.85	16.35	3.15%
6 MILES	18.60	19.35	4.03%
7 MILES	21.35	22.35	4.68%
8 MILES	24.35	25.10	3.08%
9 MILES	27.10	28.10	3.69%
10 MILES	29.85	31.10	4.19%
11 MILES	32.85	34.10	3.81%
12 MILES	35.60	36.85	3.51%
13 MILES	38.35	39.85	3.91%
14 MILES	41.10	42.85	4.26%
15 MILES	44.10	45.85	3.97%

Meter Rate 4 Notes:

	Current	Proposed
Pull-off charge (£)	3.35	3.35
Pull-off distance (yards)	1132	1088
Subsequent running mile charge (£)	0.25	0.25
Distance per running mile charge up to 8 miles (yards)	155.7	149.5
Distance per yardage rate charge after 8 miles (yards)	n/a	n/a

NB: All journeys shown above are for basic hire. Costs shown do not include any extras.

**EXISTING v PROPOSED SCHEME OF FARES COMPARISON TABLE
METER RATE 5 (CHRISTMAS & NEW YEAR etc)**

DISTANCE	CURRENT COSTS 29.11.13 (£)	PROPOSED SCHEME (£)	%AGE INCREASE
PULL-OFF	4.40	4.40	4.04%
1 MILE	6.40	6.40	0.00%
2 MILES	10.80	11.20	3.70%
3 MILES	15.20	16.00	5.26%
4 MILES	19.60	20.40	4.08%
5 MILES	24.40	25.20	3.28%
6 MILES	28.80	30.00	4.17%
7 MILES	33.20	34.80	4.82%
8 MILES	38.00	39.20	3.16%
9 MILES	42.40	44.00	3.77%
10 MILES	46.80	48.80	4.27%
11 MILES	51.60	53.60	3.88%
12 MILES	56.00	58.00	3.57%
13 MILES	60.40	62.80	3.97%
14 MILES	64.80	67.60	4.32%
15 MILES	69.60	72.40	4.02%

Meter Rate 5 Notes:

	Current	Proposed
Pull-off charge (£)	4.40	4.40
Pull-off distance (yards)	1132	1088
Subsequent running mile charge (£)	0.40	0.40
Distance per running mile charge up to 8 miles (yards)	155.7	149.5
Distance per yardage rate charge after 8 miles (yards)	n/a	n/a

NB: All journeys shown above are for basic hire. Costs shown do not include any extras.

APPENDIX D

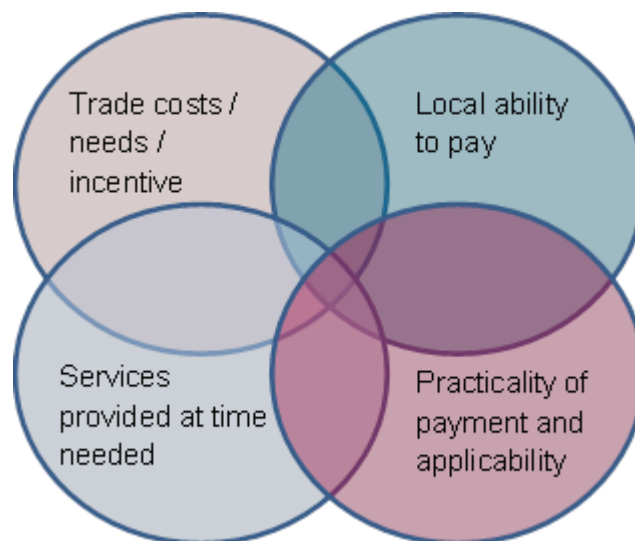
LOCAL JOURNEY EXAMPLES / COSTS ARISING FROM THE CURRENT AND PROPOSED FARE SCHEMES

Local journey examples / costs arising from the current and proposed fare schemes										
Rate		Weekday 07:00-17:59 Meter Rate 1			Any Day 18:00-22:59 Meter Rate 2			Any Day 23:00-06:59 Meter Rate 3		
Journey Details	Distance (miles)	Current Cost (£)	Proposed Cost (£)	Increase	Current Cost (£)	Proposed Cost (£)	Increase	Current Cost (£)	Proposed Cost (£)	Increase
Council Offices to Guildford Station	13.5	34.30	35.70	4.08%	34.95	36.35	4.01%	51.40	53.50	4.09%
Council Offices to Aldershot Station	4.1	10.70	10.90	1.87%	11.35	11.55	1.76%	16.00	16.30	1.88%
Council Offices to Frimley Park Hospital	2.7	7.50	7.70	2.67%	8.15	8.35	2.45%	11.20	11.50	2.68%
Council Offices to Gatwick Airport (M/Way)*	43.7	115.90	120.50	3.97%	116.55	121.15	3.95%	173.80	180.70	3.97%
Council Offices to Gatwick Airport (Non M/Way)*	47.1	125.10	130.10	4.00%	125.75	130.75	3.98%	187.60	195.10	4.00%
Whitchurch Close to Frimley Park Hospital	7.2	17.70	18.30	3.39%	18.35	18.95	3.27%	26.50	27.40	3.40%
Weyborne Road to Frimley Park Hospital	7.4	18.10	18.70	3.31%	18.75	19.35	3.20%	27.10	28.00	3.32%
Whitchurch Close to Fernhill Lane	7.8	18.90	19.70	4.23%	19.55	20.35	4.09%	28.30	29.50	4.24%
Whitchurch Close to Juniper Road	9.4	23.30	24.10	3.43%	23.95	24.75	3.34%	34.90	36.10	3.44%
Waiting Time		30p per minute	30p per minute		30p per minute	30p per minute		45p per minute	45p per minute	
Pull-off Fee		2.70	2.70		3.35	3.35		4.00	4.00	

Notes:

- 1) All journeys shown above are for basic hire. Costs shown do not include any extras e.g. Waiting time, additional passengers or telephone bookings.
- 2) All mileage taken from AA Route Planner.
- 3) All figures subject to rounding.
- 4) Costs given are calculated for comparison purposes only. In practice, journeys marked '*' are subject to supply and demand and separate quotes – typically lower than those given.

SUMMARY CONSIDERATIONS FOR SETTING OF TAXI FARES



WHAT MATTERS TO THE CUSTOMER / PUBLIC (in no particular order)

- Simple and easy to understand
- Fare is reasonable and affordable (£)
- Clear / Clarity of fares to be paid (in advance of journey)
- Ease of calculation (both in advance and during journey)
- Ease of calculation by taximeter
- Practicality of applicability
- Transparently and independently established
- Easy to enforce / police
- Offers sufficient incentive for trade to provide taxi services when needed

WHAT MATTERS TO THE TAXI TRADE (in no particular order)

- Fare reasonably covers the costs of service and provides reasonable driver income (£)
- Fares commensurate with level of anti-social hours worked / risk (e.g. working at night / during night time economy) (i.e. incentive to provide a service when needed)
- Ease of calculation by taximeter
- Practicality of applicability
- Practicality of payment method

-oOo-

POTENTIALLY RELEVANT SOCIO-ECONOMIC DATA & INDICATORS

RELATIVE AFFLUENCE OF AREA

Types of housing in Rushmoor

A higher percentage of housing in Rushmoor is at the lower end of the property market. In 2016, 86.4% of properties were in Band D or below. This is a much higher percentage than Rushmoor's geographic neighbours.

March 2016	Rushmoor	Guildford	Waverley	Surrey Heath	Hart
Band A	3.6%	1.9%	1.8%	1.6%	1.8%
Band B	21.4%	5.9%	6.2%	5.8%	5.1%
Band C	39.6%	20.4%	18.4%	16.2%	23.0%
Band D	21.9%	27.6%	23.5%	26.8%	22.6%
Band E	9.7%	17.2%	17.7%	18.5%	19.9%
Band F	3.0%	11.2%	12.9%	15.8%	17.4%
Band G	0.8%	12.8%	15.6%	13.9%	9.6%
Band H	0.1%	3.0%	3.9%	1.4%	0.6%
% band D or below	86.4%	55.8%	50.0%	50.5%	52.5%

(Source: Valuation Office Agency)

NUMBER OF PEOPLE ON BENEFITS / CLAIMANT COUNT

Rushmoor has a higher percentage of residents claiming benefit principally for the reason of being unemployed and claiming main out-of-work benefits than residents in its geographical neighbours.

Claimant Count - Claimant Count is the number of people claiming benefit principally for the reason of being unemployed.

March 2017	Rushmoor	Guildford	Waverley	Surrey Heath	Hart
% of those aged 16-64 in area	1.0%	0.6%	0.6%	0.7%	0.5%

(Source: NOMIS - Office for National Statistics)

Working-age client group - Main out-of-work benefits - benefits includes the groups: job seekers, ESA and incapacity benefits, lone parents and others on income related benefits.

August 2016	Rushmoor	Guildford	Waverley	Surrey Heath	Hart
% of those aged 16-64 in area	6.0%	4.0%	4.3%	3.9%	3.0%

(Source: NOMIS - Office for National Statistics)

(UN)EMPLOYMENT RATES

Rushmoor has the second highest percentage of residents who are unemployed.

Jan 2016 – Dec 2016	Rushmoor	Guildford	Waverley	Surrey Heath	Hart
Economically active (% of those ages 16-64 in area)	85.0%	77.7%	84.3%	84.2%	85.2%
In employment (% of those ages 16-64 in area)	81.8%	72.8%	82.4%	80.6%	83.3%
Unemployed (% of those economically active)	3.2%	3.5%	2.5%	3.0%	2.5%

(Source: NOMIS - Office for National Statistics)

% POPULATION IN RELATIVE DEPRIVATION

Rushmoor has higher deprivation score (as defined by the national Indices of Multiple Deprivation), and a higher percentage of children living in low income families than in the areas around Rushmoor. Also, Rushmoor has a much lower percentage of households not deprived in any dimension from the 2011 Census, compared to its geographical neighbours.

Indices of Multiple Deprivation

2015	Rushmoor	Guildford	Waverley	Surrey Heath	Hart
Deprivation score (IMD 2015)	15.1	9.4	7.1	7.7	5.0

(Source: Public Health England - 2016 Area Health Profile)

Child poverty

2013	Rushmoor	Guildford	Waverley	Surrey Heath	Hart
% children (under 16) in low income families	11.8%	9.9%	7.2%	8.3%	6.1%

(Source: Public Health England - 2016 Area Health Profile)

Deprivation dimensions data from the 2011 Census

The 2011 Census has calculated the number of households in a given area with selected household characteristics that are related to deprivation, these are called dimensions. The deprivation dimensions used by the Census are -

- **Employment** – if any member of a household, not a full-time student, is either unemployed or long-term sick.
- **Education** – if no person in the household has at least level 2 education (5+GCSE or equivalent), and no person aged 16-18 is a full-time student.

- **Health and disability** - if any person in the household has general health categorised as 'bad or very bad' or has a long term health problem.
- **Housing** – if the household's accommodation is either overcrowded, with an occupancy rating -1 or less (this means one less room than needed based on a standard formula), or is in a shared dwelling, or has no central heating.

	Rushmoor %	Guildford %	Waverley %	Surrey Heath %	Hart %
Household is not deprived in any dimension	47.5	54.9	56.6	56.2	58.7
Household is deprived in 1 dimension	32.7	30.0	29.2	29.8	29.0
Household is deprived in 2 dimensions	15.5	12.4	11.8	11.8	10.7
Household is deprived in 3 dimensions	3.9	2.5	2.1	2.0	1.5
Household is deprived in 4 dimensions	0.4	0.2	0.2	0.2	0.1

(Source: Office for National Statistics)

INCOME / DISPOSABLE INCOME LEVELS

Rushmoor residents earn over £100 less a week than residents in its geographical neighbours. Those who work in Rushmoor also earn less than if they worked in Guildford, Waverley and Hart.

Gross weekly pay of those who live in Rushmoor and those who work in Rushmoor

2016 all full time workers	Rushmoor	Guildford	Waverley	Surrey Heath	Hart	National Living Wage & the National Minimum Wage (over 25)	South East	Great Britain
Earnings by residence	£548.60	£662.60	£775.60	£671.10	£655.60	£277.50	£582.00	£541.00
Earnings by workplace	£559.20	£643.90	£574.30	£538.10	£617.80	£277.50	£566.00	£540.20

(Source: NOMIS - Office for National Statistics)

Average annual income levels

2016 all full time workers	Rushmoor	Guildford	Waverley	Surrey Heath	Hart	National Living Wage & the National Minimum Wage (over 25)	South East	Great Britain
Earnings by residence	£28,527	£34,455	£40,331	£34,897	£34,091	£14,430	£30,264	£28,132

(Source: NOMIS - Office for National Statistics)

MODE OF TRAVEL CHOICE

In 2011, Rushmoor residents mainly travelled to work by car or van (47.6%). In total 166 people (0.2%) travelled to work by taxi, this was the highest number and percentage of the population aged 16-74, compared to Rushmoor's geographical neighbours.

Method of Travel to Work - Resident Population, 2011

% of population aged 16-74	Rushmoor	Guildford	Waverley	Surrey Heath	Hart
Work mainly at or from home	2.8%	5.3%	7.0%	5.5%	6.0%
Underground, metro, light rail, tram	0.1%	0.2%	0.2%	0.2%	0.1%
Train	5.0%	7.8%	7.8%	4.4%	5.2%
Bus, minibus or coach	3.0%	2.3%	1.2%	1.4%	0.9%
Taxi (people)	0.2% ⁽¹⁶⁶⁾	0.1% ⁽¹⁵²⁾	0.1% ⁽⁸⁸⁾	0.1% ⁽⁷¹⁾	0.1% ⁽⁸⁴⁾
Motorcycle, scooter or moped	0.6%	0.5%	0.5%	0.5%	0.5%
Driving a car or van	47.6%	39.3%	41.8%	50.1%	50.2%
Passenger in a car or van	3.9%	2.5%	2.6%	2.7%	2.4%
Bicycle	2.1%	1.8%	1.1%	1.3%	1.5%
On foot	7.4%	8.2%	6.4%	5.2%	5.4%
Other method of travel to work	0.6%	0.4%	0.5%	0.6%	0.4%
Not in employment	26.7%	31.4%	30.9%	28.1%	27.3%

(Source: Office for National Statistics)

% CAR OWNERSHIP

In 2011, Rushmoor residents had the lowest level of car ownership, compared to our geographical neighbours.

2011 Car ownership

% of households	Rushmoor	Guildford	Waverley	Surrey Heath	Hart
No car or van	16.6%	13.9%	11.9%	10.0%	8.0%
1 car or van	43.0%	40.0%	38.1%	34.5%	34.7%
2 cars or vans	31.2%	33.9%	36.3%	39.9%	42.1%
3 cars or vans	6.8%	8.6%	9.7%	11.0%	10.7%
4 or more cars or vans	2.4%	3.6%	4.0%	4.6%	4.5%

(Source: Office for National Statistics)

NET INWARD / OUTWARD MIGRATION

The following table demonstrates that in 2011 more people commuted out of Rushmoor than commuted into Rushmoor. More Rushmoor residents commuted into Surrey Heath than to anywhere else.

	Where people LIVING IN Rushmoor go to work	Where people WORKING IN Rushmoor live
Rushmoor	16,367 people living and working in the Borough	
	4,565 home workers	
	4,131 workers with no fixed workplace	
Hart	3,238	4,675
Surrey Heath	4,693	2,806
Guildford	3,579	2,656
Waverley	2,703	2,174
Bracknell Forest	1,158	1,072
Woking	1,013	625
Basingstoke and Deane	931	1,213
East Hampshire	636	1,236
	Total commuting OUT of Rushmoor – 26,208	Total commuting IN to Rushmoor – 25,058

(Source: 2011 Census <http://www.neighbourhood.statistics.gov.uk/HTMLDocs/dvc193/>)

OLDER POPULATION

Rushmoor has a lower number and lower percentage of state pensioners than in the surrounding areas.

State Pension caseload – August 2016	Rushmoor	Guildford	Waverley	Surrey Heath	Hart
Number	13247	24283	26771	16849	18277
Percentage of population	13.9%	16.6%	21.7%	19.1%	19.5%

(Source: DWP Stat-Xplore)

ILL HEALTH

The 2011 census indicated that a higher percentage of Rushmoor residents indicated that they were in bad or very bad health, compared to the residents in the surrounding local authorities.

General Health 2011 census	Rushmoor	Guildford	Waverley	Surrey Heath	Hart
% of the population indicating that they are in bad health or very bad health	3.6%	3.2%	3.3%	3.2%	2.7%

(Source: Office for National Statistics)

-oOo-

**EXCERPT FROM DFT TAXI AND PRIVATE HIRE VEHICLE LICENSING BEST
PRACTICE GUIDANCE TO LICENSING AUTHORITIES
(March 2010)**

TAXI FARES

52. Local licensing authorities have the power to set taxi fares for journeys within their area, and most do so. (There is no power to set PHV fares.) Fare scales should be designed with a view to practicality. The Department sees it as good practice to review the fare scales at regular intervals, including any graduation of the fare scale by time of day or day of the week. Authorities may wish to consider adopting a simple formula for deciding on fare revisions as this will increase understanding and improve the transparency of the process. The Department also suggests that in reviewing fares authorities should pay particular regard to the needs of the travelling public, with reference both to what it is reasonable to expect people to pay but also to the need to give taxi drivers sufficient incentive to provide a service when it is needed. There may well be a case for higher fares at times of higher demand.

53. Taxi fares are a maximum, and in principle are open to downward negotiation between passenger and driver. It is not good practice to encourage such negotiations at ranks, or for on-street hailings; there would be risks of confusion and security problems. But local licensing authorities can usefully make it clear that published fares are a maximum, especially in the context of telephone bookings, where the customer benefits from competition. There is more likely to be a choice of taxi operators for telephone bookings, and there is scope for differentiation of services to the customer's advantage (for example, lower fares off-peak or for pensioners).

54. There is a case for allowing any taxi operators who wish to do so to make it clear – perhaps by advertising on the vehicle – that they charge less than the maximum fare; publicity such as '5% below the metered fare' might be an example.

-oOo-

CABINET

**COUNCILLOR MARTIN TENNANT
ENVIRONMENT AND SERVICE DELIVERY
PORTFOLIO HOLDER**

30 MAY 2017

REPORT NO. PLN1713

KEY DECISION: NO

DRAFT HART LOCAL PLAN: STRATEGY AND SITES 2011 – 2032

SUMMARY AND RECOMMENDATIONS:

This report seeks Cabinet approval for comments to be submitted in response to the Draft Hart Local Plan: Strategy and Sites document, 2011 – 2032.

1. INTRODUCTION

- 1.1 Hart District Council is preparing a new Local Plan to guide the scale, type and location of future land uses in its Borough. It is important that, as neighbouring authorities, Hart and Rushmoor Councils work together to meet strategic development needs, in particular relating to housing and employment, and to deal with the cross boundary impacts of new development proposed in their respective authorities.

2. BACKGROUND

- 2.1 Work has been underway on the preparation of a new Hart Local Plan for several years. As required by the National Planning Policy Framework (NPPF), local authorities must work together to ensure that Local Plans are based on co-operation with neighbouring authorities, particularly on meeting cross boundary strategic priorities. The NPPF notes that local planning authorities should prepare a Strategic Housing Market Assessment to assess their full housing needs, working with neighbouring local authorities where housing market areas cross administrative boundaries. In addition, it requires local planning authorities to have a clear understanding of business needs within the economic markets operating in and across their area.
- 2.2 Refreshed evidence has demonstrated that Hart, Rushmoor and Surrey Heath Councils together comprise a “Housing Market Area” (HMA) and a “Functional Economic Market Area” (FEMA). This corroborates a tradition of joint working between the three local planning authorities. It has led to the formation of a “Joint Member Liaison Group”, with representatives from

all three authorities, to oversee work on the shared evidence base relating to housing and employment.

- 2.3 The most recent iterations of the joint evidence base are the Strategic Housing Market Assessment (2016), the Employment Land Review (2016), the Retail and Leisure Study (2015) and the Water Cycle Study (2017)¹. These documents, prepared jointly between Hart, Rushmoor and Surrey Heath Councils, have all been used to inform the respective emerging development plans of each planning authority.
- 2.4 Given the cross boundary nature of the joint evidence base, and the shared responsibility for delivering development needs as required by national planning policy, it is important for Rushmoor to respond to the emerging Hart Local Plan.

3. DETAILS OF THE PROPOSAL

- 3.1 The Draft Hart Local Plan: Strategy and Sites document sets out the long-term framework to guide future development in the Borough up to 2032. It is to be supplemented in due course by a second part of the Local Plan dealing with detailed development management policies. It includes a Vision of how the Borough might look in 2032 on the implementation of the policies in the Plan, and sets out a framework for how much development will take place, where it will be, and when it might be delivered.

Housing matters

- 3.2 The obligation set out in the National Planning Policy Framework is that local authorities should establish housing need across the HMA, and ensure that the component Local Plans together use all reasonable endeavours to meet that “objectively assessed” need within the HMA boundary. The SHMA 2016 identifies that total housing need across the HMA is 1,200 new dwellings per year over the Plan period, and of that, Hart’s objectively assessed housing need (OAHN) is 382 dwellings per year, equivalent to 8,022 new dwellings over the period 2011 – 2032.
- 3.3 The Draft Hart Local Plan makes provision for 10,185 new homes over the period 2011 – 2032, thereby exceeding Hart’s share of the HMA’s OAHN by a little over 2,000 new homes over the Plan period. It notes at paragraph 95 that the additional dwellings over and above the OAHN for Hart are based on;

“...a separate policy decision to include an additional uplift to help us [Hart] meet our priority need for subsidised affordable rental homes.”

- 3.4 Relevant to this issue, the joint SHMA states at paragraph 10.14 that;

“Whilst subsequent analysis would appear to show that Rushmoor exhibits higher levels of need for affordable rented housing, this is driven, in part,

¹ These documents can be viewed at www.rushmoor.gov.uk/newlocalplan

by the larger stock of rented housing in the authority area. The majority of housing need is generated by households in rented accommodation, so areas with a larger stock of affordable and privately rented housing, such as Rushmoor, tend to generate higher number of households in need. It would be an acceptable solution to provide for some of this housing need in other parts of the HMA.”

- 3.5 With regard to Rushmoor’s ability to meet its share of the HMA’s housing need, the update to the Strategic Housing and Employment Land Availability Assessment (SHELAA) has determined that there is adequate capacity to accommodate this, with a small surplus of around 850 units over the Plan period (8,700 new homes in total). This is sufficient to allow some flexibility should some sites for any reason not be delivered as anticipated, and to help maximise opportunities for affordable housing delivery. However, given the tight urban nature of Rushmoor, and the fact that much of the land outside the settlement boundary is subject to nature conservation designations or is in military ownership, there is no opportunity to increase housing delivery beyond this level to assist the HMA partners with meeting any unmet need.
- 3.6 Notwithstanding this, the policy decision to uplift Hart’s housing target to address the pressing need for affordable rented properties is supported. This support is appropriate, given that the SHMA sets out that the affordable housing need identified should be considered a collective need across the HMA and it could be met anywhere within the HMA. On this basis, Rushmoor would welcome Hart’s recognition within the Draft Local Plan and Affordable Housing Background Paper of the HMA-wide role of affordable housing delivery. Furthermore, Rushmoor advocates that all mechanisms for maximising the delivery of affordable housing within the HMA be explored through continued working under the Duty to Cooperate.
- 3.7 In respect of the approach to working together to optimise the delivery of new homes in the HMA, work is currently underway to prepare a Memorandum of Understanding between the three authorities to reflect our respective positions on meeting housing need. Importantly, this will assist with demonstrating at Examination that we have worked together to deliver positive outcomes on housing as part of the requirements of the Duty to Cooperate.
- 3.8 The scale and distribution of housing growth in Hart District is articulated through Policy SS1: Spatial Strategy, and this draft policy is therefore supported for the reasons set out above.
- 3.9 In terms of detailed site allocations, those most relevant to Rushmoor Borough are the allocations for new residential development on brownfield land at Hartland Village (the former Pyestock site) for 1,500 new homes, and at Sun Park (the remainder of the former Sun Microsystems site) for 320 new homes. Draft Policy MG3: Housing-led strategic sites, allocates strategic sites to meet development needs for new homes. Criterion a) refers to the allocation of Hartland Village for residential development, and criterion d) refers to the allocation of Sun Park. In terms of general

principles applying to the redevelopment of the sites listed in Policy MG3, of note is that proposals must ensure that infrastructure is provided to support the developments.

- 3.10 Draft Policy MG3 is supported in as much as the principle of the re-use of both Hartland Village and Sun Park for residential development is acceptable. The policy requires that appropriate supporting infrastructure is delivered alongside these schemes. Given the proximity of these allocations to Rushmoor's boundary, the importance of delivering adequate infrastructure such as school places, access to healthcare services, open space, and on and off-site transport measures as part of the implementation of these proposals is critical. Detailed policies and development principles relating to these allocations are set out in Policy SC1: Hartland Village, and Policy SC4: Sun Park, and these policies are supported. Policy I1: Infrastructure is relevant in as much as it supplements these policies by stating that; *"All development that requires planning permission must make appropriate provision for infrastructure, on and off-site, or through financial contributions to off-site provision"*. Policy I1 is therefore supported.
- 3.11 In considering planning applications for these allocations, the absence of such supporting infrastructure would be contrary to adopted and emerging policies, and would cause concern to Rushmoor Borough Council in terms of potential impacts on its existing residents. It should be noted that Rushmoor has been consulted on residential-led planning applications for Hartland Village² and Sun Microsystems³, and has submitted comments setting out the Council's views on the proposals.
- 3.12 Draft Policy SC6 deals with the mix of market housing, Policy SC7 with Self and Custom Build Homes, and Policy SC8 with Affordable Housing. The approach set out in these draft policies aligns with the findings of the joint evidence base, and complements for the most part the policy approaches set out in the Draft Submission Rushmoor Local Plan⁴, and the Council therefore supports these draft Policies.

Employment Land

- 3.13 In respect of employment land, the NPPF states that planning policies should avoid the long-term protection of sites allocated for employment use where there is no reasonable prospect of a site being used for that purpose. The updated joint Employment Land Review 2016 has provided the evidence for the three Functional Economic Market Area Councils to be clear on their strategies for protecting Strategic and Locally Important Employment Sites, whilst releasing those that are not critical to the future economic growth of the Borough or the wider FEMA. This balances the

² Planning application reference 17/00471/OUT available to view at: <http://publicaccess.hart.gov.uk/online-applications/>

³ Planning application reference 17/00771/FUL available to view at: <http://publicaccess.hart.gov.uk/online-applications/>

⁴ As set out in the Draft Submission Rushmoor Local Plan available to view at: <http://www.rushmoor.gov.uk/article/9019/Cabinet-meeting---4-April-2017>

role of the three local authorities in continuing to support the economic well-being of the Enterprise M3 Local Economic Partnership area with meeting housing needs as identified in the SHMA.

- 3.14 The Draft Hart Local Plan sets out emerging policies to protect Strategic and Locally Important Employment Sites, applying the same policy approach as the Draft Submission Rushmoor Local Plan. This is based on the findings of the joint ELR 2016, the calculations in which assume the removal of Hartland Village and Sun Park from any future employment land supply. In this context, the ELR 2016 highlights that; “...*the quantum of land for development for B-class uses⁵ has been significantly reduced relative to the 2015 ELR*” and that “...*the exclusion of Hartland Park has roughly halved the availability of employment land in the FEA.*” (page 7, paragraph 14).
- 3.15 Overall, the approach to protecting employment land in the Draft Hart Local Plan, as framed by emerging Policies ED1: New Employment and ED2: Safeguarding Employment Land and Premises, is supported. However, it is important to note that the strategy for the protection of B-class employment land in the Draft Submission Rushmoor Local Plan⁶ is complementary to the FEMA-wide approach to protecting employment land. Hence, in order to ensure an adequate supply of future B-class employment land and premises to meet the future economic growth needs of the FEMA and the wider Enterprise M3 LEP area, Rushmoor is protecting its Strategic and Locally Important Employment Sites as set out in the Draft Submission Rushmoor Local Plan. To this end, Rushmoor would welcome support from Hart Council for this approach as part of our forthcoming Local Plan consultation⁷.

Thames Basin Heaths Special Protection Area and Suitable Alternative Natural Greenspace

- 3.16 Policy NE1: Thames Basin Heaths SPA, sets out the approach to mitigating the impact of net new development on the SPA. This policy aligns with Rushmoor’s policy approach, and hence, Rushmoor Borough Council supports draft Policy NE1.
- 3.17 Policy I8: Strategic SANG, allocates land as Suitable Alternative Natural Greenspace (SANG) as part of the avoidance and mitigation measures required in relation to the SPA. The supporting text notes that; “*Where there is spare capacity (i.e. where the SANG is larger than is needed to mitigate the associated development) the spare capacity will serve to mitigate other residential developments elsewhere*” (paragraph 433).

⁵ Uses that fall within Classes B1, B2 and B8 of the Town and Country Planning (Use Classes) (Amendment) (England) Order 2006

⁶ Available to view on-line at: <http://www.rushmoor.gov.uk/article/9019/Cabinet-meeting---4-April-2017>

⁷ Consultation on the Draft Submission Rushmoor Local Plan is scheduled to run from 9th June 2017 to 21st July 2017, inclusive.

- 3.18 The delivery of Rushmoor's share of the HMA's objectively assessed housing need⁸ is dependent on the identification and implementation of sufficient land to mitigate the potential recreational impact of net new dwellings on the Thames Basin Heaths Special Protection Area. The Council is making every effort to identify and facilitate Suitable Alternative Natural Greenspace (SANG), and given the tight urban nature of the Borough, continues to work in partnership with neighbouring authorities to identify new opportunities for SANG. To this end, Hart and Rushmoor Councils are working together to draw up a "Memorandum of Understanding" to formalise joint arrangements to enable strategic SANG in Hart District to help mitigate net new residential development in Rushmoor Borough.
- 3.19 In this context, Rushmoor Borough Council supports draft Policy I8. It welcomes the acknowledgement that the "spare" strategic SANG capacity in Hart District will "...serve to mitigate other residential developments elsewhere." However, RBC would welcome clarification in the supporting text that Hart will assist Rushmoor with the provision of SANG mitigation in order to help facilitate the full delivery of Rushmoor's share of the HMA's housing need. Rushmoor Borough Council looks forward to continuing to work in partnership with Hart District Council on the implementation and sharing of strategic SANG resources.

Natural Environment (other)

- 3.20 Draft Policy MG6: Gaps between Settlements, sets out the principle of ensuring that appropriate separation remains between settlements. It notes that development would only be supported in such locations where it would not diminish the physical and/or visual separation of settlements and would not compromise the integrity of the Gap. It identifies Gaps between Hawley and Farnborough, and Fleet and Farnborough. Detailed boundaries are to be established in Part 2 of the Hart Local Plan. The principle of the identification of Gaps in these locations is supported by Rushmoor Borough Council.

Town and District Centres

- 3.21 Draft Policy SS1 sets the spatial strategy for the delivery of approximately 4,000 square metres of comparison retail floorspace and 6,000 square metres of convenience floorspace, focused on Fleet Town Centre. This reflects evidence of need for gross floorspace. Draft Policy ED4 sets out the approach to maintaining the vitality and viability of the hierarchy of town, district and local centres in Hart District. This approach aligns with the findings of the joint evidence base, and complements the approach in the Draft Submission Rushmoor Local Plan⁹. The Council therefore supports draft Policy ED4.

⁸ As set out in the Draft Submission Rushmoor Local Plan available to view at: <http://www.rushmoor.gov.uk/article/9019/Cabinet-meeting---4-April-2017>

⁹ As set out in the Draft Submission Rushmoor Local Plan available to view at: <http://www.rushmoor.gov.uk/article/9019/Cabinet-meeting---4-April-2017>

Transport

- 3.22 Draft Policy I3: Transport, sets out the approach to mitigating the impact of net new development in transport terms. It recognises the role that Hampshire County Council plays as Highway Authority, and sets out a policy approach to assessing and managing transport impacts. Rushmoor looks forward to continuing to work with Hart District Council as its transport evidence base evolves, in order to continue to understand and mitigate appropriately any transport impacts arising in Rushmoor Borough as a result of net new development in Hart District. Draft Policy I3 complements the policy approach in the Draft Submission Rushmoor Local Plan, and is therefore supported by the Council.

Gypsies, Travellers and Travelling Showpeople

- 3.23 Draft Policy SC11: Gypsies, Travellers and Travelling Showpeople, protects existing sites for travellers, and sets out criteria to determine the suitability of proposals for new sites. The supporting text explains that the update to Hart's Gypsy and Traveller Accommodation Assessment shows that there is currently no need to make any additional pitch provision for Gypsies and Travellers or plots for Travelling Showpeople in Hart District, nor that there is any proven need for transit provision at this time.
- 3.24 The supporting text goes on to note that Hart Council will continue to work collaboratively with neighbouring local authorities to understand the accommodation needs of gypsies, travellers and travelling showpeople. In this context, Rushmoor supports the draft Policy SC11 as set out in the emerging Local Plan.

Alternative Options

- 3.25 Rushmoor Council could choose not to respond to the Draft Hart Local Plan Strategy and Sites consultation. However, given the nature of the cross boundary strategic work that has taken place between Hart and Rushmoor in connection with plan making, it would be inappropriate not to submit a response to the consultation.

4. IMPLICATIONS OF DECISION

Legal Implications

- 4.2 One of the tests of soundness at an Examination of a Local Plan is that the plan has met the legal duty to cooperate on cross boundary strategic issues. It is therefore important that authorities with cross boundary strategic planning issues work together to offer positive outcomes for those planning issues. Hart and Rushmoor Councils will need to continue to work together during their respective Plan preparation processes to enable the delivery of sound Local Plans for both planning authorities.

Financial and Resource Implications

- 4.3 The financial implications associated with the preparation of Local Plans relate primarily to the preparation of the evidence base, which is required to justify the strategy contained in the Local Plan. The fact that joint work has taken place with Hart and Surrey Heath Councils has shared three way the financial costs of the preparation of elements of the evidence base. There are no exceptional resource implications in responding to the Hart Local Plan consultation.

Equalities Impact Implications

- 4.4 It is for Hart District Council to determine the equalities implications of the emerging Hart Local Plan.

5. CONCLUSIONS

- 5.1 The preparation and adoption of a new Local Plan for Hart, as one of Rushmoor's Housing Market and Functional Economic Market Area partners, is important in particular to show the delivery of Hart's contribution to the HMA's housing needs and FEMA's employment needs. To this end, Rushmoor Borough Council is supportive of the overall spatial strategy set out in the Strategy and Sites document, subject to the detailed comments set out in earlier sections of this report.

6. NEXT STEPS

- 6.1 The comments that Hart District Council receives during this consultation will be used to inform the next iteration of the Hart Local Plan (known as the "Draft Submission" version). There will be an opportunity to comment on the Strategy and Sites contained in that version during a further statutory six-week consultation period, currently anticipated in Winter 2017.

7. Recommendations

- 7.1 **It is recommended that the comments raised in this report be submitted to Hart District Council as Rushmoor's response to the Draft Hart Local Plan: Strategy and Sites document.**

BACKGROUND DOCUMENTS:

A number of background documents have informed the preparation of the Draft Hart Local Plan: Strategy and Sites document. They can be viewed via this web link: <https://www.hart.gov.uk/draft-local-plan>

CONTACT DETAILS:

Report Author – Louise Piper/louise.piper@rushmoor.gov.uk/01252 398410

Head of Service – Keith Holland/keith.holland@rushmoor.gov.uk/01252 398790

CABINET
30th May 2017

COUNCILLOR MAURICE SHEEHAN
PORTFOLIO HOLDER FOR LEISURE AND YOUTH

Key Decision: No

Report No. COMM1708

NEW SPORTS PAVILION - IVY ROAD PLAYING FIELDS, NORTH TOWN

Summary and Recommendations

The Council is seeking to provide a new sports pavilion on the Ivy Road Playing Fields, to be leased, to the Aldershot Boys and Girls Football Club.

First Wessex as part of the stage 1 section 106 agreement for the North Town redevelopment are required to provide a community facility. Given the lack of demand, they intend to seek approval from the Development Management Committee to vary the agreement, which would include providing both capital and revenue, to support the extension of the sports pavilion to provide additional community space. If this is approved the above lease with the football club will include securing a minimum of 20 hours community use each week.

Cabinet to approve this project in principle, with funding to be shown in a future capital programme and to delegate power to :

- the Head of Community and Environmental Services to apply for planning permission to build a new sports pavilion with a community room on the Ivy Road Playing Fields in North Town.
- the Solicitor to the Council to agree the terms of a lease on a full repairing and insuring basis with a nominal rent, to include a requirement for 20 hours community use per week and a break clause exercisable by the council on 12 months' notice, with the Aldershot Town Boys and Girls Football Club for the new facility. This would be subject to a Deed of Variation having been completed releasing First Wessex from its obligations under the North Town estate regeneration stage 1 section 106 agreement and to First Wessex meeting the council's reasonable legal and estates costs in connection with the deed of release and the new lease.

1. Introduction

- 1.1. This paper seeks approval in principle to build a new sports pavilion on the Ivy Road Playing Fields and to agree a full repairing lease with the Aldershot Boys and Girls Football Club once the facility is built. This to include securing a minimum of 20 hours community use each week.

- 1.2. In order to do this, approval is sought to apply for planning permission to build the sports pavilion. First Wessex then need to secure a release from their planning obligations under the Stage 1 section 106 agreement, which is a matter for the Council's planning committee to consider.
- 1.3. The Ivy Road Playing Fields consist of a small car park, temporary changing unit that is at the end of its life, multi-use games area, playground and 4 mini/junior football pitches used by Aldershot Town Boys and Girls Football Club.
- 1.4. The Council is seeking to provide a new sports changing pavilion to replace the dilapidated temporary changing unit. This will include two changing rooms, two officials' rooms, kitchen, toilets and a community space for the club (plan attached).
- 1.5. The Aldershot Boys and Girls Football Club were established in 1984 and are a not for profit organisation and Football Association Charter Standard club. They have 20 teams with 250 players ranging from under 7 years to under 15 year olds of which five are all girls' teams. They also run a Tiny Kickers programme for 3 to 5 year olds. The club are supported by 9 committee members, 20 coaches and 40 volunteers.
- 1.6. Due to the lack of changing rooms, they are only able to run their under 10 year old matches at the Ivy Road Playing Fields. The Club have agreed to accept a full repairing lease on the pavilion, the provision of which will allow the older age groups to also enjoy the facilities.

2. North Town Redevelopment

- 2.1 First Wessex as part of their North Town redevelopment section 106 agreement is required to provide a new community space (255 sqm) on the site. However since 2009 when they obtained planning consent the use of the current Community Base in North Town (85sqm) which is available 74 hours a week, has continued to decline and is only now used for around 8 hours a week and costs £9k pa to run.
- 2.2 In 2011, First Wessex wrote to all local sports and social clubs as well as other groups to try to increase usage, but unfortunately received no additional interest in using the Community Base. Currently only the North Town youth group and clothing exchange use the main room at the Base, with other groups requiring an occasional meeting room. A number are already using the community space at the nearby St Augustine Church.
- 2.3 Given the lack of demand for community space and the high capital and revenue costs of providing and running a new building, First Wessex believe that the element of the Stage 1 section 106 agreement which requires them to provide 255 sqm of new community space no longer serves a useful purpose.

- 2.4 They will seek approval from the council, through an application to the Development Management Committee, to vary the agreement to remove the obligation to provide the Community facility in the North Town redevelopment. This to be replaced with an obligation to provide a meeting room in part of Alma House on the North Town redevelopment. It would also include providing both capital and revenue funding to support an extension of the community space, in the sports pavilion at the Ivy Road Playing Fields, by increasing it from the proposed 60 sqm to a larger 90 sqm space.
- 2.5 Whilst not an issue for cabinet it should be noted that the Development Management Committee will need to be satisfied that the variation will conform to the requirements of policy CP10 Infrastructure Provision (Core Strategy) particularly criterion f, which states, there is no loss or reduction in capacity or existing infrastructure, including community facilities. These will be protected unless:
- 2.5.1. It can be proven that there is no longer term need for the facility, either for its original purpose or for another facility that meets the needs of the community, or
- 2.5.2. It is to be reprovided elsewhere to the satisfaction of the Council
- 2.6 Subject to information to demonstrate compliance with this policy and appropriate replacement obligations, it is anticipated that there should be no policy objection to the proposal and First Wessex has agreed to consult with the residents on the North Town redevelopment to ensure there is support for the proposal.
- 2.7 Within any lease the Aldershot Girls and Boys Football Club would be required to ensure a minimum of 20 hours community access each week to the pavilion for groups including the youth club and clothing exchange. The club would retain any income to offset against the outgoings of running the facility and are keen to support this proposal, which will enable them to expand, provide a better value service to the children and ensure their sustainability. The lease will include a break clause to guard against any future failure to maintain the building in accordance with their repairing obligations.
- 2.8 The Ward Councillors recognise the lack of demand for additional community space and that the area allocated for this within the flatted development could be better used. They are therefore supportive of the proposal, subject to the council ensuring the provision of a meeting room in Alma house and the additional space at the new pavilion for use by the local community, which is secure and well lit.

- 2.9 The final size of the new pavilion would be determined by the outcome of First Wessex seeking to vary the section 106 agreement for the community space on the North Town redevelopment.

3. Legal Implications

- 3.1 It is proposed that the lease is for six years. If the lease were for a term longer than seven years then it would qualify as a disposal of open space under the Local Government Act 1972 s.123. This would mean that the proposal to lease the land would need to be advertised and any responses given due consideration in line with the statutory requirements.

4 Financial Implications

- 4.1 The overall capital cost of the pavilion and associated parking is around £500k. This would be funded through section S106 (£320k), Football Foundation (£100k, to be secured) and First Wessex (£80k). There is currently £150k set aside in section 106 for this project, which will be supplemented by, a further section 106 contribution linked to phase 2 of the North Town redevelopment. Subject to the above funds being secured the build could be included in the 2018/19 capital programme.
- 4.2 The club will take a full repairing lease and pay for services, which with a nominal rent; the running costs will be around £7k pa. As well as the £80k capital contribution above, First Wessex will provide a commuted sum of £70k to the Council. It is proposed that the Council use this sum to pay the club a yearly sum of £3,500 for a 20-year period, to support the running costs of the facility. The remainder of the running costs will be secured by the club from hiring's, club fees and other fund raising initiatives. The club will be required to submit a management plan to the council for approval under the terms of the lease and this will require a sinking fund to be set up so that the club are able to meet ongoing repairs and maintenance costs for the building.

5 Recommendations

- 5.1 Cabinet to approve this project in principle and delegate power to:
- 5.1.1 The Head of Community and Environmental Services to apply for planning permission to build a new sports pavilion with a community room on the Ivy Road Playing Fields in North Town.
- 5.1.2 The Solicitor to the Council to agree a six year lease (contracted out under the Landlord and Tenant Act) on a full repairing and insuring basis, subject to a Deed of Variation having been completed releasing First Wessex from its obligations under the Stage 1 section 106 agreement. This lease to include a requirement for 20 hours community use per week (to be secured by a user agreement between the Council and the club) and a break clause exercisable by the council on 12 months' notice, with the Aldershot Town Boys and Girls Football Club for the new facility. First Wessex to also meet the council's reasonable

legal and estates costs in connection with the lease, the user agreement and the deed of variation.

- 5.1.3 The Solicitor to the Council to extend the length of the term of the lease in the event that to secure any grant funding requires a lease of more than six years. This to include advertising the disposal of the public open space under section 123 LGA and to consider any objections to the disposal in consultation with the cabinet member for Corporate Services.

CONTACT DETAILS:

Cllr Maurice Sheehan

maurice.sheehan@btopenworld.com / 07710 444322

Head of Service

Peter Amies - Head of Community & Environmental Services

peter.amies@rushmoor.gov.uk / 01252 398750

Further Contact

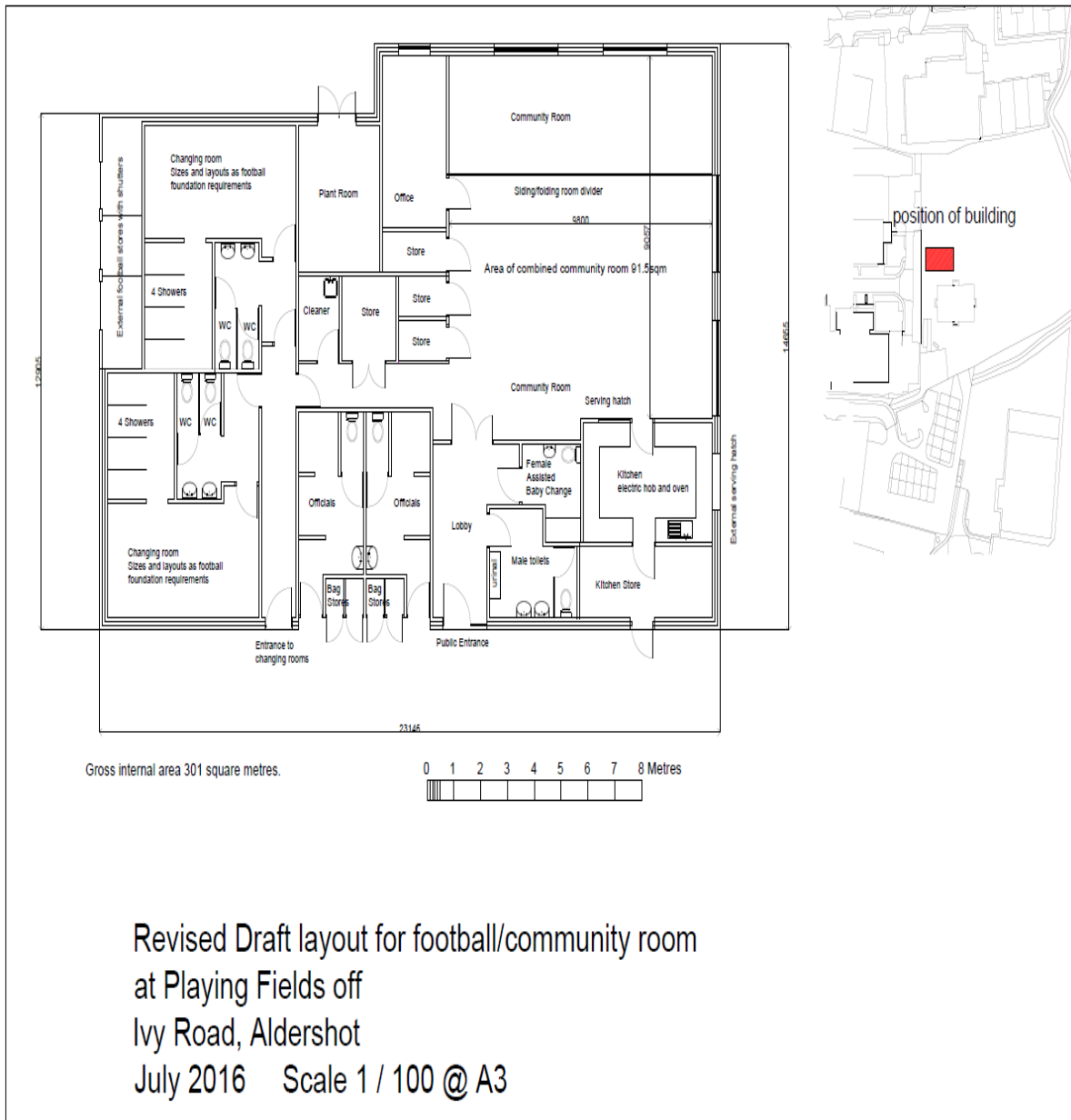
Martin Sterio - Health and Physical Activity Officer

martin.sterio@rushmoor.gov.uk / 01252 398763

BACKGROUND DOCUMENTS:

North Town redevelopment section 106 agreement

Draft floor plan and position of new pavilion.



Revised Draft layout for football/community room
at Playing Fields off
Ivy Road, Aldershot
July 2016 Scale 1 / 100 @ A3

CABINET
30th May 2017

COUNCILLOR MAURICE SHEEHAN
PORTFOLIO HOLDER FOR LEISURE AND YOUTH

Key Decision: No

Report No. COMM1710

MANOR PARK – FENCE REPLACEMENT

Summary and Recommendations:

To replace an old chain link fence, with metal railings, on the Church Hill side of Manor Park, Cabinet is recommended to approve a variation of £23k to the 2017/18 capital programme.

1. Introduction

1.1. This paper seeks approval to vary the 2017/18 capital programme to enable the replacement of 90 metres of old chain-link fencing which is in poor condition, with new metal railings, to match the rest of the fencing along the Church Hill side of the Manor Park, Aldershot,

2. Background

2.1 During World War 2, the original railings to the park were removed. The majority of this historic fencing was replaced around 20 years ago utilising Older Urban Area Regeneration Funding provided by the County.

2.2 Given the poor condition of a remaining stretch of chain link fencing it is proposed that this is also replaced with metal railings to be in keeping with the rest of the historic fencing.

3. Financial Implication

3.1 The estimated cost of the works is £23k, which can be funded from accrued Section 106 payments.

4. Recommendation

4.1 Cabinet to approve a variation of £23k to the 2017/18 capital programme to enable the replacement of the old chain link fencing, with metal railings.

Contact Details:

Cllr Maurice Sheehan maurice.sheehan@btopenworld.com / 07710 444322

Head of Service: Peter Amies - Head of Community & Environmental Services peter.amies@rushmoor.gov.uk / 01252 398750

Further Contact: Andy Ford - Parks Manager, andy.ford@rushmoor.gov.uk / 01252 398771

This page is intentionally left blank

CABINET
30th May 2017

COUNCILLOR MARTIN TENNANT
PORTFOLIO HOLDER FOR ENVIRONMENT AND
SERVICE DELIVERY

Key Decision: No

Report No. COMM1713

FARNBOROUGH AIRPORT COMMUNITY ENVIRONMENTAL FUND

Summary and Recommendations

The Cabinet Member for Environment has considered four applications totalling £28,688 and has made three award recommendations, which Cabinet is recommended to approve.

1. Introduction

1.1 This paper seeks approval to award grants from the Farnborough Airport Community Environmental Fund to assist local projects.

2. Background

2.1 The Community Environmental Fund commenced in 2001. It is levied by Farnborough Airport on business aviation movements at a rate of £2 per aircraft movement and £5 per aircraft movement where the aircraft is a Boeing business jet or an Airbus A310 corporate jet.

2.2 The fund is available to groups and organisations under the following criteria:

2.2.1 Located within 5 kilometres (3 miles) from the centre of Farnborough Airport (taken to be halfway down the main runway)

2.2.2 Within this 5 kilometre radius, is demonstrably and regularly affected by aircrafts travelling to and from Farnborough Airport

2.2.3 Will result in the improvement or provision of an outdoor facility or area that is accessible to the public and able to be enjoyed by the community as a whole

2.2.4 Is a community or environment based bid, projects may include: -

- Green or open spaces
- Natural habitats
- Environmental improvements or outdoor play
- Community projects with an emphasis on improving the local environment or outdoor education

3 Details of Bids

3.1 The Cabinet Member for Environment has considered four applications and has made award recommendations for three:

▪ Wellington Primary School	£5,122
▪ South Farnborough Infant School	£12,000
▪ Fleet & District Beekeeping Association	£5,800
Total	£22,922

3.2 Details are outlined for each applicant in Appendix A.

3.3 An award was not made to Limbcare as the environmental impact of the project had not been demonstrated. The organisation have been directed to other funders.

4. Financial Implications

4.1 The Community Environmental Fund is currently £50,875. Taking the three applications recommended in this paper totalling £22,922 would leave £27,953 available for allocation.

5 Recommendation

5.1 Cabinet is recommended to approve the awards totalling £22,922.

CONTACT DETAILS:

Cllr Martin Tennant

Martin.tennant@rushmoor.gov.uk / 07778 594821

Head of Service

Peter Amies – Head of Community and Environmental Services

Peter.amies@rushmoor.gov.uk / 01252 398763

Further contact

Alison Nicholls – Grants and Administration Officer

Alison.nicholls@rushmoor.gov.uk / 01252 398766

BACKGROUND DOCUMENTS:

Fully completed application forms support Appendix A

Environment Fund applicant bid	
Name & address of Applicant	Wellington Community Primary School PTA Alexandra Road, Aldershot
Grant requested (Total cost of project)	£5,122 (£6,422)
Purpose of grant	'Operation Toad' – Reinstatement pond, introduce appropriate plants, construct dipping platform, shelter and bird hide
Previous grants from this fund	None
Distance from centre of runway (within 5 kilometres (3 miles))	Within distance
Other sources of funding for this project	£300 – school funds £1,000 – PTA funds
Accounts	Income - £3,054 Expenditure - £2,242 Balances - £2,262
Additional Information	<p>The aim of the project is to restore the pond that was once on the site to become a bio diverse area that the school children and the community it supports can enjoy:</p> <ul style="list-style-type: none"> • Create a shallow portion for bathing/wading birds • Place decking at one side to allow children to experience pond dipping and self-discover the diversity of the pond wildlife • Encourage toads to inhabit the pond and work with wildlife groups to introduce them • Have partially submerged plants at the edge to provide shade, cover and food for pond life • Develop area around the pond to provide cover for small animals such as hedgehogs, frogs and toads • Provide a sheltered seating area within pond perimeter • Provide a bird hide for pupils to observe birds • Set up a wildlife rangers group to care for the pond and monitor the bio diversity of the pond • Area to be used by children and school community as a reflection and recharge area
Aim of organisation/group	The PTA works with the school community to provide education to 374 pupils and adult training to parents including parenting, literacy, numeracy and English as an additional language.
Application recommendation	£5,122

Environment Fund applicant bid

Name & address of Applicant	South Farnborough Infant School Queens Road, Farnborough GU14 6JU
Grant requested (Total cost of project)	£12,000 (£15,000)
Purpose of grant	Natural play area – new play/learning area on land acquired and converted at the Linden Centre
Previous grants from this fund	2010 - £4,000 towards the school solar project
Distance from centre of runway (within 5 kilometres (3 miles))	Within distance
Other sources of funding for this project	£3,000 from Friends of South Farnborough Infant School
Accounts	Income: £1,161,512 Expenditure: £1,124,685 Balances: £36,827
Additional Information	<p>The school are looking to widen their teaching of nature, conservation and forest schools by extending the outdoor space into the Linden Centre (adjoining site) which they will be acquiring this summer. Much design and groundwork needs to take place in order for the children to be able to use the site properly and safely.</p> <p>All children (300-400), visitors to the school and the local community, will use the new area.</p> <p>The project will include log planting boxes, a messy kitchen, a water wall and sandbox, activity play panel chalkboard, and bamboo screening.</p> <p>Where possible existing and natural materials will be used to minimise the impact on the environment, including shade resistant grass and plants, logs and stepping stones, natural trim trails and stone boulders.</p> <p>The children will be able to learn new outdoor skills, use the spaces as an extension to their numeracy and literacy skills, develop physical skills as well as using the environment to socialise, relax and play.</p>
Aim of organisation/group	South Farnborough Infant School is an Eco Schools Green Flag Infant School for children aged 4 – 8. The importance of conservation is embedded in the teaching and a significant amount of the curriculum is taught out of doors.
Application recommendation	£12,000

Environment Fund applicant bid

Name & address of Applicant	Fleet & District Beekeepers Association Site: 4 th Division Headquarters, Maida Road, Wellesley, Aldershot
Grant requested (Total cost of project)	£5,800 (£9,300)
Purpose of grant	To establish a Community bee and training apiary at Wellesley
Previous grants from this fund	None
Distance from centre of runway (within 5 kilometres (3 miles))	Within distance
Other sources of funding for this project	£1,500 – Grainger plc £2,000 – Blackwater Valley Community Trust
Accounts	Income: £12,630 Expenditure: £13,608 Balances: £13,015
Additional Info	<p>Fleet & District Beekeepers Association (FBKA) has outgrown its current training facility in Hook where around 15 new beekeepers are trained each year and on-going training is provided for its 140+ members. This site would become the association's new training facility.</p> <p>Working in partnership with Grainger, The Land Trust and the Blackwater Valley Community Partnership the project will create a combined training and community apiary in Aldershot. The site will be made up of 16 hives, 4 of which will be 'community hives' (funded as part of this bid) and 12 hives that will be part of the FBKA 'training hives' (which will be transferred from their current facility in Hook).</p> <p>A Blackwater Valley Ranger will be trained as a beekeeper and will run the community engagement element of the project going forward.</p> <p>Benefits to the community and environment include:</p> <ul style="list-style-type: none"> • an educational resource that can be used by schools, scout and guide clubs, local residents, volunteers and more to learn about bees • improving resident wellbeing through the positive effects that beekeeping is acknowledged to deliver • raising awareness of the importance of bees and beekeeping
Aim of organisation/group	FBKA was founded in 1918 to support beekeepers across North East Hampshire and welcomes new members. The association encourages, trains and supports local beekeepers to maintain healthy, docile and productive honey bees as well as advancing the education of the public in the importance of bees in the environment.
Application recommendation	£5,800

This page is intentionally left blank

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank